

1 **MINUTES OF DECEMBER 19, 2019**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON DECEMBER 19, 2019 AT 4:32 PM, AT THE DISTRICT OFFICE, 101 LUCAS VALLEY
5 ROAD, SUITE 300 SAN RAFAEL, CA. 94903
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman and
8 C. Yezman
9

10 **BOARD MEMBERS ABSENT:** None.

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12 **STAFF PRESENT:** Mike Prinz , General Manager; Robert Ruiz, District
13 Treasurer; Teresa Lerch, District Secretary; Mike Cortez,
14 District Engineer,
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16 **OTHERS PRESENT:** Pat Richardson, District Counsel; Emily Ginsburg from
17 R3 Consulting Group, Inc; Joe Garbarino, Patty
18 Garbarino, Casey Fritz, Ray Holmes and Kim Scheibly
19 from Marin Sanitary Service; Tom Gorman, Kennedy
20 Jenks;
21

22 **ANNOUNCEMENT:** President Murray announced that the agenda had been
23 posted as evidenced by the certification on file in
24 accordance with the law.
25

26 **PUBLIC COMMENT:** None.
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28

29 **CONSENT CALENDAR:**

30 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
31 removal for discussion or explanation is received from the staff or the Board.

- 32 A. Approve the Board Minutes for November 21 and November 22, 2019
33 B. Approve Order of the Board that publication of Ordinance 179 and 180 has occurred
34 C. Approve the Warrant List for December 19, 2019
35 D. Approve Conference request for Murray to attend the Washington DC CASA Conference
36 February 24 -26, 2020 and the Resilience along the West Coast Webinar December 4, 2019
37 E. Approve Conference request for Schriebman to attend WateReuse Conference March 15-17,
38 2020 in San Francisco.
39

40 **ACTION:**

41 Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar items A through E

42 AYES: Clark, Elias, Murray, Schriebman and Yezman.

43 NOES: None.

44 ABSENT: None.

45 ABSTAIN: None.
46

47 **APPROVAL OF REFUSE RATE ADJUSTMENT FOR 2020 AND SET A PUBLIC HEARING**

48 Emily Ginsburg from RE Consulting Group did a presentation for the Board and staff. Discussion ensued.
49 Board approved setting a Public Hearing for January 16, 2020 at 4:30 pm.
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55 **ACTION:**
56 Board approved (M/S Elias/Clark 5-0-0-0) setting a Public Hearing for the Refuse Rate Adjustment for
57 2020 on January 16, 2020 at 4:30 pm.

58 AYES: Clark, Elias, Murray, Schriebman and Yezman.

59 NOES: None.

60 ABSENT: None.

61 ABSTAIN: None.

62

63 **ANNUAL CAPITAL FACILITIES CHARGE ACCOUNTING AND REPORTING**

64 Board and staff discussed the Annual Capital Facilities charge accounting and reporting.

65

66 **ACTION:**

67 Board approved (M/S Yezman/Elias 5-0-0-0) the Annual Capital Facilities Charge accounting and
68 reporting.

69 AYES: Clark, Elias, Murray, Schriebman and Yezman.

70 NOES: None.

71 ABSENT: None.

72 ABSTAIN: None.

73

74 **APPLICATION OF ALLOCATION OF CAPACITY FOR APN 164-231-16, 163 DEEPSTONE DRIVE**

75 Board and staff reviewed the application of allocation of capacity for APN 164-231-16, 163 Deepstone
76 Drive. Discussion ensued.

77

78 **ACTION:**

79 Board approved (M/S Yezman/Clark 5-0-0-0) the application of allocation of capacity for APN 164-231-16,
80 163 Deepstone Drive.

81 AYES: Clark, Elias, Murray, Schriebman and Yezman.

82 NOES: None.

83 ABSENT: None.

84 ABSTAIN: None.

85

86 Schriebman left at 6:03 pm.

87

88 **INFORMATION ITEMS:**

89 **STAFF / CONSULTANT REPORTS:**

90 1. Secondary Treatment Plant Upgrade and Recycled Water Expansion December 2019 Project Update –
91 Presentation by Cortez, Prinz and Tom Gorman from Kennedy Jenks. Discussion ensued.

92

93 Cortez left at 6:45 pm.

94

95 2. General Manager Report – Verbal – Prinz reported.

96 Topics included:

97 • 101 Lucas Valley Road update

98 • PLC Filter- failure/fix

99 • SBS tank heater update

100 • Staff Advancements

101

102 3. Annual Reimbursement Report for Staff and Board Members – Written – Ruiz reported

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- 108 **BOARD REPORTS:**
109 1. LAFCO – Verbal – Murray reported.
110 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal –no report.
111 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.
112 4. Flood Zone 7– verbal – no report.
113 5. NBWA
114 Board Committee – Verbal – Clark reported.
115 Steering Committee – Verbal – no report.
116 JTC – Verbal – no report.
117 6. NBWRA /North Bay Water – Verbal - Elias reported.
118 7. Engineering Subcommittee – Verbal – no report.
119 8. Other Reports –Verbal - Murray reported on the ESSI: Environmental and Energy Institute Webinar

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121 **BOARD REQUESTS:**
122 A. Board Meeting Attendance Requests – None.
123 B. Board Agenda Item Requests – Yezman requested ADU possible Ordinance change.
124

125 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**
126 Discussion ensued.

127
128 **ADJOURNMENT:**

129
130 **ACTION:**
131 Board approved (M/S Elias/Yezman 4-0-1-0) the adjournment of the meeting at 7:10 pm.
132 AYES: Clark, Elias, Murray and Yezman.
133 NOES: None.
134 ABSENT: Schriebman
135 ABSTAIN: None.
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137 The next Board Meeting is scheduled for January 9th, 2020 at the District Office.
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139
140 ATTEST:
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144 Teresa Lerch, District Secretary

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146 APPROVED:
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149 Rabi Elias, Board President
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