

## MEETING MINUTES OF MARCH 3, 2022

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MARCH 3, 2022, AT 4:03 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** M. Clark, R. Ford, C. Murray, J. Schriebman and C. Yezman

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer;

**OTHERS PRESENT:** David Byers, District Counsel;

**ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

**1. PUBLIC COMMENT:** A member of the Public spoke to the Board.

### **ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON MARCH 3, 2022 , AT 4:11 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 4:11 pm.

McDonald left at 4:11 pm

### **CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: One potential case.

### **ADJOURNMENT:**

#### **ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on March 3, 2022 at 4:35 pm.

**BOARD MEMBERS PRESENT:** M. Clark , R. Ford, C. Murray, J. Schriebman, C. Yezman

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager

**OTHERS PRESENT:** Patrick Richardson, District Counsel (arrived 4:38 pm), Tom Gorman, Kennedy Jenks; Justin Logan, AQUA.

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Schriebman reported that there were no reportable actions in Closed Session.

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes February 3, 2022
- B. Approve the Warrant List for March 3, 2022
- C. Approve Murray attending Biosolids 101 CASA Webinar March 7, 2022
- D. Approve Resolution 2022-2239 – Adopting a Revised Pay Schedule for All Employees of the District
- E. Approve Resolution 2022-2240 – Amending the Employment Agreement with Interim General Manager Chris DeGabriele
- F. Approve Guide Dogs for the Blind Easement, Quitclaim and Resolutions 2022-2242 And 2022-2243

Item F was discussed and pulled by Staff.

**ACTION:**

Board approved (M/S Ford/Murray 5-0-0-0) the Consent Calendar items A through E.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**3. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Interim General Manager's Report – DeGabriele reported.
- 2. District Correspondence – discussed ensued.
- 3. Secondary Treatment Plant Upgrade and Recycled Water Project update Presentation - Cortez, Tom Gorman from Kenned/Jenks and Justin Logan, from Aqua.
- 4. Board Policy Review: B-10 Minutes of Board Meeting and F-10 General Finance – DeGabriele and Lerch - Board to review these two policies, and advise additional feedback by March 9 for inclusion into policy revisions.

**4. BUDGET REPORT FISCAL YEAR 21/22**

Board and staff discussed the Budget Report Fiscal Year 2021-22. District Treasurer will follow up with information regarding Capital Reserves funding and Debt Service Coverage Ratio.

**5. PUBLIC COMMENT:**

None

**6. BOARD MEMBER REPORTS:**

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. Other Reports–no report

2. FORD

- a. NBWRA – verbal report
- b. Gallinas Watershed Council– no report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report

- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. Marin County Special Districts Association – no report
- g. Other Reports – verbal report – CSDA Workshop

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– verbal report
- c. 2022 GM Recruitment Ad Hoc Committee - no report
- d. Other Reports – verbal - CASA Washington DC Conference

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – verbal report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Biosolids Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee – no report
- f. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 GM Recruitment Ad Hoc Committee – no report
- f. 2022 Legal Services Ad Hoc Committee – no report
- g. Other Reports–no report

**8. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Schriebman and Yezman want to attend the CASA Biosolids 101 Webinar on March 7, 2022. Ford wants to attend the CSDA Leadership Conference in Napa on September 18-20, 2022.
- B. Board Agenda Item Requests- Schriebman requested the District Secretary Salary review be placed on an upcoming agenda.

**9. MISCELLANEOUS DISTRICT CORRESPONDENCE:**

No Discussion.

**10. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Murray/Ford 5-0-0-0) the adjournment of the meeting at 6:50 p.m.

AYES: Clark, Ford, Murray, Schriebman and Yezman.

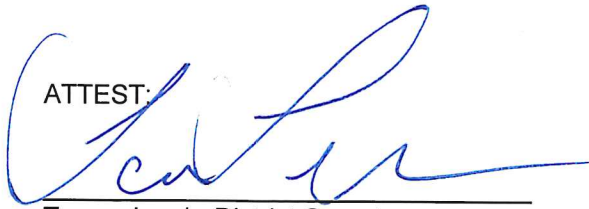
NOES: None.

ABSENT: None.

ABSTAIN: None.

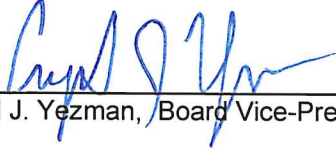
The next Board Meeting is scheduled for March 17, 2022, 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Crystal J. Yezman, Board Vice-President  
SEAL

