

1 **MINUTES OF NOVEMBER 21, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON NOVEMBER 21, 2019 AT 4:16 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
5 ROAD, SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** M. Clark (arrived at 4:20 pm) , R. Elias, C. Murray, J.
8 Schriebman and
9 C. Yezman
10

11 **BOARD MEMBERS ABSENT:** None.
12

13 **STAFF PRESENT:** Mike Prinz , General Manager (Present for Closed
14 Session item #1); Greg Pease, Collection/Safety manager
15 (Present for Closed Session item #1); Teresa Lerch,
16 District Secretary;
17

18 **OTHERS PRESENT:** Patrick Richardson, District Counsel;
19

20 **ANNOUNCEMENT:** President Murray announced that the agenda had been
21 posted as evidenced by the certification on file in
22 accordance with the law.
23

24 **PUBLIC COMMENT:** None.
25

26 **ACTION:**
27

28 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
29 CLOSED SESSION ON NOVEMBER 21, 2019 , AT 4:17 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
30 ROAD, SAN RAFAEL, CALIFORNIA.
31

32 Lerch left at 4:17 pm.
33

34 **CLOSED SESSION:**
35

36 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code
37 § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator
38 Is Mike Prinz, General Manager. Seeking instruction/authority concerning price and/or terms of payment.
39

40 **ADJOURNMENT:**
41

42 **ACTION:**

43 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
44 November 21 at 4:39 pm.
45

46 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
47 Secretary; Greg Pease, Collections/Safety Manager; Amy
48 Schultz, Admin/Financial Specialist, Mike Cortez, District
49 Engineer
50

51 **OTHERS PRESENT:** None.
52

53 **PUBLIC COMMENT:** None.
54
55

56 **PUBLIC HEARING FOR ORDINANCE NO. 179 AMENDING TITLE 1, CHAPTER 2– SANITARY CODE**
57 **OF THE LAS GALLINAS VALLEY SANITARY DISTRICT – TO CHANGE THE REGULAR BOARD**
58 **MEETINGS PLACE AND DISTRICT OFFICE LOCATION**

59
60 **OPEN PUBLIC HEARING** – President Murray opened the public hearing at 4:40 P.M.
61 **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations to
62 amend Title 1, Chapter 2 Sanitary Code of the Las Gallinas Valley Sanitary District. Prinz commented.
63 **BOARD COMMENT** – Discussion ensued.
64 **PUBLIC COMMENT** – None.
65 **CLOSE THE PUBLIC HEARING** – President Murray closed the Public Hearing at 4:45 P.M.
66 **BOARD DETERMINATION AND ACTION**

67
68 **ACTION:**
69 Board approved (M/S Schriebman/Clark 5-0-0-0) to adopt Ordinance No. 179 Amending Title 1, Chapter
70 2 Sanitary Code of the Las Gallinas Valley Sanitary District .

- 71
72 AYES: Clark, Elias, Murray, Schriebman and Yezman
73 NOES: None.
74 ABSENT: None.
75 ABSTAIN: None.
76

77 **PUBLIC HEARING – FOR ORDINANCE NO. 180 AN ORDINANCE AMENDING VARIOUS SECTIONS**
78 **OF THE SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT – SEWER**
79 **LATERAL ORDINANCE**

80
81 **OPEN PUBLIC HEARING** – President Murray opened the public hearing at 4:45 P.M.
82 **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendations to
83 amend various sections of the Sanitary Code of the Las Gallinas Valley Sanitary District – Sewer Lateral
84 Ordinance. Prinz commented.
85 **PUBLIC COMMENT** – None.
86 **BOARD COMMENT** – Discussion ensued.
87 **CLOSE THE PUBLIC HEARING** – President Murray closed the Public Hearing at 4:56 P.M.
88 **BOARD DETERMINATION AND ACTION**

89
90 **ACTION:**
91 Board approved (M/S Elias/Yezman 5-0-0-0) to adopt Ordinance No. 180 Amending Various Sections of
92 the Sanitary Code of the Las Gallinas Valley Sanitary District – Sewer Lateral Ordinance and the Board
93 directed staff to conduct an outreach effort in order to incorporate Multi-Family Dwellings (MFDs),
94 Residential developments under the purview of a Homeowner’s Association, Commercial Properties, and
95 Publicly Owned Properties into the Ordinance within the next 18-24 months.

- 96
97 AYES: Clark, Elias, Murray, Schriebman and Yezman
98 NOES: None.
99 ABSENT: None.
100 ABSTAIN: None.
101

102 Pease left at 5:05 p.m.

103
104 **SAN FRANCISCO BAY TRAIL UPDATE**
105 Maureen Gaffney of the Bay Trail provided an update on the San Francisco Bay Trail. Discussion ensued.

106
107
108
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110
111 **CONSENT CALENDAR:**
112 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
113 removal for discussion or explanation is received from the staff or the Board.
114 A. Approve the Board Minutes for November 7, 2019
115 B. Approve the Warrant List for November 21, 2019
116 C. Approve Change Order 11 Additional AC Paving Plant Improvements 2018
117

118 Item C was discussed.
119

120 **ACTION:**

121 Board approved (M/S Schriebman/Yezman 5-0-0-0) the Consent Calendar items A through C.

122 AYES: Clark, Elias, Murray, Schriebman and Yezman.

123 NOES: None.

124 ABSENT: None.

125 ABSTAIN: None.
126

127 Cortez left at 5:50 p.m.
128

129 **GENERAL MANAGER PERFORMANCE EVALUATION LOGISTICS**

130 Board and staff discussed the facilitation of the General Manager's Evaluation logistics.

131 **ACTION:**

132 Board approved (M/S Schriebman/Yezman 5-0-0-0) an ad hoc temporary HR subcommittee regarding
133 the General Manger's evaluation consisting of Megan Clark and Craig Murray.

134 AYES: Clark, Elias, Murray, Schriebman and Yezman.

135 NOES: None.

136 ABSENT: None.

137 ABSTAIN: None.
138

139 **2020 NBWA CONFERENCE DONATION**

140 Board and staff discussed the 2020 NBWA Conference Donation.

141 **ACTION:**

142 Board approved (M/S Clark/Schriebman 5-0-0-0) donating \$1,500 for Sponsorship and prizes towards
143 the 2020 NBWA Conference.

144 AYES: Clark, Elias, Murray, Schriebman and Yezman.

145 NOES: None.

146 ABSENT: None.

147 ABSTAIN: None.
148

149 **INFORMATION ITEMS:**

150 **STAFF / CONSULTANT REPORTS:**

151 1. General Manager Report – Verbal – Prinz reported.

152 Topics included:

- 153 • Cattail removal project update
 - 154 • Move to 101 Lucas Valley Road update
 - 155 • Vaccon delivery
 - 156 • Biowheel visit
- 157

158 2. LGVSD Public Outreach for "Non Flushable Wipes" Awareness - Prinz reported.

159 3. Out of Class Assignment – Maintenance Supervision. – Prinz reported.
160

161 **BOARD REPORTS:**

162 1. LAFCO – Verbal – no report.
163

- 164 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
165 3. JPA Local Task Force on Solid and Hazardous Waste – Written – Schriebman reported.
166 4. Flood Zone 7– verbal – Yezman reported.
167 5. NBWA
168 Board Committee – Verbal – no report.
169 Steering Committee – Verbal – no report.
170 JTC – Verbal – no report.
171 6. NBWRA /North Bay Water – Verbal – no report.
172 7. Engineering Subcommittee – Verbal – no report
173 8. Other Reports –Written – Trenchless Elevated 2019 and Grade Separations, Roundabouts & Disasters,
174 Oh My! – Murray reported. CSDA Committee Meeting – Murray reported. Yezman reported on the
175 Women's Leadership conference.
176

177 **BOARD REQUESTS:**

- 178 A. Board Meeting Attendance Requests – Murray requested to attend the CSDA Committee Meetings.
179 B. Board Agenda Item Requests – Biosolids analysis by HDR and the new ADU policy.
180

181 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE CONTINUED:**

182 None at this time.
183

184 **ADJOURNMENT:**

185 **ACTION:**

187 Board approved (M/S Schriebman/Yezman 5-0-0-0) the adjournment of the meeting at 7:02 pm.

188 AYES: Clark, Elias, Murray, Schriebman and Yezman.

189 NOES: None.

190 ABSENT: None.

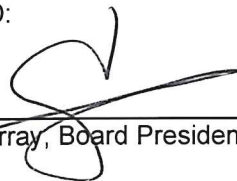
191 ABSTAIN: None.
192

193 The next Board Meeting is scheduled for November 22, 2019 at 300 Smith Ranch Road, San Rafael.
194

195 **ATTEST:**

196 
197
198 _____
199 Teresa Lerch, District Secretary
200

201 **APPROVED:**

202 
203
204 _____
205 Craig K. Murray, Board President
206

207
208 SEAL

