



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

October 25, 2018 4:00 PM

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

CLOSED SESSION:

- 1. PUBLIC EMPLOYMENT - GENERAL MANAGER:** pursuant to subdivision (b)(1) of Government Code Section 54957.

4:30 PM

OPEN SESSION:

1. PUBLIC COMMENT

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4:35 PM

2. PRESENTATION OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2018

John Cropper of Cropper Accountancy Corporation will present the results of the Comprehensive Annual Financial Report for the year ended June 30, 2018.

5:00 PM

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 11 and October 12, 2018.
- B. Approve the Warrant List for October 25, 2018.

Possible expenditure of funds: Yes, Item B.

Staff recommendation: Adopt Consent Calendar – Items A and B

5:15 PM

4. INFORMATION ITEMS:**A. STAFF/CONSULTANT REPORTS:**

- 1. Interim General Manager Report – Verbal
- 2. Administration Department Quarterly Report – Written
- 3. Collection Department Quarterly Report – Written
- 4. Engineering Department Quarterly Report – Written
- 5. Operations Department Quarterly Report – Written
- 6. JC Tree Care and Landscape Invoice – Written
- 7. Change Order 3 - UV Piping Repair – Written
- 8. Amendment #5 – Aqua Engineering – Written
- 9. Regional Monitoring Program for Water Quality in SF Bay – 2018 Update – Written
- 10. Annual Capital Facilities Charge Accounting and Reporting – Written

B. BOARD REPORTS:

- 1. Human Resources Subcommittee – Verbal
- 2. LAFCO - Verbal
- 3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 5. NBWA – Verbal
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Verbal

6:00 PM

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:10 PM

6. VARIOUS ARTICLES and MISCELLANEOUS DISTRICT CORRESPONDENCE

6:15 PM

7. ADJOURNMENT

AGENDA APPROVED:	Megan Clark -President	Pat Richardson, Legal Counsel
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CERTIFICATION: I, Kristina Kempf, Administrative/Financial Specialist of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before October 22, 2018, at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held October 25, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: October 22, 2018



Kristina Kempf
Administrative/Financial Specialist

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.