

SPECIAL MEETING MINUTES OF DECEMBER 10, 2020

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON DECEMBER 10, 2020 AT 3:32 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark, R. Elias, C. Murray, J. Schriebman (arrived at 4:38 pm) C. Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Dale McDonald, Administrative Services Manager
- OTHERS PRESENT:** Pat Richardson, District Counsel ; Tom Gorman, Kennedy Jenks
- ANNOUNCEMENT:** President Elias announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 19 and November 20, 2020
- B. Approve the Warrant List for December 10, 2020
- C. Approve Award of Contract for Miscellaneous Pump Station Improvements 2020
- D. Approve Award of Contract for Marin Lagoon Pump Station No. 1 Improvements
- E. Approve Contract Amendment 1 to STPURWE Programming Services for Additional SCADA Construction Support

Items B,C,D and E were pulled for discussion.

ACTION:

Board approved (M/S Murray/Yezman 4-0-1-0) the Consent Calendar items A through E.

Roll Call:

- AYES: Clark, Elias, Murray and Yezman.
NOES: None.
ABSENT: Schriebman
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Prinz reported.
2. Annual Reimbursement Report for Staff and Board Members – McDonald reported.
3. Secondary Treatment Process Upgrade and Recycled Water Expansion Project Update – Cortez and Tom Gorman from Kennedy Jenks reported.

Schriebman arrived at 4:38 pm

4. VIDEO RECORDING OF BOARD MEETINGS

Board and staff discussed the Video Recording of Board meetings.

ACTION:

Board approved (M/S Yezman/Schriebman 5-0-0-0) authorizing staff to video record Board meetings during the pandemic and will revisit the issue once the Board begins meeting in person after the pandemic.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

5. PUBLIC COMMENT: None.

6. ELECTION RESULTS

Board Members Murray and Schriebman were officially sworn in for their four-year terms as Directors.

7. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. Other Reports– no report

2. ELIAS

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. 2020 GM Evaluation Ad Hoc Committee- No report
- d. Other Reports– no report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. NBWA Tech Advisory Committee– no report
- c. Other Reports- written – BioResource Alliance Symposium

5. YEZMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report
- b. Flood Zone 7– no report
- c. CSRMA– no report
- d. Ad Hoc Engineering Committee– no report
- e. 2020 GM Evaluation Ad Hoc Committee- no report
- f. Other Reports–verbal report – no report

8. **BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Clark requested to attend the CASA Winter Virtual Conference January 27-28, 2021.
- B. Board Agenda Item Requests – Board discussed having the next GM Evaluation Closed Session at the Regular Board meeting on December 17, 2020 instead of on December 18, 2020.

ACTION:

Board approved (M/S Murray/Yezman 5-0-0-0) cancelling the Special Board Meeting on December 18, 2020 and having the General Manager Performance Evaluation Closed Session at the Regular Board meeting on December 17, 2020.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

9. **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Discussion ensued.

10. **ADJOURNMENT:**

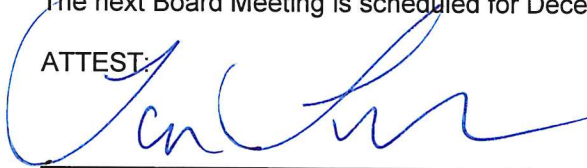
Board approved (M/S Yezman/Clark 5-0-0-0) the adjournment of the meeting at 5:40 pm.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

The next Board Meeting is scheduled for December 17, 2020.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Rabi Elias, President

SEAL

