

## MEETING MINUTES OF AUGUST 17, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON AUGUST 17, 2023 AT 4:32 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark (arrived at 4:35 pm), Ron Ford, Craig Murray, and Crystal Yezman.

**BOARD MEMBERS ABSENT:** Gary Robards

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer.

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Gregory Ramirez, IEDA.

**ANNOUNCEMENT:** Vice President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

**PUBLIC COMMENT:** None.

### CLOSED SESSION:

### ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON AUGUST 17, 2023, AT 4:33 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left the meeting at 4:33 pm.

**CONFERENCE WITH LABOR NEGOTIATOR** – Agency designated representative: Gregory Ramirez, IEDA; Employee organization: IUOE Local 3: pursuant to Government Code Section 54957.6

**CONFERENCE WITH LABOR NEGOTIATOR** – Agency designated representative: Curtis Paxton, General Manager; Unrepresented Employees: Administrative/Financial Specialist, Administrative Services Manager, Collections/Maintenance/Safety Manager, District Engineer, Plant Manager; pursuant to Government Code Section 54957.6

### ADJOURNMENT:

### ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on August 17, 2023 at 5:12 pm.

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Crystal Yezman.

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Justin Wilcock, Jason Raleigh and Patti Garbarino from Marin Sanitary Service; Tim Holmes, Kenwood Energy.

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Clark reported that the District has approved the Total Tentative Agreement with Operating Engineers Local Union No. 3 (OE3).

**1. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for July 20, 2023
- B. Approve the Warrant List for August 3 and August 17, 2023
- C. Approve Board Compensation for July 2023
- D. Approve Clark request to attend two AWWA Webinars Move the Dial on Your Utility DEI Program August 9 and August 16, 2023
- E. Approve Murray request to attend ESSI Webinar on Renewable Energy Efficiency July 18, 2023
- F. Approve Murray request to attend CSDA Annual Conference August 28-31, 2023
- G. Approve Yezman request to attend CWEA Webinar on Activated Sludge July 19, 2023
- H. Approve Award of Contract Biosolids Land Application Services
- I. Approve Award of Contract Digester MCC-2 Upgrade
- J. Approve Kennedy Jenks Contract Amendment 2 for additional construction management services
- K. Approve Application of Allocation of Capacity for APN 175-360-04 Pet Emergency & Specialty Center of Marin
- L. Approve Application of Allocation of Capacity for APN 179-241-03 44 Circle Road Single Family Residence
- M. Approve Resolution 2023-2315 confirming the Report on Sewer Charges

Items B, H and I were pulled for discussion.

**ACTION:**

Board approved (M/S Ford/Yezman (4-0-1-0) the Consent Calendar items A through M.

AYES: Clark, Ford, Murray and Yezman

NOES: None.

ABSENT: Robards.

ABSTAIN: None.

**2. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Marin Sanitary Service Update and 2022 Annual Report – Justin Wilcock, Jason Raleigh and Patti Garbarino presented the Marin Sanitary Service (MSS) 2022 report and provided an update on the future of MSS to the Board. Discussion ensued.
- 2. General Manager's Report – Paxton reported.

**3. BATTERY ENERGY STORAGE SYSTEM PROJECT**

Tim Holmes from Kenwood Energy presented the Battery Energy Storage System Project (BESS) project to the Board. The Board discussed paying a deposit to PG&E in the amount of \$85,000. for the Self Generation Incentive Program (SGIP) application and requesting staff obtain pricing for BESS from ForeFront Power for

future Board consideration.

**ACTION:**

Board approved (M/S Yezman/Ford (4-0-1-0) District staff to proceed with the proposed Battery Energy Storage System (BESS) project, to pay a non-refundable initial deposit of \$85,000 to PG&E for the Self Generation Incentive Program (SGIP) application, for staff to obtain firm pricing for BESS from ForeFront Power and report back to the Board with an updated cost and cash flow analysis for Board consideration on implementation of BESS as a future project.

- AYES: Clark, Ford, Murray and Yezman
- NOES: None.
- ABSENT: Robards.
- ABSTAIN: None.

**4. BOARD REPORTS**

1. CLARK
  - a. NBWA Board Committee – no report
  - b. 2023 Operations Control Center Ad Hoc Committee – no report
  - c. Other Reports– verbal report – AWWA Move the Dial on your Utility DEI webinar.
2. FORD
  - a. NBWRA – no report
  - b. 2023 Operations Control Center Ad Hoc Committee – no report
  - c. 2023 GM Evaluation Ad Hoc Committee – verbal report
  - d. 2023 McInnis Marsh Ad Hoc Committee – no report
  - e. 2023 Fleet Management Ad Hoc Committee – no report
  - f. 2023 SF Bay Trail Ad Hoc Committee – no report
  - g. Other Reports – none
3. MURRAY
  - a. Marin LAFCO – no report
  - b. CASA Energy Committee –no report
  - c. 2023 Biosolids Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – verbal report
  - e. 2023 SF Bay Trail Ad Hoc Committee – no report
  - f. Other Reports – none
4. ROBARDS - absent
  - a. Gallinas Watershed Council/Miller Creek – no report
  - b. 2023 STPURWE Engineering Ad Hoc Committee – no report
  - c. 2023 McInnis Marsh Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – no report
  - e. 2023 GM Evaluation Ad Hoc Committee –no report
  - f. Other Reports – none
5. YEZMAN
  - a. Flood Zone 7– verbal report
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. 2023 STPURWE Engineering Ad Hoc Committee – no report.
  - e. 2023 Biosolids Ad Hoc Committee – no report
  - f. Other Reports– None.

**4. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests Clark requested to attend the November 5-7 WateReuse Calif Conference. Yezman requested to attend the November 5-7 WateReuse Conference and the Waterboard Workshop on September 7.
- B. Board Agenda Item Requests –Yezman requested an LGVSD Bio-solids ad hoc Committee meeting.

**5. MISCELLANEOUS DISTRICT CORRESPONDENCE**

Discussion ensued.

**6. ADJOURNMENT:**

**ACTION:**

The board approved (M/S Yezman/Clark 4-0-1-0) the adjournment of the meeting at 8:00 PM in recognition of the August 8<sup>th</sup> Lahaina wildfire devastation.

AYES: Clark, Ford, Murray and Yezman.

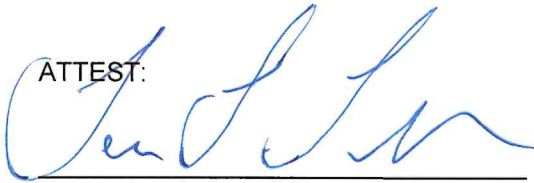
NOES: None.

ABSENT: Robards.

ABSTAIN: None.

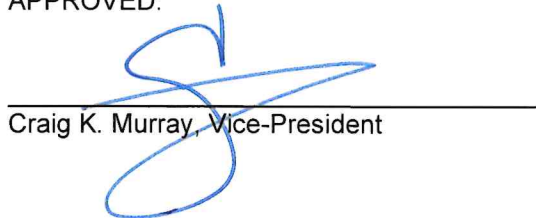
The next Board Meeting is scheduled for September 7, 2023 at 4:30 pm at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice-President

