



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

May 24, 2018 4:30 PM

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

Estimated
Time

- 4:30 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 4:35 PM 2. REVIEW OF PRELIMINARY BUDGET**
Staff to present the following proposed budgets for the fiscal year July 1, 2018 to June 30, 2019.
- A. Revenue Budget
 - B. Operation and Maintenance Budget
 - C. Capital Outlay Budget
 - D. Debt Service Budget
 - E. Reserve Budget
- Staff recommendation: Additional review of preliminary FY 2018-19 budget in advance of consideration at the June 14th Public Hearing.

5:05 PM

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 10, 2018.
- B. Approve the Warrant List for May 24, 2018.
- C. Approve EOA Contract Proposal for July 1, 2018 to June 30, 2019.
- D. Approve Interim General Manager Authority to Approve Maintenance Services for the BioCNG Digester Gas Conditioning Equipment Package.
- E. Approve Award of Contract for UV Piping Repair to Gregory Equipment Inc.
- F. Approve Univar Contract Proposal for Furnishing Liquid Sodium Hypochlorite.
- G. Approve Univar Contract Proposal for Furnishing Liquid Sodium Bisulfite.
- H. Approve SCADA Support Services Agreement with ArcSine Engineering for FY 2018-19.
- I. Approve Bid Award to Custom Tractor Service for Biosolids Removal and Surface Injection for FY Year 2018-2019.

Possible expenditure of funds: Yes, Items B - I

Staff recommendation: Adopt Consent Calendar – Items A through I.

5:20 PM

4. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. Interim General Manager Report – Verbal
- 2. Monthly Treasurer Report – Written

B. BOARD REPORTS:

- 1. Human Resources Subcommittee – Verbal
- 2. LAFCO - Verbal
- 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 5. NBWA – Written
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Verbal

5:50 PM

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5:55 PM

6. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:00 PM

7. ADJOURNMENT

AGENDA APPROVED:	Craig Murray, Board Vice President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before May 21, 2018, at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held May 24, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: May 21, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.