

MEETING MINUTES OF MAY 6, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MAY 6, 2021 AT 3:33 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, District Secretary; Dale McDonald, District Treasurer; Manager; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager

OTHERS PRESENT: Pat Richardson, District Counsel;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

A. Approve the Board Minutes for April 9th and April 15 and April 20, 2021

B. Approve the Warrant List for May 6, 2021

C. Approve Schriebman attending the Marin LAFCO Shared Services Webinar on April 29, 2021

Item B was discussed.

ACTION:

Board approved (M/S Murray/Schriebman 5-0-0-0) the Consent Calendar items A through C.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

3. PUBLIC HEARING FOR ORDINANCE NO. 186 ADDING CHAPTER 10, ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS, TO TITLE 2, DISTRICT REGULATIONS, OF THE ORDINANCE CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT

District Engineer and District Counsel addressed the Board. Discussion ensued.

OPENED PUBLIC HEARING – President Yezman opened the public hearing at 3:54 p.m.

No members of the Public attended.

CLOSED PUBLIC HEARING – President Yezman closed the public hearing at 3:55 p.m.

ACTION:

Board approved (M/S Clark/Murray 5-0-0-0) the adoption of Ordinance No 186, An Ordinance Adding Chapter 10, Accessory Dwelling Units and Junior Accessory Dwelling Units to Title 2, District Regulations of the Ordinance Code of the Las Gallinas Valley Sanitary District and directing its publication.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal – Prinz reported. Discussion ensued.
2. SCADA Support Services FY 21-22 – Liebmann reported.
3. Quarterly Financial Reports & Treasurer's Reports as of March 31, 2021 – McDonald reported.
4. Secondary Treatment Process Upgrade and Recycled Water Expansion Project Update – Presentation by Engineer Cortez.
5. District Correspondence - Written

5. BID AWARD – BIOSOLIDS SURFACE INJECTION AND RECLAMATION PASTURELAND IRRIGATION OPERATIONS AND MAINTENANCE SERVICES

Board reviewed the Bid Award for the Biosolids Surface Injection and Reclamation Pastureland Irrigation Operations and Maintenance Services.

ACTION:

Board approved (M/S Clark/Schriebman 5-0-0-0) awarding a contract to Custom Tractor Services to provide Biosolids Surface Injection and Pastureland Irrigation Operations and Maintenance.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

6. WILL SERVE SIGNING AUTHORITY

Board discussed authorizing the District Engineer to issue Will Serve Letters on behalf of the Las Gallinas Valley Sanitary District.

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) authorizing the District Engineer to issue Will Serve Letters on behalf of the Las Gallinas Valley Sanitary District for items not requiring Board action per current District Ordinance.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

7. BOARD NORMS SUMMARY DOCUMENT

This agenda item was tabled to the next meeting.

8. PUBLIC COMMENT - None

9. BOARD MEMBER REPORTS:

1. CLARK
 - a. NBWA Board Committee –no report

- b. Ad Hoc Operations Control Center Committee – verbal report
- c. Other Reports– no report

2. ELIAS

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. Ad Hoc Operations Control Center Committee – no report
- e. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– no report
- c. Ad Hoc 2021 GM Evaluation Committee – written
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Marin County Special Districts Association – verbal report
- f. Other Reports – no report

4. SCHRIEBMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports-verbal - LAFCo Shared Services Webinar

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA– no report
- c. Ad Hoc Engineering Committee– no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Other Reports–no report

10. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- None.
- B. Board Agenda Item Requests- Schriebman requested Employee Exit Interviews/FutureSense Employee Climate Survey be added to a future agenda.
- C. Board Secretary Lerch advised the Board of the upcoming Board Meeting Dates:
May 10th 3:00 PM
May 20th 3:30 PM
June 24 3:30 PM – will poll the Board to see if this day/time will work.

11. VARIOUS INDUSTRY RELATED ARTICLES – Discussion ensued.

12. ADJOURNMENT:

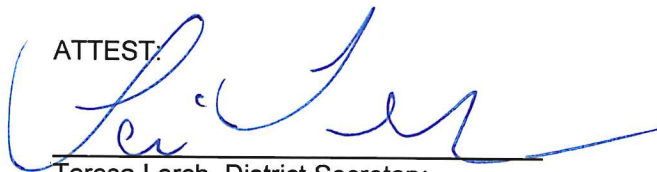
ACTION:

Board approved (M/S Elias/Murray 5-0-0-0) the adjournment of the meeting at 6:49 p.m.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for May 10, 2021 by Zoom Electronic meeting.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

