

1 **SPECIAL MINUTES OF MARCH 15, 2018**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON MARCH 15, 2018, AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
5 SAN RAFAEL, CALIFORNIA.
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7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray, and
8 J. Schriebman
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10 **BOARD MEMBERS ABSENT:** None.

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12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager, Mike Cortez,
13 District Engineer; Teresa Lerch, District Secretary; Mel
14 Liebmann, Plant Manager; Susan McGuire, District
15 Treasurer
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17 **OTHERS PRESENT:** Patrick Richardson, District Counsel (arrived at 4:35 pm)

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19 **ANNOUNCEMENT:** President Clark announced that the agenda had been
20 posted as evidenced by the certification on file in
21 accordance with the law
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23 **PUBLIC COMMENT:** None
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25 **CONSENT CALENDAR:**

26 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
27 removal for discussion or explanation is received from the staff or the Board.

- 28 A. Approve the Board Minutes for February 22, 2018
- 29 B. Approve the Warrant Lists for March 6 and March 15, 2018
- 30 C. Approve Board Compensation for February 2018
- 31 D. Approve Sexual Harassment Prevention Training for Elected Officials
- 32 E. Approve Sponsorship of the NBWA April Conference at the \$500 Level
- 33 F. Approve Sewer Line Maintenance Worker Hiring and Salary Negotiation
- 34 G. Approve Interim General Manager Authority to Award Contract to ArcSine Engineering for Design
35 Services for the Marin Lagoon Pump Station
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37 Items D and E were discussed.
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39 **ACTION:**

40 Board approved (M/S Murray/Schriebman 5-0-0-0) the Consent Calendar Items A through G.

- 41 **AYES:** Clark, Elias, Greenfield, Murray and Schriebman
- 42 **NOES:** None.
- 43 **ABSENT:** None.
- 44 **ABSTAIN:** None.
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46 **ACTION CALENDAR:**

- 47 A. Approve Settlement Agreement and General Release of Claims and Announce Approval of Resolution
48 2018-2115 – A Resolution to Express the Las Gallinas Valley Sanitary District's Appreciation for Mark R.
49 Williams Dedicated Service for Management of the Wastewater Collections, Treatment and Recycled
50 Water Operations. Discussion ensued.
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52 District Counsel announced that the Board voted 4-1 (Elias, Greenfield, Murray, Schriebman – Ayes,
53 Clark –No) in closed session on February 8, 2018 to approve the Settlement Agreement and General
54 Release of Claims between the Las Gallinas Valley Sanitary District and Mark R. Williams. However,
55 announcement of the Board's Action approving the Settlement Agreement was delayed pending final
56 approval of the Settlement Agreement by Mark Williams pursuant to statute.

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District Counsel also announced that the Board had previously approved 5-0 (Clark, Elias, Greenfield, Murray, Schriebman-Ayes) in closed session on February 8, 2018, Resolution 2018-2115 – A Resolution to Express the Las Gallinas Valley Sanitary District’s Appreciation for Mark R. Williams Dedicated Service for Management of the Wastewater Collections, Treatment and Recycled Water Operations. Announcement of the Board’s approving Resolution 2018-2115 was also delayed pending final approval of the Settlement Agreement by Mark Williams pursuant to statute.

- B. Draft Proposition 218 Public Hearing Notice regarding FY 2018/19 Sewer Service Charge Increase. Discussion ensued.

ACTION:

Board approved (M/S Schriebman/Greenfield 5-0-0-0) Draft Proposition 218 Public Hearing Notice regarding FY 2018/19 Sewer Service Charge Increase and setting the Public Hearing for June 14, 2018 with changes discussed by staff.

- AYES: Elias, Clark, Greenfield, Murray and Schriebman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. Interim General Manager Report – Verbal – DeGabriele reported.
2. Secondary Treatment and Recycled Water Treatment Facility Upgrade Project Path Forward – Presentation – DeGabriele reported. Discussion ensued.
3. Monthly Treasurer Report – Written – McGuire reported.

Cortez and Liebmann left at 5:35 pm.

BOARD REPORTS:

1. LAFCO – Verbal – Murray reported.
2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
3. Other Reports – A) District-Based City Elections – Written – Clark reported.
4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – No report.
5. NBWA – Written – No report.
6. NBWRA – Verbal – Elias reported.
7. Engineering Subcommittee – Verbal – Elias reported.
8. Human Resources Subcommittee – Verbal – Clark reported.
9. Other Reports – B) CASA Climate Change and Energy Workgroup – Written – Murray reported.
C) RX SafeMarin – Written – Schriebman reported.

BOARD REQUESTS:

Board Meeting Attendance Requests – Murray requested attending the IRWA Spring Forum March 23rd conference - Right of Way Acquisition, Relocation, Condemnation Issues as well as meeting with Marin Supervisor Arnold and County OES Chief O’Reilly on March 29th to discuss the process to add a Special District Member to the Marin Disaster Council.

Board Agenda Item Requests – None.

VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

113 **ADJOURNMENT:**

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115 **ACTION:**

116 Board approved (M/S Greenfield/Murray 5-0-0-0) the adjournment of the meeting at 6:05 p.m.

117 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

118 NOES: None.

119 ABSENT: None.

120 ABSTAIN: None.

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122 The next Board Meeting is scheduled for March 28, 2018 at the District Office.

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125 **ATTEST:**

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Teresa Lerch, District Secretary

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132 **APPROVED:**

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Megan Clark, Board President

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138 **SEAL**

