

## MEETING MINUTES OF OCTOBER 5, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON OCTOBER 5, 2023 AT 4:30 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray and Gary Robards

**BOARD MEMBERS ABSENT:** Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Richard Blut, Regional Government Services

**ANNOUNCEMENT:** President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

**PUBLIC COMMENT:** None.

Due to illness, Director Yezman requested in writing to participate in the Board meeting by teleconference for "just cause" pursuant to Gov. Code Sec. 54953(f)(2)(A)(i).

### **ACTION:**

Board approved (M/S Murray/Ford (4-0-1-0) Yezman attend the Board meeting by teleconference (Zoom) pursuant to Gov. Code Sec. 54953(f)(2)(A)(i) and the teleconferencing information was posted for the public on the LGVSD website and at the meeting location.

AYES: Clark, Ford, Murray and Robards.

NOES: None.

ABSENT: Yezman.

ABSTAIN: None.

Yezman joined the meeting at 4:33 p.m.

### **CLOSED SESSION:**

#### **ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON OCTOBER 5, 2023, AT 4:33 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:33 p.m.

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION - GENERAL MANAGER** – pursuant to Government Code Section 54957.

### **ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on October 5, 2023 at 5:00 p.m.

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Gary Robards, Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Tak Frazita and Drew Ballard from Foster and Foster;

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Clark reported that the General Manager Evaluation was signed by the Board President and the General Manager.

**1. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 21, 2023
- B. Approve the Warrant List for October 5, 2023
- C. Approve Award of Contract for John Duckett Force Main Access Structures
- D. Approve Award of Contract for Secondary Effluent Line Modification
- E. Approve Award of Contract for Design Services for Captain’s Cove and Marin Lagoon Pump Station Control Panel and ATS Improvements

Item C was pulled for discussion.

**ACTION:**

Board approved (M/S Ford/Murray (5-0-0-0) the Consent Calendar items A through E.

- AYES: Clark, Ford, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**2. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Other Post-Employment Benefits (OPEB) Actuarial Consulting Valuation Report – Tak Frazita and Drew Ballard from Foster and Foster presented the OPEB Report to the Board. Discussion ensued.
- 2. General Manager’s Report – Paxton reported.
- 3. Status of SB 1383 Compliance and Enforcement – McDonald reported.

**3. BOARD REPORTS**

- 1. CLARK
  - a. NBWA Board Committee – no report
  - b. 2023 Operations Control Center Ad Hoc Committee – no report
  - c. Other Reports– none

2. FORD
  - a. NBWRA – no report
  - b. 2023 Operations Control Center Ad Hoc Committee – no report
  - c. 2023 GM Evaluation Ad Hoc Committee – no report
  - d. 2023 McInnis Marsh Ad Hoc Committee – no report
  - e. 2023 Fleet Management Ad Hoc Committee – no report
  - f. 2023 SF Bay Trail Ad Hoc Committee –no report
  - g. Other Reports – reported on Sonoma Clean Power Event
3. MURRAY
  - a. Marin LAFCO – no report
  - b. CASA Energy Committee –no report
  - c. 2023 Biosolids Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – no report
  - e. 2023 SF Bay Trail Ad Hoc Committee – no report
  - f. Other Reports– reported on Sea Level Rise working group
4. ROBARDS
  - a. Gallinas Watershed Council/Miller Creek – verbal report
  - b. 2023 STPURWE Engineering Ad Hoc Committee – no report
  - c. 2023 McInnis Marsh Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – no report
  - e. 2023 GM Evaluation Ad Hoc Committee –no report
  - f. Other Reports – none
5. YEZMAN
  - a. Flood Zone 7– verbal report. The agenda will be distributed to the Board.
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. 2023 STPURWE Engineering Ad Hoc Committee – no report
  - e. 2023 Biosolids Ad Hoc Committee – verbal report
  - f. Other Reports– none

**4. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray requested to attend the SDLF Leadership Workshop November 2-6, 2024 in San Rafael. Robards requested to attend the SDLF Leadership Workshop October 22 -25, 2023 Santa Rosa.
- B. Board Agenda Item Requests – Clark requested FutureSense be added to a future agenda.

**5. MISCELLANEOUS DISTRICT CORRESPONDENCE**

Discussion ensued.

**6. ADJOURNMENT:**

**ACTION:**

The board approved (M/S Robards/Ford 5-0-0-0) the adjournment of the meeting at 6:50 p.m.

AYES: Clark, Ford, Murray, Robards and Yezman.

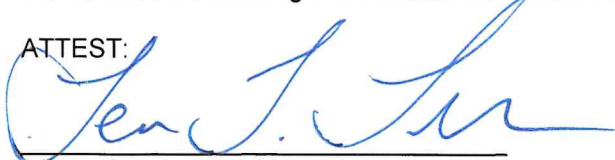
NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for October 19, 2023 at 4:30 pm at the District office.

ATTEST:

  
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Teresa Lerch, Board Secretary

APPROVED:

  
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Megan Clark, President

