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ADDENDUM NO. 1

Date: June 1, 2022
Project: **SOLAR PHOTOVOLTAIC SYSTEM REPLACEMENT**
Job No.: 22500-04

To: All Prospective Proposers

The changes are hereby made to the Contract Documents and shall become a part of the Contract Documents.

1. Award of Contract: Pursuant to California Government Code Section 4217.16, the District may award the contract on the basis of the experience of the contractor, the cost, and any other relevant considerations as outlined in the Evaluation Criteria below. The total points shown in the scoring matrix shall not become the sole basis of award.
2. License Requirements: **Class A General Contractors License** and **C-10 Electrical Contractors License** are both acceptable for this project.
3. Engineer's Estimate: \$2 Million
4. Revised Bid Schedule: Use attached revised Bid Schedule for the proposal. The following shall be included in the scope of Base Bid and Bid Alternate:
 - a. Removal and disposal of existing panels.
 - b. Removal and off-site disposal of unused combiner boxes.
 - c. Removal and off-site disposal of unused racking, concrete curbs, transformers, concrete pads, and equipment shelter, unless otherwise instructed by District staff.
 - d. Security System: Contractor shall include installation of a security system consisting of anti-theft devices, security fasteners, surveillance cameras, and alarms & system monitoring.
5. Maintenance: At a minimum, contractor shall include the following maintenance requirements:
 - a. Capital Purchase Option:
 - i. First Year O&M including One-Year Warranty
 - ii. Five-Year O&M Service Contract Past One Year, including but not limited to items i) thru v) for the PPA option below, subject to renewal.
 - b. PPA Option:
 - i. Routine cleaning of solar panels and other components per manufacturer's recommendations.

- ii. Routine field mowing in-between of the solar panel arrays, including below and around the panels to minimize fire hazards.
 - iii. Inspect integrity of fencing as needed, or at least once a year. Perform repairs as deemed necessary.
 - iv. Inspect security system as needed, or at least once a year. Perform repairs as deemed necessary.
 - v. Inspect for rodent damages. Implement rodent control as necessary.
6. Evaluation Criteria: At a minimum, proposer shall complete and submit all forms included in attached Questionnaire.

Proposals will be evaluated on the following criteria, which includes but not limited to:

- a. Proposal: Completeness; Clarity; Addresses issues detailed in RFP; Value-added benefits
 - b. Proposer Finances: Strength; Years in Business; Clarity of Audited Financials; Assets sufficient to complete the Project
 - c. Engineering: Meets requirements of the RFP; Details that address engineering challenges; Includes appropriate project schedule
 - d. Experience: Meets the requirements outlined in the RFP; Provides details of projects similar in scope; Experience working with public agencies; Provides references
 - e. Financial Return: Meets the design criteria of the RFP; Creates the greatest lifetime value to the District
 - f. Operations and Maintenance: Demonstrates that District staff is capable of properly maintaining the system, i.e. similar to existing system; Successfully operates and maintains other similar systems; Provides references
 - g. Bidder shall submit responses to the above criteria in a letter format combined with the Questionnaire.
7. Project Schedule: the schedule is updated as follows:

1. Request for Proposals Published	May 12, 2022
2. Prebid meeting	May 25
3. Questions on the RFP no later than	June 1
4. Response to Questions	June 8
5. Proposal Deadline	June 15
6. Proposal Evaluation	~ 2 weeks
7. District to Post Public Notices	July 7, 2022
- Energy Service Contract, if needed	
- Finance Agreement, if needed	
8. Public Hearing, Award of Contract by Board	August 4, 2022
9. Contract Duration from NTP	~ 12 Months

8. Prevailing Wage:

- 1) In accordance with California Labor Code Section 1771, not less than the general

- prevailing rate of per diem wages for work of a similar character in the locality in which the project is to be performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work fixed as provided in the California Labor Code shall be paid to all workers engaged in performing the project. In accordance with California Labor Code Section 1770 and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for work in the locality in which the project is to be performed.
- 2) In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. A copy of wage rates is available online at www.dir.ca.gov/DLSR/PWD. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 1 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform Project work as a subcontractor.
 - 3) Department of Industrial Relations Registration of Contractors & Subcontractors:
 - a. Beginning on March 1, 2015, pursuant to Labor Code Sections 1772 and 1771.1(b) - all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations.
 - b. No bid will be accepted, nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations.
 - c. Beginning on April 1, 2015, pursuant to Labor Code Section 1725.5 - no Contractor or subcontractor may work on a public works project unless registered with the Department of Industrial Relations.
 - d. Pursuant to Labor Code Section 1771.4(a)(1) – all contractors and subcontractors must furnish Certified Payroll Records (CPRs) weekly to the Agency they are contracted with and file electronic 5 certified payroll records weekly directly to the Labor Commissioner, Division of Labor Standards Enforcement (DLSE).
 - e. Pursuant to Labor Code Section 1776(c) – the certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement or forms that contain the same information as the forms provided by the division.
 - f. Pursuant to Labor Code 1771.5 - the awarding agency shall withhold contract payments when payroll records are delinquent or inadequate.
 - g. Pursuant to Title 8 California Code of Regulations Section 16451(d)/Labor Code Section 1771.4(a) (2) - the contractor must post job Posters and Notices as required by Department of Industrial Relations and as required by other State agencies.
 - h. Pursuant to Labor Code Section 1773.3 - the Public Agency must file a PWC 100 Form with the DIR within 5 days of the award of a public works project. PWC

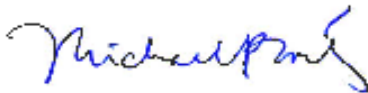
Form 100 will be amended to reflect changes in contract time. The DIR will also be notified within 5 days of the completion of project. In bidding on this Project, it shall be the Bidders sole responsibility to evaluate and include the cost of complying with all labor compliance requirements under this contract and applicable law(s) in the Project bid.

- 4) Pursuant to Section 1777.1 of the Labor Code, the Labor Commissioner publishes and distributes a list of contractors who are ineligible to perform work either as a contractor or subcontractor on a public works project. This list of debarred contractors is available from the Department of Industrial Relations at www.dir.ca.gov/DLSE/Debar.html

This addendum consists of 45 pages including this page and attachments. Acknowledge receipt of this addendum in the space provided on page 7 of 150, Proposal Cover Page and Bid Schedule, of the Bid Forms, and by signing in the space provided below. Submit original copy of this addendum cover page along with the bid. Failure to do so may disqualify the bidder.

Las Gallinas Valley Sanitary District:

Bidder: _____



Michael P. Cortez, PE, District Engineer
Tel. No. (415) 472-1033, ext. 18

(Authorized Signature)

(Date)

BASE BID: DESCRIPTION OF LUMP SUM BID ITEMS AND BID SCHEDULE, CAPITAL PURCHASE:

For the construction of the **SOLAR PHOTOVOLTAIC SYSTEM REPLACEMENT** Project consisting of the retrofit and upgrade of the existing system to 1 MW PV system, complete in-place as shown and specified, and according to the following Capital Purchase Pricing Sheet (attach separate sheets as necessary):

Item No.	Description	Make and Model	QTY	Unit Price	Total Price
1	PV Panels				\$
2	Inverters				\$
3	Balance of Materials				\$
4	Racking				\$
5	Labor				\$
6	1 st Year of O&M				\$
7	Existing Panel Removal & Disposal				\$
8	Miscellaneous Demolition: combiner boxes, racking, concrete curbs, transformers, concrete pads, and equipment shelter.				\$
9	Security System				\$
10	Five-Year Service Contract, subject to renewal.				\$
11	Other:				\$
12	Tax				\$
				Total:	

TOTAL BASE BID, CAPITAL PURCHASE PRICE, Sum of Extended Totals:

\$ _____ (In figures)

BID ALTERNATE

The undersigned Bidder offers to make, at the following Bid Alternate price, the change in the Work covered by the Total Base Bid that is specified in the Bid Alternate priced below.

It is understood that:

1. The Bid Alternate price must be filled in.
2. The acceptance or rejection of the Bid Alternate is at the option of the District.
3. Acceptance or rejection of the Base Bid or Bid Alternate will not necessarily be made on the basis of price alone.
4. Pursuant to California Government Code Section 4217.16, the District may award the contract on the basis of the experience of the contractor, the cost, and any other relevant considerations.

Bid Alternate: POWER PURCHASE AGREEMENT (PPA)

For the construction of the **SOLAR PHOTOVOLTAIC SYSTEM REPLACEMENT** Project consisting of the retrofit and upgrade of the existing system to 1 MW PV system, complete in-place as shown and specified in lieu of the Capital Purchase option specified in the Base Bid, and according to the following Power Purchase Agreement pricing and term of up to 25 years:

The PPA shall be executed between the Las Gallinas Valley Sanitary District and the installer.

(The PPA pricing applies to the PV system only. PPA Term of up to 25 years. The District prefers all costs to be included in the kWh unit price. All costs must be included. No costs will be allowed if they are not included in this pricing sheet. Describe Other Costs, including but not limited to removal and disposal of existing panels, equipment, etc. Include multiple PPA options if desired. Attach separate sheets as necessary.)

Year	\$/kWh	Other Cost - \$	Early Purchase - \$/Watt	Estimated kWh Output
1				
2				
3				
4				
5				
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Description of Other Costs:

**SOLAR PHOTOVOLTAIC SYSTEM REPLACEMENT
(JOB NO. 22500-04)**

QUESTIONNAIRE PROCEDURE

Note: Pursuant to California Government Code Section 4217.16, the District may award the contract on the basis of the experience of the contractor, the cost, and any other relevant considerations as outlined in the Evaluation Criteria below. The total points shown in the scoring matrix shall not become the sole basis of award.

A. SUBMITTALS:

1. Contractors wishing to Bid shall submit the following:
 - a. General Contractor's Statement
 - b. General Contractor's Questionnaire
 - c. Attachments as necessary to provide supporting information required by the General Contractor's Statement and/or Questionnaire.
 - d. ***On a separate sheet(s)***, provide a complete listing of all projects of a similar nature to the proposed project together with a statement regarding total number of years of experience your company has had with similar projects. Be detailed in your project description. ***See scoring instructions Section III.***
 - e. ***On a separate sheet(s)***, provide your plan, methodology and sequencing for performing the proposed work (be as specific as possible). Include and Address: Approach to construction items of proposed work, including work to be provided by a sub-contractor. ***See scoring instructions Section IV for additional requirements.***
 - f. ***On a separate sheet(s)***, provide a list of all current employees and their job classification for those employees that would be involved on the proposed project; and provide an organizational chart and identify the key personnel that are anticipated to comprise the management team of this project. Provide resumes for key personnel along with their experience.
 - g. ***On a separate sheet(s)***, provide a list of all equipment owned by the contractor and available for use on this project.
 - h. ***On a separate sheet(s)***, provide a list of all Responsible Managing employees (RME) or Responsible Managing Officer (RMO).
2. Questionnaires that are incomplete or illegible, for any reason, may be rejected at the discretion of the DISTRICT. Determination of the completeness of the questionnaires will be at the sole discretion of the DISTRICT.
3. DISTRICT reserves the right to waive any informality and/or request additional information from the general contractor, at its discretion.

4. By submitting the proposal, the general contractor agrees that the DISTRICT shall be free to make inquiry(ies) it deems necessary to ascertain the qualification(s) of the general contractor and/or the accuracy of statements made by the general contractor as to its qualification(s).

D. EVALUATION

1. General Contractors are cautioned that this is a subjective process and that they retain sole responsibility for adequately demonstrating their own abilities.
2. The information contained in the Questionnaire will be evaluated by the DISTRICT.
3. Perception of the General Contractor's ability to perform will be based on the evaluation of the general contractor's:
 - a. Financial capabilities
 - b. Resources
 1. Equipment
 2. Key staff/Personnel experience
 - Field Superintendent
 - Office Project Manager
 - c. Past Performance
 1. Past experience with the DISTRICT.
 2. Past experience with other similar Agencies.
 3. Timely completion of past projects.
 4. Past performance constructing similar projects.
 - d. Plan, methodology and sequencing for performing work on this project; considering the facility must remain in service for the entire duration of construction.
 - e. Other Information
 1. Available from the Questionnaire.
 2. Available from research and verification of the information.
 3. Available from sources outside the scope of the Questionnaire.
 4. Current workload.
 5. Statement of experience (10 years minimum).

4. Additional information or clarification may be requested after the proposal has been submitted. Such requests shall be responded to by General Contractor's within (3) calendar days after receipt of such requests.
5. It is intended that the information contained in the Questionnaire will be researched and verified.

GENERAL CONTRACTOR'S STATEMENT

CONTACT INFORMATION:

Firm Name: _____ Check One: Corporation
(as it appears on license) Partnership
 Sole Prop.

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

If firm is a sole proprietor or partnership:

Owner(s) of Company: _____

Contractor's License Number(s):
(Class A minimum requirement)

I, the undersigned, certify and declare that I have read all the foregoing answers to this Questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters, I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Date

Name

END OF GENERAL CONTRACTOR'S STATEMENT

QUESTIONNAIRE

PART I. ESSENTIAL REQUIREMENTS

1. Contractor possesses a valid and current California Contractor's license for the project or projects for which it intends to submit a bid.
 Yes No

2. Contractor has a liability insurance policy with a policy limit of at least **\$5,000,000** per occurrence and **\$5,000,000** aggregate.
 Yes No

3. Contractor has current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.
 Yes No Contractor is exempt from this requirement because it has no employees

4. Have you attached your latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information.^{1, 2}
 Yes No

NOTE: A financial statement that is not either reviewed or audited is not acceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

5. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for the project; or (b) your current available bonding capacity?³
 Yes No
NOTE: Notarized statement must be from the surety company, not an agent or broker.

6. Has your contractor's license been revoked at any time in the last five years?
 Yes No

¹ Public Contract Code section 20101(e) exempts from this requirement a contractor who has qualified as a small business pursuant to Government Code section 14837(d)(1), if the bid is "no more than 25 per cent of the qualifying amount provided in section 14837(d)(1)." As of January 1, 2001, the qualifying amount is \$10 million, and 25 per cent of that amount, therefore, is \$2.5 million.

² The financial information will remain confidential, as provided by law, and will not be released, shared, copied or provided in any form unless such disclosure is required by court order or authorized in writing by the party who has provided the information.

³ An additional notarized statement from the surety may be requested by *Public Entity* at the time of submission of a bid, if this package is submitted more than 60 days prior to submission of the bid.

7. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?
 Yes No
8. At the time of submitting this form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?
 Yes No
If the answer is "Yes," state the beginning and ending dates of the period of debarment:

9. At any time during the last five years, has your firm, or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?
 Yes No

PART II. ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS

A. Current Organization and Structure of the Business

For Firms That Are Corporations:

- 1a. Date incorporated: _____
- 1b. Under the laws of what State: _____
- 1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent of the corporation’s stock.

Name	Position	Years with Co.	% Ownership

- 1d. Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Firm	Dates of Person’s Participation with Firm

For Firms That Are Partnerships:

- 1a. Date of formation: _____
- 1b. Under the laws of what State: _____
- 1c. Provide all the following information for each partner who owns ten percent or more of the firm.

Name	Position	Years with Co.	% Ownership

- 1d. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Company	Dates of Person’s Participation with Company

For Firms That Are Sole Proprietorships:

- 1a. Date of commencement of business. _____
- 1b. Social security number of company owner. _____
- 1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner, or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock if the business is a corporation.

Person’s Name	Construction Company	Dates of Person’s Participation with Company

For Firms That Intend to Make a Bid as Part of a Joint Venture:

- 1a. Date of commencement of joint venture. _____
- 1b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

Name of Firm	% Ownership of Joint Venture

B. History of the Business and Organizational Performance

2. Has there been any change in ownership of the firm at any time during the last three years?

NOTE: A corporation whose shares are publicly traded is not required to answer this question.

Yes No

If "yes," explain on a separate signed page.

3. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?

NOTE: Include information about other firms if one firm owns 50 percent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.

Yes No

If "yes," explain on a separate signed page.

4. Are any corporate officers, partners or owners connected to any other construction firms?

NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.

Yes No

If "yes," explain on a separate signed page.

5. State your firm's gross revenues for each of the last three years:

2021 _____ 2020 _____ 2019 _____

6. How many years has your organization been in business in California as a contractor under your present business name and license number? _____ years

7. Is your firm currently the debtor in a bankruptcy case?

Yes No

If "yes," please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.

8. Was your firm in bankruptcy at any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 7, above)

Yes No

If "yes," please attach a copy of the bankruptcy petition, showing the case number and the date on which, the petition was filed, and a copy of the Bankruptcy Court's discharge order, or of any other document that ended the case, if no discharge order was issued.

C. Licenses

9. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

10. If any of your firm’s license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

11. Has your firm changed names or license number in the past five years?
 Yes No
If “yes,” explain on a separate signed page, including the reason for the change.

12. Has any owner, partner or (for corporations:) officer of your firm operated a construction firm under any other name in the last five years?
 Yes No
If “yes,” explain on a separate signed page, including the reason for the change.

13. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?
 Yes No
If “yes,” please explain on a separate signed sheet.

D. Disputes

14. At any time in the last five years has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?
 Yes No
If yes, explain on a separate signed page, identifying all such projects by owner, owner’s address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

15. In the last five years has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, removed, or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

NOTE: “Associated with” refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

Yes No

If “yes,” explain on a separate signed page. State whether the firm involved was the firm submitting the Questionnaire here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

16. In the last five years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes No

If “yes,” explain on a separate signed page. Identify the year of the event, the owner, the project, and the basis for the finding by the public agency.

* * * * *

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about “pass-through” disputes in which the actual dispute is between a subcontractor and a project owner. Also, you may omit reference to all disputes about amounts of less than \$50,000.

17. In the past five years has any claim **against** your firm concerning your firm’s work on a construction project been **filed in court or arbitration?**

Yes No

If “yes,” on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

18. In the past five years has your firm made any claim against a project owner concerning work on a project or payment for a contract and **filed that claim in court or arbitration?**

Yes No

If “yes,” on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

* * * * *

19. At any time during the past five years, has any surety company made any payments on your firm’s behalf as a result of a default, to satisfy any claims made against a

performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private?

Yes No

If "yes," explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

20. In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes No

If "yes," explain on a separate signed page. Name the insurance carrier, the form of insurance and the year of the refusal.

E. Criminal Matters and Related Civil Suits

21. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

22. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

23. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes No

If "yes," identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

F. Bonding

24. Bonding capacity: Provide documentation from your surety identifying the following:

Name of bonding company/surety: _____

Name of surety agent, address, and telephone number:

25. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so.

26. List all other sureties (name and full address) that have written bonds for your firm during the last five years, including the dates during which each wrote the bonds:

27. During the last five years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?

Yes No

If yes, provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

G. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety

28. Has CAL OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?

NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If "yes," attached a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project

on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

29. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If "yes," attach a separate signed page describing each citation.

30. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If "yes," attach a separate signed page describing each citation.

31. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

32. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three premium years:

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

Current year: _____

Previous year: _____

Year prior to previous year: _____

If your EMR for any of these three years is or was 1.00 or higher you may, if you wish, attach a letter of explanation.

33. Within the last five years has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

Yes No

If "yes," please explain the reason for the absence of workers' compensation insurance on a separate signed page. If "No," please provide a statement by your

current workers' compensation insurance carrier that verifies periods of workers' compensation insurance coverage for the last five years. (If your firm has been in the construction business for less than five years, provide a statement by your workers' compensation insurance carrier verifying continuous workers' compensation insurance coverage for the period that your firm has been in the construction business.)

H. Prevailing Wage and Apprenticeship Compliance Record

34. Has there been more than one occasion during the last five years in which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **State's** prevailing wage laws?

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

Yes No

If "yes," attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

35. During the last five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with the **federal** Davis-Bacon prevailing wage requirements?

Yes No

If "yes," attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

36. Provide the **name, address, and telephone number** of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by **DISTRICT**.

37. If your firm operates its own State-approved apprenticeship program:

- (a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.

- (b) State the year in which each such apprenticeship program was approved and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

38. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

NOTE: You may omit reference to any incident that occurred prior to January 1, 1998, if the violation was by a subcontractor and your firm, as general contractor on a project, had no knowledge of the subcontractor's violation at the time they occurred.

Yes No

If "yes," provide the date(s) of such findings and attach copies of the Department's final decision(s).

PART III. RECENT CONSTRUCTION PROJECTS COMPLETED

39. Contractor shall provide information for review/evaluation regarding a minimum of two (2) and up to a maximum of five (5) closely related projects completed within the last ten (10) years by the organization submitting this package.¹ Be specific and detailed as possible for determination of similarity to the proposed work. Indicate if work involved was for existing or new solar photovoltaic system. Names and references must be current and verifiable. Use separate sheets of paper that contain all of the following information:

Project Name: _____

Location: _____

New or Operating Facility: _____

Owner: _____

Owner Contact (name and current phone number):

Architect or Engineer: _____

Architect or Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Description of Project, Scope of Work Performed: (Give specific facilities constructed)

¹ If you wish, you may, using the same format, also provide information about additional projects that you have completed that are similar to the project(s) for which you expect to bid. Five (5) projects will be scored for the number of comparable projects; and two (2) will be scored for construction value and degree of similarity. The two (2) most similar projects will be determined by the DISTRICT.

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Actual Date of Completion: _____

I, the undersigned, certify and declare that I have read all the foregoing answers to this questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters, I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Dated

Signature

Printed Name & Title

PART IV. PROJECT APPROACH, METHODOLOGY AND STAFFING

40. The following questions are specific to the District’s planned **SOLAR PHOTOVOLTAIC SYSTEM REPLACEMENT (JOB NO. 22500-04)**. Contractor shall provide responses to the information and questions presented herein to demonstrate experience and qualifications of their firm’s designated office and field personnel, as well as their knowledge, understanding and approach to pertinent project objectives and parameters.

1. Provide detailed resume and experience of the person(s) assigned to the proposed DISTRICT project.

- a. Full time Field Superintendent (assigned to this project)
- b. Office Project Manager

The above-named personnel must remain for the duration of the project; or provide an alternate, of equal qualification, for DISTRICT approval.

2. Plan, methodology and sequencing for this project

- a. Provide a detailed plan and approach to this project, including project understanding. Demonstrate your general understanding of the activities and sequencing necessary to satisfactorily complete the project.
- b. Provide a representative sample start up sequencing plan for a similar construction project completed by your company within the past two years.
- c. Identify any potential risks and/or variables that may affect the project.
- d. Designate your safety officer and provide the resume. Detail your jobsite safety program and identify any specific issues such as anticipated confined space entry. Provide a copy of your IIPP (Injury and Illness Prevention Program).
- e. Outline and detail your procedures for communications during all phases of the contract work among all involved parties.
- f. Outline and detail your approach to quality control.
- g. Detail your approach to site protection (including SWPPP or BMP measures) during entire duration of project.

APPENDIX A

SOLAR PHOTOVOLTAIC SYSTEM REPLACEMENT (JOB NO. 22500-04)

Note: Pursuant to California Government Code Section 4217.16, the District may award the contract on the basis of the experience of the contractor, the cost, and any other relevant considerations as outlined in the Evaluation Criteria below. The total points shown in the scoring matrix shall not become the sole basis of award.

LIST OF THE SCORABLE QUESTIONS AND SCORING INSTRUCTIONS

The information, questions and scoring methodologies detailed herein apply to the general contractor submittal packages, unless otherwise stated.

The **scorable** questions arise in three different areas:

- (I) History of the business and organizational performance;
- (II) Compliance with occupational safety and health laws, workers' compensation, and other labor legislation; and
- (III) Completion of recent projects and quality of performance.
- (IV) Project specific scoring.

The interview questions (interviews by the public agency of project managers on projects completed recently by the contractor) are included in group IV. Category III would also include a scoring of the number of recently completed projects that are similar to this project. Category IV contains questions regarding parameters that are intended to be more specific to the project.

Note: Not all questions in the questionnaire are scorable; some questions simply ask for information about the contractor firm's structure, officers, and history. This document includes only those questions that are "scorable." The question numbers in this document are the numbers used in the questionnaire. Thus, the questions included here begin with question number 6, and there are a few breaks in the numerical sequence.

For Section I, "History of the business and organizational performance," Department of Industrial Relations (DIR) recommends use of a passing score of **57** on this portion of the questionnaire (of a maximum score of 76 on this portion of the questionnaire).

For Section II, Compliance with occupational safety and health laws, workers' compensation and other labor legislation DIR recommends use of a passing score of

38 on this portion of the questionnaire (of a maximum score of 53 points on this portion of the questionnaire).

Section III, Completion of recent projects and quality of performance, includes questions about recently completed (public or private) construction projects. For previous projects completed, a passing score of **52** (of a maximum 70) is required.

DIR makes no recommendation about how to score a contractor's answers about recently completed past projects. Because of the wide range of projects that a public agency may be planning, and the similarly wide range in the skills, abilities, and experience that a public agency will consider most important for a pending project, it is impossible to propose a useful model scoring system to apply to the answers given about a contractor's completed projects. Accordingly, scoring for this category shall be in accordance with the point system set forth herein for evaluating the similar projects and the accompanying degree of similarity.

Section IV, Project specific scoring, includes specific questions which may directly or indirectly affect the specific project; and includes a series of interview questions

For this proposed project, a passing score of **90** (of a maximum 120) is required for the non-interview questions. For the interview questions, DIR recommends that a public agency interview project managers for the owners of two completed projects. DIR recommends a scoring system that would allow a maximum score of 120 points for each interview. For these questions, DIR recommends qualification for a contractor whose score on each of two interviews is 72 points or more; a denial of qualification for a contractor whose score on either interview is less than 55 points; and an additional interview with another reference if the score resulting from one interview is between 55 points and 72 points.

SECTION I

Questions about History of the Business and Organizational Performance

(76 Points Maximum; 57 Points Passing)

6. How many years has your organization been in business in California as a contractor under your present business name and license number? _____ years

3 years or less = 2 points

4 years = 3 points

5 years = 4 pts.

6 years or more = 5 points

7. Is your firm currently the debtor in a bankruptcy case?

Yes No

“No” = 3 points“ “Yes” = 0 points

8. Was your firm in bankruptcy any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 7, above).

Yes No

“No” = 3 points“ “Yes” = 0 points

13. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?

Yes No

No = 5 points Yes = 0 points

14. At any time in the last five years, has your firm been assessed and paid liquidated damages after completion of a project, under a construction contract with either a public or private owner?

Yes No

No projects with liquidated damages of more than \$50,000, or one project with liquidated damages = 5 points.

Two projects with liquidated damages of more than \$50,000 = 3 points

Any other answer: no points

15. In the last five years has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, removed, or

otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

NOTE: "Associated with" refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

Yes No

No = 5 points Yes = 0 points

16. In the last five years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes No

No = 5 points Yes = 0 points

* * * * *

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than \$50,000.

17. In the past five years, has any claim **against** your firm concerning your firm's work on a construction project, been **filed in court or arbitration**?

Yes No

If the firm's average gross revenue for the last three years was less than \$50 million, scoring is as follows:

5 points for either "No" or "Yes" indicating 1 such instance.

3 points for "Yes" indicating 2 such instances.

0 points for "Yes" if more than 2 such instances.

If your firm's average gross revenue for the last three years was more than \$50 million, scoring is as follows:

5 points for either "No" or "Yes" indicating 1, 2, or 3 such instances.

3 points for "Yes" indicating either 4 or 5 such instances.

0 points for "Yes" if more than 5 such instances.

18. In the past five years, has your firm made any claim against a project owner concerning work on a project or payment for a contract, and **filed that claim in court or arbitration**?

Yes No

If your firm's average gross revenues for the last three years were less than \$50 million scoring is as follows:

***5 points for either "No" or "Yes" indicating 1 such instance.
3 points for "Yes" indicating 2 such instances.
0 points for "Yes" if more than 2 such instances.***

If your firm's average gross revenues for the last three years were more than \$50 million, scoring is as follows:

***5 points for either "No" or "Yes" indicating 1, 2, or 3 such instances.
3 points for "Yes" indicating either 4 or 5 such instances.
0 points for "Yes" if more than 5 such instances.***

19. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a construction project, either public or private?
 Yes No

***5 points for either "No" or "Yes" indicating 1 such claim.
3 points for "Yes" indicating no more than 2 such claims
Subtract five points for "Yes" if more than 2 such claims***

20. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?
 Yes No

***5 points for either "No" or "Yes" indicating 1 such instance.
3 points for "Yes" indicating 2 such instances.
0 points for "Yes" or if more than 2 such instances.***

21. Has your firm or any of its owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?
 Yes No

No = 5 points Yes = subtract 5 points

22. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?
 Yes No

No = 5 points Yes = subtract 5 points

23. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?
 Yes No

No = 5 points Yes = subtract 5 points

25. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so.

_____ %

**5 points if the rate is no more than one per cent
3 points if the rate was no higher than 1.10 per cent.
0 points for any other answer.**

27. During the last five years, has your firm ever been denied bond credit by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required?
 Yes No

No = 5 points Yes = 0 points

SECTION II

Questions about compliance with safety, workers compensation, prevailing wage and apprenticeship laws.

(11 Questions: 53 Points maximum; 38 Points Passing)

28. Has CAL OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

Note: If you have filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If the firm’s average gross revenues for the last three years were less than \$50 million, scoring is as follows:

***5 points for either “No” or “Yes” indicating 1 such instance.
3 points for “Yes” indicating 2 such instances.
0 points for “Yes” if more than 2 such instances.***

If the firm’s average gross revenues for the last three years were more than \$50 million, scoring is as follows:

***5 points for either “No” or “Yes” indicating 1, 2, or 3 such instances.
3 points for “Yes” indicating either 4 or 5 such instances.
0 points for “Yes” if more than 5 such instances.***

29. Has the Federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?

Note: If you have filed an appeal of a citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If yes, attach a separate signed page describing each citation.

If the firm’s average gross revenues for the last three years were less than \$50 million, scoring is as follows:

***5 points for either “No” or “Yes” indicating 1 such instance.
3 points for “Yes” indicating 2 such instances.
0 points for “Yes” or if more than 2 such instances.***

If the firm’s average gross revenues for the last three years were more than \$50 million, scoring is as follows:

5 points for either "No" or "Yes" indicating 1, 2, or 3 such instances.
3 points for "Yes" indicating either 4 or 5 such instances.
0 points for "Yes" if more than 5 such instances.

30. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If the firm's average gross revenues for the last three years were less than \$50 million, scoring is as follows:

5 points for either "No" or "Yes" indicating 1 such instance.
3 points for "Yes" indicating 2 such instances.
0 points for "Yes" or if more than 2 such instances.

If the firm's average gross revenues for the last three years were more than \$50 million, scoring is as follows:

5 points for either "No" or "Yes" indicating 1, 2, or 3 such instances.
3 points for "Yes" indicating either 4 or 5 such instances.
0 points for "Yes" if more than 5 such instances.

31. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

3 points for an answer of once each week or more often.
0 points for any other answer

32. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three premium years:

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

Current year: _____

Previous year: _____

Year prior to previous year: _____

If your EMR for any of these three years is or was 1.00 or higher, you may, if you wish, attach a letter of explanation.

NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

5 points for three-year average EMR of .95 or less
3 points for three-year average of EMR of more than .95 but no more than 1.00

0 points for any other EMR

33. Within the last five years, has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?
 Yes No

**5 points for either "No" or "Yes" indicating 1 such instance.
0 points for any other answer.**

34. Has there been more than one occasion during the last five years on which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **state's** prevailing wage laws?
 Yes No

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

If your firm's average gross revenues for the last three years were less than \$50 million, scoring is as follows:

***5 points for either "No," or "Yes" indicating either 1 or 2 such instance.
3 points for "Yes" indicating 3 such instances.
0 points for "Yes" and more than 3 such instances.***

If your firm's average gross revenues for the last three years were more than \$50 million, scoring is as follows:

***5 points for either "No" or "Yes" indicating no more than 4 such instances.
3 points for "Yes" indicating either 5 or 6 such instances.
0 points for "Yes" and more than 6 such instances.***

35. During the last five years, has there been more than one occasion on which your own firm has been penalized or required to pay back wages for failure to comply with the **federal** Davis-Bacon prevailing wage requirements?
 Yes No

If your firm's average gross revenues for the last three years were less than \$50 million, scoring is as follows:

***5 points for either "No," or "Yes" indicating either 1 or 2 such instance.
3 points for "Yes" indicating 3 such instances.
0 points for "Yes" and more than 3 such instances.***

If your firm's average gross revenues for the last three years were more than \$50 million, scoring is as follows:

***5 points for either "No" or "Yes" indicating no more than 4 such instances.
3 points for "Yes" indicating either 5 or 6 such instances.
0 points for "Yes" and more than 6 such instances.***

36. Provide the **name, address, and telephone number** of the apprenticeship program sponsor(s) (approved by the California Division of Apprenticeship Standards) that will provide apprentices to your company for use on any public work project for which you are awarded a contract by **DISTRICT**.

**5 points if at least one approved apprenticeship program is listed.
0 points for any other answer.**

37. If your firm operates its own State-approved apprenticeship program:
- (a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.
 - (b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
 - (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

5 points if one or more persons completed an approved apprenticeship while employed by your firm.

0 points if no persons completed an approved apprenticeship while employed by your firm.

38. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

NOTE: You may omit reference to any incident that occurred prior to January 1, 1998 if the violation was by a subcontractor and your firm, as General Contractor on a project, had no knowledge of the subcontractor's violation at the time they occurred.

Yes No.

If yes, provide the date(s) of such findings, and attach copies of the Department's final decision(s).

If your firm's average gross revenues for the last three years were less than \$50 million, scoring is as follows:

5 points for either "No," or "Yes" indicating either 1 or 2 such instance.

***3 points for “Yes” indicating 3 such instances.
0 points for “Yes” and more than 3 such instances.***

If your firm’s average gross revenues for the last three years were more than \$50 million, scoring is as follows:

***5 points for either “No” or “Yes” indicating no more than 4 such instances.
3 points for “Yes” indicating either 5 or 6 such instances.
0 points for “Yes” and more than 6 such instances.***

SECTION III

Questions concerning recent construction projects completed:

(1 Question: 70 Points Maximum; 52 Points Passing)

- 39. Contractor shall provide information regarding a minimum of two (2) and up to a maximum of five (5) closely related projects completed within the last ten (10) years by the organization submitting this package⁽¹⁾. Be specific in identifying the work and the facilities involved on the completed construction projects.

Names and references must be current and verifiable. DISTRICT reserves the right to request and/or evaluate additional project references and/or project related information, which may be used in the selection process. Use separate sheets of paper that contain all of the following information:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Architect or Engineer: _____

Architect or Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Description of Project, Scope of Work Performed:

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Actual Date of Completion: _____

⁽¹⁾ If you wish, you may, using the same format, also provide information about other projects that you have completed that are similar to the project(s) for which you expect to bid; however a maximum of 5 will be scored.

Scoring of previous projects completed:

For a single project that may require specific skills and capabilities, public agencies may choose to score contractors for the number of similar projects completed, and the degree of similarity between past projects and the planned project. Note that for this project, the minimum construction value for the rated projects will be **\$2,000,000** for General Contractors. The scoring for similar projects is set forth below.

1. Number of previous similar projects (20 points)

5 projects	= 20 points
4 projects	= 16 points
3 projects	= 12 points
2 min. projects	= 8 points

2. Construction value for two projects (20 points); 10 points maximum each project
General Contractor

		# of Similar Projects (up to <u>2</u> <u>max</u>)	
>\$2 Million	=10 points	x2	=20 points
\$1.75M-\$2M	=8 points	x2	=16 points
\$1.5M-\$1.75M	=6 points	x2	=12 points
\$1.25M-\$1.5M	=4 points	x2	=8 points
\$1M-\$1.25M	=2 points	x2	=4 points
< \$1 Million	=0 points		

3. Degree of similarity for two projects (20 points); 10 points maximum each project⁽¹⁾

		# of Similar Projects	
90 – 100%	= 10 points	x 2	= 20 points
80 – 89%	= 8 points	x 2	= 16 points
70 – 79%	= 6 points	x 2	= 12 points
60 – 69%	= 4 points	x 2	= 8 points
< 60%	= 0 points		

⁽¹⁾ For evaluation purposes, the two projects selected will be from those having highest degree of similarity.

4. Completion schedule for min. two projects (10 points)⁽¹⁾

	# of Similar <u>Projects</u>	
Original schedule met	5 x 2	= 10 points
Excusable delays and met revised schedule	4 x 2	= 8 points
Unexcused delay up to max. 20% beyond orig. schedule	3 x 2	= 6 points
> 20% unexcused delay		= 0 points

Passing Score: 52 points out of 70 points

⁽¹⁾ For evaluation purposes, the two projects selected will be from those having highest degree of similarity.

SECTION IV

Questions concerning DISTRICT Solar Photovoltaic System Replacement Project:

(2 Questions: 120 Points Maximum; 90 Points Passing)

40. Contractor shall provide responses to the information and questions presented herein to demonstrate experience and qualifications of their firm's designated office and field personnel, as well as their knowledge, understanding and approach to pertinent project objectives and parameters.

Project specific scoring:

1. Experience of key personnel in their listed positions (20 points)

a. Full time Field Superintendent (assigned to this project) (10 points)

10 years	= 10 points
7 years	= 7 points
5 years	= 5 points
3 years	= 3 points
< 3 years	= 0 points

b. Office Project Manager (10 points)

10 years	= 10 points
7 years	= 7 points
5 years	= 5 points
3 years	= 3 points
<3 years	= 0 points

The above-named personnel must remain for the duration of the project; or provide an alternate, of equal qualification, for DISTRICT approval.

2. Plan, methodology and sequencing for this project (100 points)

- a. Provide a detailed plan and approach to this project, including project understanding. Demonstrate your understanding of the activities and sequencing necessary to satisfactorily complete the project. **(16 points)**
- b. *This item is not applicable to this project. Contractor will be allotted for the full 14 points for consistency with the scoring matrix. (14 points)*
- c. Provide a representative sample start up sequencing plan for a similar construction project completed by your company within the past two years. If a previous sample is not available, then contractor can create a sample start up sequencing plan for the **Solar Photovoltaic System Replacement** project. **(14 points)**

- d. Identify any potential risks and/or variables that may affect the project. **(12 points)**
- e. *This item is not applicable to this project. Contractor will be allotted for the full 12 points for consistency with the scoring matrix. (12 points)*
- f. Designate your safety officer and provide the resume. Detail your jobsite safety program and identify any specific issues such as anticipated confined space entry. Provide a copy of your IIPP (Injury and Illness Prevention Program). **(8 points)**
- g. Outline and detail your procedures for communications during all phases of the contract work among all involved parties. **(8 points)**
- h. Outline and detail your approach to quality control. **(6 points)**
- i. Detail your approach to site protection (including SWPPP or BMP measures) during entire duration of project. **(6 points)**
- j. Describe your approach for field verifying and documenting accurate locations for existing underground utilities, particularly where demolition work is proposed and/or points of connection. **(4 points)**

Passing Score: 90 points out of 120 points

MODEL INTERVIEW QUESTIONS

The following questions will be used to interview randomly selected contacts from at least two completed projects. DISTRICT will conduct the interviews. No action on the contractor's part is necessary. These questions are included on the package given to the contractor for information only.

The highest possible score is 120 Points. A score of between 56 and 72 indicates DISTRICT should conduct an interview of another contact, that is, a manager of another completed project.

First, please give a brief description of the project. (Project description by interviewer)

1. Are there any outstanding stop notices, liens, or claims by the contractor that are currently unresolved on contracts for which notices of completion were recorded more than 120 days ago? (1 point for each is deducted from overall score; maximum amount to be deducted is 5 points)
2. On a scale of 1-10, with 10 being the best, did the contractor provide adequate personnel? (Max. 10 points)
3. On a scale of 1-10, with 10 being the best, did the contractor provide adequate supervision? (Max. 10 points)
4. On a scale of 1-10, with 10 being the best, was there adequate equipment provided on the job? (Max. 10 points)
5. On a scale of 1-10, with 10 being the best, was the contractor timely in providing reports and other paperwork, including change order paperwork and scheduling updates? (Max. 10 points)
6. On a scale of 1-10, with 10 being the best, did the contractor adhere to the project schedule that your [agency] [business] approved? (Max. 10 points)
7. Was the project completed on time? (10 points if the answer is "Yes").
Or, if the answer is "no," on a scale of 1-10, with 10 being the best, to what extent was the contractor responsible for the delay in completion?
8. On a scale of 1-10, with 10 being the best, rate the contractor on the timely submission of reasonable cost and time estimates to perform change order work. (Max. 10 points)
9. On a scale of 1-10, with 10 being the best, rate the contractor on how well the contractor performed the work after a change order was issued, and how well the contractor integrated the change order work into the existing work. (Max. 10 points).

10. On a scale of 1-10, with 10 being the best, rate how has the contractor been performing in the area of turning in Operation & Maintenance manuals, completing as-built drawings, providing required training and taking care of warranty items? (Max. 10 points)
11. On a scale of 1-10, with 10 being the best, rate the contractor on whether there were an unusually high number of claims, given the nature of the project, or unusual difficulty in resolving them. (Max. 10 points)
12. On a scale of 1-10, with 10 being the highest, rate the contractor with respect to timely payments by the contractor to either subcontractors or suppliers. (If the person being interviewed knows of no such difficulties, the score on this question should be "10.")
13. On a scale of 1-10, with 10 being the best, how would you rate the quality of the work overall? (Max. 10 points)