



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

October 3, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 19, 2019
- B. Approve the Warrant List for October 3, 2019
- C. Approve November-December Board Meeting Schedule
- D. Approve Resolution 2019-2177 – Resolution Authorizing an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors Las Gallinas Valley Sanitary District

Possible expenditure of funds: Yes, Item B.

Staff recommendation: Adopt Consent Calendar – Items A through D

4:45 PM

3. POTENTIAL REVISION OF BOARD POLICY B-60

Board to discuss potential revision of Board policy B-60.

5:10 PM

4. INFORMATION ITEMS:

- A. STAFF/CONSULTTANT REPORTS:
 - 1. General Manager Report - Verbal

5:30 PM

5. BOARD REPORTS:

- 1. LAFCO - Verbal
- 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 4. Flood Zone 7 - Verbal
- 5. NBWA – Verbal
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Verbal

5:50 PM

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5:55 PM

7. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:00 PM

8. ADJOURNMENT

9. FUTURE BOARD MEETING DATES – OCTOBER 17, NOVEMBER 7, AND NOVEMBER 21, 2019

AGENDA APPROVED:	Craig K. Murray, Board President	Pat Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before September 30, 2019 at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held October 3, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: September 30, 2019



 Teresa L. Lerch
 District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

MINUTES OF SEPTEMBER 19, 2019

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON SEPTEMBER 19, 2019 AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark (arrived at 4:37 pm), R. Elias, C. Murray, J. Schriebman and C. Yezman (by teleconference from the Hampton Inn Islandia, 1600 Veterans Memorial Highway, Islandia, NY 11749 and was consistent with the Brown Act)

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz , General Manager; Robert Ruiz, District Treasurer; Greg Pease, Collections and Safety Manager

OTHERS PRESENT: Pat Richardson, District Counsel

ANNOUNCEMENT: President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: None.

PRESENTATION: STATEGIC PLANNING OPPORTUNITIES REGARDING BIOSOLIDS
Mary Martis from HDR presented Strategic Planning efforts for Sanitary District Five. Discussion ensued.

PRESENTATION: NORTHERN CALIFORNIA REGIONAL INTELLIGENCE CENTER (NCRIC)
Kellyn Wagner Ramsdell, Intelligence Analyst, Cyber Security Team presented to the Board and Staff. Discussion ensued.

CONSENT CALENDAR:
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for August 28th and September 5, 2019
- B. Approve the Warrant List for September 19, 2019
- C. Approve Board Compensation for August, 2019

ACTION:
Board approved (Schriebman/Elias 5-0-0-0) the Consent Calendar items A, B and C.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

PUBLIC COMMENT SUMMARY – SEWER LATERAL ORDINANCE REQUEST FOR FEEDBACK
Board and staff discussed the public comment summary from the Sewer Lateral Ordinance Request for Feedback.

INFORMATION ITEMS:
STAFF / CONSULTANT REPORTS:

- 1. General Manager Report – Verbal – Prinz reported.

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BOARD REPORTS:

- 1. LAFCO – Verbal – Murray reported
- 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – no report
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.
- 4. Flood Zone 7– Written – Yezman reported.
- 5. NBWA
Board Committee – Verbal – no report
Steering Committee – Verbal – no report.
JTC – Verbal – no report.
- 6. NBWRA /North Bay Water – Verbal - no report.
- 7. Engineering Subcommittee – Verbal – no report.
- 8. Other Reports –Verbal – none.

BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Yezman requested to attend the Flood Control meeting on September 24, 2019.
- B. Board Agenda Item Requests – Murray requested that Board Compensation regarding webinars be on the next agenda.

VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

ADJOURNMENT:

ACTION:

Board approved (M/S Elias/Schriebman 5-0-0-0) the adjournment of the meeting at 7:19 pm.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for October 3, 2019 at the District Office.

ATTEST:

Robert Ruiz, District Treasurer

APPROVED:

Craig K. Murray, Board President

SEAL

Las Gallinas Valley Sanitary District
Warrant List
10/03/2019 -DRAFT

Agenda Item 2 B
Date October 3, 2019

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items > \$1000
1	10/3/2019	N/A	Able Tire & Brake	1,752.23		1,752.23	Service for Flat Bead trailer - tires, wheels, axle, lug kit, and wheel hub etc.
2	10/3/2019	N/A	Accountemps	6,543.60		6,543.60	Clerical help/ Admin & AP
3	10/3/2019	EFT1	ADP Payroll	89,377.91		89,377.91	Payroll for paydate 9/27/2019
4	10/3/2019	EFT1	ADP, Inc	99.45		99.45	
5	10/3/2019	N/A	All Star Rents	2,027.07		2,027.07	Equipment Rental for Lab Parking Lot Upgrade.
6	10/3/2019	N/A	Aries Industries, Inc.	258.95		258.95	
7	10/3/2019	N/A	AT&T	3,311.88		3,311.88	Phone Bill for various plant loctions
8	10/3/2019	EFT	Bank of Marin Cardservices	27,585.35		27,585.35	Visa Credit Card Payment ending 9/6/2019
9	10/3/2019	ACH	Buck's Saw Service, Inc	45.52		45.52	
10	10/3/2019	ACH	BWS Distributors, Inc.	626.25		626.25	
11	10/3/2019	EFT	CALPERS	4,321.42		4,321.42	Employee salary deferrals 457 Plan for 9/13/19 paydate
12	10/3/2019	EFT	CALPERS Retirement	16,180.00		16,180.00	Pension contribution employee and employer for 9/13/19 paydate
13	10/3/2019	ACH	Caltest Analytical Laboratory	1,697.65		1,697.65	Independent Lab Analyst
14	10/3/2019	N/A	Clymer Auto Parts, Inc.	145.31		145.31	
15	10/3/2019	ACH	Custom Tractor Service	18,812.50		18,812.50	Pivot Maintenance, & Main First ditch clean out leveeing beams.
16	10/3/2019	N/A	CWEA -CA Water Environment Assoc	577.00		577.00	
17	10/3/2019	EFT	Direct Dental	451.65		451.65	
18	10/3/2019	ACH	Du-All Safety, LLC	2,408.00		2,408.00	August 2019 - Safety Contract
19	10/3/2019	ACH	Elias, Rabi	1,115.56		1,115.56	34th Annual WaterReuse Conference- 9/8/18-9/11/19
20	10/3/2019	ACH	Hazen and Sawyer	1,967.44		1,967.44	On-Call Construction Contract CIP# 20125-01 - Services from 7/1/2019 to 8/31/2019
21	10/3/2019	N/A	Jackson's Hardware, Inc.	164.49		164.49	
22	10/3/2019	N/A	Marin Ace	86.25		86.25	
23	10/3/2019	N/A	Marin Municipal Water District	542.01		542.01	
24	10/3/2019	N/A	MARIN/SONOMA MOSQUITO & VECTOR CONTROL	807.85		807.85	
25	10/3/2019	N/A	Miksis Services, Inc	2,540.00		2,540.00	Clean & Televis 15" Line Under Civic Center Lagoon (700')
26	10/3/2019	N/A	North Bay Petroleum	1,176.17		1,176.17	Unleaded Fuels for trucks
27	10/3/2019	ACH	Nute Engineering	2,343.00		2,343.00	Engineering & Inspection Services CIP #12600-01 8/1/19- 8/30/19
28	10/3/2019	N/A	Operating Engineers Local No. 3	413.56		413.56	
29	10/3/2019	ACH	Orion Protection Services Group, Inc.	318.50		318.50	
30	10/3/2019	N/A	Pacific Gas & Electric - 8960712333-1	174.04		174.04	
31	10/3/2019	ACH	Regional Government Services Authority	3,066.15		3,066.15	Organizational Structural Analysis & Collaborative Role Clarification -Board (August 2019)
32	10/3/2019	EFT	Sun Life Financial - Disability & Life Insurance	2,041.10		2,041.10	Disability & Life Insurance
33	10/3/2019	N/A	United Site Services	525.98		525.98	

Las Gallinas Valley Sanitary District
Warrant List
10/03/2019 -DRAFT

34	10/3/2019	ACH	Univar USA Inc.	9,513.37	9,513.37	Purchase of Furnish Sodium Bisulfite & Sodium Hypochlorite
35	10/3/2019	ACH	PAID 9/27/2019 - US Bank (bond)	729,300.00	729,300.00	Half Year Bond payment
36	10/3/2019	N/A	Valley Irrigation Service, Inc.	1,613.58	1,613.58	For #2 Pivot repairs
37	10/3/2019	ACH	Vision Service Plan	312.75	312.75	
38	10/3/2019	N/A	Water Environment Federation	20.00	20.00	
39	10/3/2019	16306	Re-issue Original Check lost - Win-911 Software	1,050.00	1,050.00	Win-922 Software support/maintenance Annual SCADA Alarm Delivery software
40	10/3/2019	N/A	Woodland Center Auto Supply, Inc.	131.81	131.81	
41	10/3/2019	N/A	WRA, Inc.	10,114.08	10,114.08	STRURW & Parking lot Expantion CIP & Bio Resources Accesement, Biological Review & CDFW Coordination #12600-07 (8/1/2019 to 8/31/209)

TOTAL \$ 945,559.43 \$ - \$ 945,559.43

EFT1	EFT1 = Payroll	89,477.36	89,477.36	Approval:
EFT2	EFT2 = Bank of Marin loan payments	0.00	0.00	
PC	Petty Cash Checking	0.00	0.00	Finance
>1	Checks (Operating Account)	1,050.00	1,050.00	
N/A	Checks - Not issued	32,925.86	32,925.86	GM
EFT	EFT = Vendor initiated "pulls" from LGVSD	50,579.52	50,579.52	
ACH	ACH = LGVSD initiated "push" to Vendor	771,526.69	771,526.69	Board
	Total	<u>\$ 945,559.43</u>	<u>\$ 945,559.43</u>	

Difference: \$ _____



Item Number 2C

Agenda Summary Report

To: Mike Prinz, General Manager *MP*
 From: Teri Lerch, District Secretary *TL*
 Mtg. Date: October 3, 2019
 Re: November - December Board Meeting Schedule
 Item Type: Consent Discussion _____ Information _____ Other _____
 Standard Contract: Yes _____ No _____ (See attached) Not Applicable

BACKGROUND:

Due to the upcoming November and December holidays, it is sometimes necessary to cancel and/or change some of the dates for upcoming regularly scheduled Board Meetings.

Holidays

- Thanksgiving Day: Thursday, November 28, 2019
- Christmas Day: Wednesday, December 25, 2019
- New Year's Day: Wednesday, January 1, 2020

Past practice has been to cancel both the Thanksgiving Day and Christmas week meetings.

Due to the new Board meeting schedule, the second Board meetings of the month do not occur during a holiday week therefore no Board meetings need to be cancelled in November or December. However, the first Board meeting in January takes place January 2nd, which will impact Holiday vacations.

STAFF RECOMMENDATION:

Board cancel the Thursday, January 2, 2020 Board Meeting.

FISCAL IMPACT:

None.

PERSON TO BE NOTIFIED:

Public noticing is required.



Agenda Summary Report

To: Mike Prinz, General Manager *MP*
From: Robert D. Ruiz, Administrative Services Manager *RD*
Mtg. Date: October 3, 2019
Re: Reapprove an Amendment to Contract between the Board of Administration CalPERS and the Board of Directors LGVSD and Hold a Public Hearing.

Item Type: Consent X Discussion _____ Information _____ Other _____
Standard Contract: Yes _____ No X (See attached) Not Applicable _____

BACKGROUND:

The attached documents for approval are relatively exactly the same documents that were approved for this subject at the September 5, 2019 Board Meeting with resolution number 2019-2175. The difference is that the documents do not have the word "Exhibit" at the top, which caused them to be denied by CalPERS. These documents are required to be sent back by FedEx immediately to CalPERS by tomorrow. Public hearings have already been done in the previous meetings.

Background per the September 5, 2019 meeting:

As explained in the Board meeting held on 08/01/2019, the 2014-2019 MOU with the Operating Engineers Local 3 union contains a limitation to the amount the Classic Member Employee Paid Member Contribution (EPMC) contributes to CalPERS as indicated by Exhibit A (an excerpt of the MOU with only pertinent pages included). This was established with a programmed change each year that started in 2014 with Employer Paid contribution of 4% and decreased each year through the contract's end with the Employer paying 0% of EPMC. At this time, both the Classic Employees and the PEPRAs Employees would be paying 8%. The MOU was written to the effect that PEPRAs member EPMC should be the same as the Classic member EPMC.

As of July 1st, 2019, CalPERS rates changed as follows:

Classic Members:

Employer contributions increased from 12.212% to 13.182%, an annual increase of contributions of \$12,808.

Employee contributions did not change and will remain at 8%.

PEPRA Members:

Employer contributions increased from 6.842% to 6.985%, an increase of \$7,532 per year.

Employee contributions increased from 8.0% to 8.5%, an increase of \$5,857 per year. This is a problem, since per the MOU, this amount was set at 8%, with no indication of it changing in future years.



PREVIOUS BOARD ACTION:

Resolution 2014-2011, A Resolution for Employer Paid Member Contributions.
Resolution 2016-2062, A Resolution to Approve Amendment to Contract.
Resolution 2019-2175, A Resolution to Approve Amendment to Contract.

ENVIRONMENTAL REVIEW:

N/A

FISCAL IMPACT:

This amount was previously approved in the 9/5/2019 Board meeting but is being restated here. The employer paid member contribution costs would increase by \$5,857, which is not budgeted, but will be absorbed by the savings due to staff vacancies.

STAFF RECOMMENDATION:

The Board to approve and execute the attached resolution, certifications and Amendment to the CalPERS contract.

CalPERS forms:

Resolution of Intention

Certification of Governing Body's Action.

Amendment to CalPERS Contract

**RESOLUTION
AUTHORIZING AN AMENDMENT TO THE CONTRACT**

No. 2019-2177

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Las Gallinas Valley Sanitary District of Marin County entered into a contract effective on February 1, 1971 providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

Adopted this _____ day of _____, _____.

Presiding Officer

Attest:

Clerk/Secretary



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Las Gallinas Valley Sanitary District
of Marin County

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective February 1, 1971, and witnessed January 14, 1971, and as amended effective September 1, 1983, June 29, 1986, July 26, 1998, July 3, 2005, July 2, 2006, July 4, 2016 and June 19, 2017 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 15 are hereby stricken from said contract as executed effective June 19, 2017, and hereby replaced by the following paragraphs numbered 1 through 15 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members age 62 for new local miscellaneous members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after February 1, 1971 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **AGENCY BOARD MEMBERS; AND**
 - b. **SAFETY EMPLOYEES.**
6. Removal of the exclusion of "Persons Compensated on an Hourly Basis" pursuant to Section 20503, is declarative of agency's previous interpretation and does not mandate any new classes of employees into membership.
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after July 2, 2006 shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified and Full).

8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after July 2, 2006 shall be determined in accordance with Section 21354.5 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2.7% at age 55 Modified and Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
10. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21548 (Pre-Retirement Option 2W Death Benefit).
 - b. Section 20042 (One-Year Final Compensation) for classic members only.
 - c. Section 20516 (Employees Sharing Additional Cost):

From and after July 4, 2016 and until June 19, 2017, .75% for new local miscellaneous members.

From and after June 19, 2017 and until the effective date of this amendment to contract, 1.75% for new local miscellaneous members.

From and after the effective date of this amendment to contract, 1.25% for new local miscellaneous members.

Please be aware that although Government Code Section 21031(c) currently states "If the contracting agency subsequently amends its contract to include a greater percentage of final compensation as prior service, the electing member shall be refunded that portion of his or her contributions made under this section as represents the additional prior service percentage contracted for by the agency plus interest at the crediting rate", due to Federal law CalPERS cannot reimburse the member.
 - d. Section 20503 (To Remove the Exclusion of Persons Compensated on an Hourly Basis, Prospectively from July 4, 2016).
11. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on September 1, 1983. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
12. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.

13. Public Agency shall also contribute to said Retirement System as follows:
- a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
14. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
15. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
LAS GALLINAS VALLEY SANITARY
DISTRICT OF MARIN COUNTY

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk



California Public Employees' Retirement System
 Financial Office | Pension Contracts and Prefunding Programs Division
 P.O. Box 942703, Sacramento, CA 94229-2703
 888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

**CERTIFICATION
 OF
 FINAL ACTION OF GOVERNING BODY**

I hereby certify that the _____ of the
 (governing body)

_____ of the
 (public agency)

considered and adopted on _____, _____, by an affirmative vote of a
 (date)
 majority of the members of said Governing Body, **Ordinance / Resolution** No. _____
 approving the attached contractual agreement between the Governing Body of said Agency and
 the Board of Administration of the California Public Employees' Retirement System, a certified
 copy of said **Ordinance / Resolution** in the form furnished by said Board of Administration being
 attached hereto.

Adoption of the retirement benefit increase/change was not placed on the consent calendar.


 Clerk/Secretary

 Title

Date _____



Agenda Summary Report

To: Mike Prinz, General Manager 
 From: Robert D. Ruiz, Administrative Services Manager
 Mtg. Date: October 3, 2019
 Re: Potential Revision of board Policy B-60

Item Type: Consent _____ Discussion X Information _____ Other _____
 Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

BACKGROUND:

The Board reviewed and approved substantial changes to this policy on May 21, 2019. In this revision process, minimum duration of compensable webinars was set at 2 hours.

PREVIOUS BOARD ACTION:

The Board approved Resolution 2019-2164, A Resolution Approving a Revised Policy for B-60, Board compensation. See attached.

The Board requested reconsideration of the parameters of qualifying webinar participation during the September 19, 2019 Board meeting.

ENVIRONMENTAL REVIEW:

N/A

FISCAL IMPACT:

This will have an immaterial impact on the budget.

STAFF RECOMMENDATION:

Staff recommends the Board discuss:

1. the minimum length of webinars that may be compensable,
2. any other potential revisions to the policy that may be needed, and
3. adding the following language to the policy:
 "Other compensable meetings falling outside the above listed meeting descriptions shall be brought to the Board for a determination of compensability prior to any Board member's attendance at such meetings."

Staff will revise the policy as needed and bring the revised policy to a future Board meeting for approval.

RESOLUTION No 2019-2164

**A RESOLUTION APPROVING A REVISED POLICY FOR B-60,
BOARD COMPENSATION
FOR THE BOARD OF DIRECTORS OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT**

WHEREAS, the Board of Directors has determined that a comprehensive list of Policies and Procedures for the Board of Directors is in the best interest of the District.

WHEREAS, the Board of Directors has compiled a comprehensive list of Policies and Procedures to serve as the rules and regulations of the Board of Directors.

WHEREAS, the Board of Directors did adopt a comprehensive list of Policies and Procedures on July 9, 2009 by resolution 2009-1872. which was updated by Resolution 2018-2138 on August 23, 2018,

WHEREAS, Resolution 2009-1872, which was updated by Resolution 2018-2138 on August 23, 2018,

NOW, THEREFORE, the Board of Directors of the Las Gallinas Valley Sanitary District herein approves the following amendment of policy section B-60, Board Compensation, as follows:

"B-60-10 Limit on Meetings. Board Members shall be compensated for up to the legal limit of six meetings per month and one meeting per day. Compensation shall apply to both Regular and Special Board meetings, Board committee meetings, meetings for organizations related to District business. The meetings must be a direct benefit to the District. Please refer to the list of meetings below that are considered to be additional compensable meetings. To qualify for compensation for meetings of organizations related to District business, Board approval is required. Board members requesting attendance at meetings, including meetings of organizations related to District business, training, conference and/or seminars, shall submit their request to the entire Board at least five business days prior to the meeting. If an unexpected opportunity occurs for a meeting that will benefit the District, the Board Member may request an RQPA (Request for Prior Authorization) from the Board at the next board meeting by written request.

B-60-11 Compensable Meeting Activities. Meetings that are considered compensable include the following:

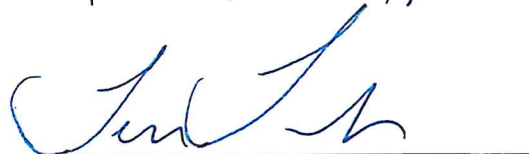
- Webinars that are at least 2 hours in length.
- multiple party conference calls convened by LGVSD subcommittees and attended by Board Members that are at least 2 hours in length that relate to LGVSD matters.
- Non-Public LGVSD sub committee meetings such as Ad Hoc meetings that are over an hour in length.
- One-on-one meetings between LGVSD committee members via face-to-face interaction or telephone, which are subcommittee meetings for LGVSD related business and not for logistical purposes only.

- Tours of District facilities with public officials external to the District that are at least an hour long.

* * * * *

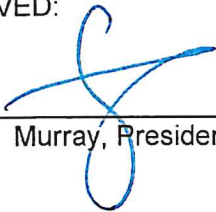
I hereby certify that the forgoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on the 21st day of May 2019, by the following vote of the members thereof:

AYES, and in favor thereof, Members: Clark, Elias, Murray, Schriber and Terma
NOES, Members: None.
ABSTAIN, Members: None.
ABSENT, Members: None



Teresa Lerch, District Secretary
Las Gallinas Valley Sanitary District

APPROVED:



Craig K. Murray, President Board of Directors

(seal)



10/3/2019

General Manager Report

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

10/3/2019 BOARD REPORTS

Agenda Item 5.1

LAFCO

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5.2

Gallinas Watershed Council/Miller Creek Watershed Council

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5.3

JPA Local Task Force on Solid and Hazardous Waste

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5.4

Flood Zone 7

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5.5

NBWA

- a) Board Committee
- b) Steering Committee
- c) JTC

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5.6

NBWRA/North Bay Water

- Separate item to be distributed at Board meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 5.7

Engineering Subcommittee

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

10/3/2019 BOARD REPORTS

Agenda Item 5.8 **Other Reports**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation



**BOARD MEMBER
MEETING ATTENDANCE REQUEST**

Date: _____ Name: _____

I would like to attend the _____ Meeting
of _____

To be held on the _____ day of _____ from _____ a.m. / p.m. and
returning on _____ day of _____ from _____ a.m. / p.m.

Actual meeting date(s): _____

Purpose of Meeting: _____

Frequency of Meeting: _____

Estimated Costs of Travel (if applicable): _____

**Please submit to the District Administrative Assistant, no later than 2:00 p.m. on the
Friday prior to the Board Meeting.**

For Office Use Only

Request was Approved Not Approved at the Board Meeting held on _____.

10/3/2019

BOARD AGENDA ITEM REQUESTS

Agenda Item 6B

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Solar on unused land: A good move

Editorial

Plans for building a large solar project on land next to Gness Field in Novato sounds like a good way to provide local alternative energy that's important in the growth of MCE, the homegrown public energy conglomeration formerly known as Marin Clean Energy.

The plan recently won the approval of the county Planning Commission on a 4-0 vote.

It reflects the county's green policies outlined in its landmark 2007 countywide plan.

But the proposal has critics, mainly local environmental groups that are concerned about losing bayside land to building anything, even a project that's supposed to benefit the environment by helping fight climate change.

The site, 41 acres of Silveira Ranch, is zoned for agriculture. The panels will cover 15 of those acres. The longtime owners of the land say the panels will generate income needed to support agriculture on the family's other ranchlands in San Rafael and Novato.

Importantly, the panels could provide power to meet the electrical needs of hundreds, if not thousands, of local homes.

It is an example of Marin doing its part to generate the power it uses, rather than relying on out-of-county generators — most of which are generated by non-renewable resources.

Marin should "walk the talk" of its adoption of the 2007 plan and the formation of MCE — whose purpose is to grow green power — and take advantage of opportunities to expand the generation of solar power where practical and environmentally sound.

In fact, county government could follow the lead of many local schools by installing solar panels over its Marin Center parking lots.

Critics of the plan, the Marin Audubon Society and the Marin Conservation League, among them, are questioning whether the county, in approving the plan, are short-cutting environmental review. That's a valid concern and the county's weak track record on that front in recent years supports their argument. County planners and legal staff need to make sure the process is not going to fall victim to yet another successful legal challenge.

Even the county's 2017 decision to close the popular San Geronimo Golf Course and turn it into open space ran legally afoul of such a regulatory short cut. Surprisingly, most local environment groups supported that move and process.

The county needs to make sure its approvals meet environmental- review rules, whether it's in regards to closing a local recreation asset and turning it into open space or turning to unused land to help generate local green power.

Veteran planning commissioner Don Dickenson was a strong voice in the 4-0 vote. He also has a long history of working to protect baylands, usually hand-in-hand with Marin Audubon and the Marin Conservation League.

But this site, he says, is historic ranchland and sided with the proposed project.

That is an important difference and one that makes the solar plan one that makes sense in both its location and its intent.

Legal Notice

Legal Notice

LAS GALLINAS VALLEY SANITARY DISTRICT
300 Smith Ranch Road
San Rafael, California 94903

NOTICE INVITING INFORMAL BIDS

1. The Las Gallinas Valley Sanitary District hereby invites informal bids for the INFLUENT SCREENS REBUILD Project, in accordance with the Uniform Public Construction Cost Accounting Act (UPCCAA) Procedures and other applicable law, and the following:

2. All bids must be delivered to the Las Gallinas Valley Sanitary District, 300 Smith Ranch Road, San Rafael, California 94903 on or before **11:00 AM, October 7, 2019**. Bids will be announced and read publicly at that time. Bids must be made on the bid forms included in the bid package. Bids that are submitted late according to the official time kept by the District Engineer or a designee will be rejected. Bids that are incomplete or that otherwise do not conform to the requirements specified in the bid package may be deemed non-responsive. Electronic copies are acceptable if followed by a phone call to the District at 415-472-1734 confirming receipt prior to the bid opening time. Email to: Michael P. Cortez at mcortez@lgsd.org and cc: Irene Huang at i Huang@lgsd.org no later than the date and time shown above for consideration.

3. Pursuant to UPCCAA procedures, interested bidders must be prequalified by the District prior to submitting an informal bid for projects under \$200,000 such as this Project. Failure to do so will disqualify the bidder. If you would like your company prequalified, please complete and sign a Contractor's Pre-Qualification Application available at <http://www.lgsd.org> and submit to the District before the bid opening shown above.

4. A pre-bid meeting is scheduled for **September 26, 2019 at 11:00AM, 300 Smith Ranch Rd., San Rafael, CA 94903**. The pre-bid meeting is **non-mandatory**. Special site visits may be scheduled 24 hours in advance a minimum of five (5) working days before bid opening.

5. Questions regarding the bid package should be directed in writing as soon as possible (but no later than five (5) working days prior to the opening of bids to: Irene Huang, PE at i Huang@lgsd.org or 415-472-1734. Where appropriate, the District may respond to such questions by addenda transmitted to all bid package recipients.

6. The Project Contractor shall furnish all tools, equipment, apparatus, facilities, labor and material necessary to perform and complete in a good and workmanlike manner the construction of the INFLUENT SCREENS REBUILD Project as shown in the Project Technical Specifications and Drawings and in accordance with the Contract Documents within 60 calendar days of the Project commencement date specified in the Notice to Proceed for the Project. The Engineer's estimate is \$100,000.

7. SCOPE OF WORK. The Project work is generally described as:

- a. Reconditioning of one (1) Parkson's Aqua Guard® Continuous Self-Cleaning Bar/Filter Screen (unit) manufactured by Parkson Corporation, 1401 W Cypress Creek Rd #100, Fort Lauderdale, FL 33309 (www.parkson.com), with an option to include the reconditioning of a second unit as bid alternate.
- b. The reconditioning kit shall be manufactured by Parkson.
- c. Parkson will furnish one certified crew as required to rebuild unit.
- d. Parkson will provide start-up and operator training.
- e. The contractor is responsible for:
 - i. Removing unit from the channel;
 - ii. Placing unit on a level surface;
 - iii. Thoroughly cleaning, pressure washing, disinfecting unit; and,
 - iv. Reinstalling unit in the channel.
- f. The contractor is responsible for the following miscellaneous electrical and piping work:
 - i. All electrical conduits, wire, etc. and installations required to install the auxiliary NEMA 4X Control Panel, Solenoid Valve and Brush Motor.
 - ii. NEMA 4X Control Panel to installed in a non-hazardous location.
 - iii. Provide 3/4" pipe water line by the Bar Screen for connection to the spray system.
 - iv. Power requirements are 120/1/60 for solenoid valve and 480/3/60 for the brush motor and local control panel.

and local control panel.
v. Two (2) spray headers will require a total of 10 gpm at 10 psi or 20 gpm at 40 psi, with recommended 3/4" pipe.
1770, and following, the Director of Industrial Relations has determined the general prevailing wage per diem rates for work in the locality in which the project is to be performed. In accordance with California Labor Code Section 1773, the District has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in the locality in which the project is to be performed for each craft, classification or type of worker needed to perform the project. In accordance with California Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at the District Engineer's Office and will be made available on request. A copy of said wage rates is available online at www.dir.ca.gov/DLSR/PWD. In accordance with California Labor Code Section 1777.1, contractors and subcontractors that are found guilty of willfully violating Chapter 1 of Part 7 of Division 2 of the Labor Code (except for Section 1777.5), or that are found guilty of such violations with intent to defraud, and entities in which such contractors or subcontractors have any interest, may be ineligible to bid on, be awarded, or perform Project work as a subcontractor.

10. All bids will remain valid for sixty (60) calendar days after the bid opening. Except as permitted by law and subject to all applicable remedies, including forfeiture of bidder's security, bidders may not withdraw their bid during the sixty (60) day period after the bid opening.

Las Gallinas Valley Sanitary District

By: /s/ Michael P. Cortez
Michael P. Cortez, PE, District Engineer

Date: September 18, 2019

NO.1214 SEPT. 23, 2019