



Revised Budget Calendar and Timeline for the Adoption of the

2023-2024 Budget

| Date | Task | Status |
|-------------------|--|--------|
| February 7, 2023 | Budget Kickoff Meeting / CIP Discussion with Managers | Done |
| February 16, 2023 | Mid Year Budget Review FY 22/23 and Forecast EOY w/ Board | Done |
| February 16, 2023 | Discussion on Rate Study Parameters with Hildebrand | Done |
| February 23, 2023 | Preliminary Budget developed with Managers (O&M and CIP) | Done |
| March 16, 2023 | Rate Structure Workshop with Hildebrand and Board - <i>Special Meeting</i> | Done |
| March 29, 2023 | Budget Workshop with the Board - CIP and Reserve Funding - <i>Special Meeting</i> | Done |
| Mid April | Prepare Preliminary Non-Residential Commercial Sewer Rate Calculations ⁽¹⁾ | |
| April 20, 2023 | Update on Cost of Sewer Service and Rate Study with Board feedback to Hildebrand | |
| April 24, 2023 | Preliminary Budget for FY 23/24 to GM | |
| May 4, 2023 | Review draft language for 218 Notice for Sewer Rate Increase | |
| May 8, 2023 | Update Budget w/ Employee Costs CPI Data | |
| May 16, 2023 | Budget Workshop with the Board - <i>Special Meeting (tentative)</i> * Preliminary Budget for FY 23/24 presented to Board | |
| May 18, 2023 | Board Meeting to Set Budget and Sewer Service Charge Public Hearings Dates * Closed Session re: Labor Negotiations * Presentation of Cost of Sewer Service and Rate Study recommendations by Hildebrand * Approve 218 Notice for Sewer Rate Increase for mailing * Resolution Fixing Time and Place for Budget Hearing * Resolution Fixing Time and Place on Serwer Service Charges | |
| June 1, 2023 | Board to Give Direction on Employee Costs to be Included in Budget * Closed Session on Labor Negotiations * Approve Modification of Managers Employment Contracts - <i>if terms acceptable</i> * Approve Memorandum of Understanding with OE3 - <i>if terms acceptable</i> | |
| June 2, 2023 | 218 Notices Mailed to Property Owners - complete by date ⁽²⁾ | |
| June 15, 2023 | Review Proposed Budget w/ Board, set Rate Increase for use in final budget | |
| June 15, 2023 | Adopt Pay Scale of Wages effective July 1, 2023 | |
| June 29, 2023 | Publication of Legal ad No. 1 for Budget and Sewer Rates Public Hearings | |
| July 6, 2023 | Final approval of Sewer Use Charge Study report by Board | |
| July 13, 2023 | Publication of Legal ad No. 2 for Budget and Sewer Rates Public Hearings | |
| July 20, 2023 | Budget and Sewer Service Charge Hearings and Adoption at Regular Board Meeting * Resolutions Certifying Legal Notice Has Been Given * Public Hearing for Sewer Service Charge * Public Hearing for the Budget * Resolution Confirming the Annual Sewer Service Charge and Supplemental Charges * Resolution Fixing and Approving the Budget * Resolution Providing for the Collection of Sewer Service Charges on the Tax Roll * Resolution Determining the Appropriation of Tax Proceeds | |

(1) Timing dependent on MMWD providing the data. Request after April 1.

(2) Minimum time is 45 days in advance of public hearing date of July 20. The deadline for mailing would be June 5.