

MEETING MINUTES OF MARCH 4, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MARCH 4, 2021 AT 3:31 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark (arrived at 3:45 pm), R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, District Secretary; Dale McDonald, Administrative Services Manager; Mike Cortez, District Engineer, Irene Huang, Assistant District Engineer

OTHERS PRESENT: Pat Richardson, District Counsel; Rachel Kertz, San Rafael Councilmember; Greg Robley and Trevor Gottfredson, MWA; Fani Hansen, DHA;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. **PUBLIC COMMENT:** None

2. **RACHEL KERTZ, COUNCILMEMBER DISTRICT 4 INTRODUCTION**
The Board met with Rachel Kertz, Councilmember District 4. Discussion ensued.

3. **CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 18, 2021
- B. Approve the Warrant List for March 4, 2021
- C. Approve Clark attending the NACWA Winter Virtual Conference February 24-25, 2021
- D. Approve Application of Allocation of Capacity for APN 175-060-40, 5800 Northgate Drive, Ounces Outdoors

Items B and D were discussed.

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar items A through D.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. **INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal – Prinz reported
2. District Correspondence – Written – Discussion ensued
3. Administration Building Conceptual Elevations for Existing Site – Huang reported. Greg Robley and Trevor Gottfredson from MWA gave a presentation. Discussion ensued.

5. ADMINISTRATION BUILDING AD HOC COMMITTEE MEMBER CLARIFICATION

Board reviewed the appointment of the Administration Building Ad Hoc Committee. Discussion ensued.

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) rescinding the appointment of an alternate member to the Administration Building Ad Hoc committee and designated Megan Clark as the Chairperson.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

6. DRAFT REQUEST FOR PROPOSALS FOR LEGAL SERVICES

Board discussed the issuance of a Request for Proposals for Legal Services. President Yezman will determine if there is to be a Legal Services Ad Hoc Subcommittee and advise the Board at a later date.

7. PUBLIC COMMENT - None

8. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. Ad Hoc Admin Building Committee – verbal report
- c. Other Reports– verbal report – no report

2. ELIAS

- a. NBWRA– verbal report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. Ad Hoc Admin Building Committee – see Clark
- e. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. Other Reports– no report
- e. Marin County Special Districts Association – no report

4. SCHRIEBMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– verbal report
- b. CSRMA– no report
- c. Ad Hoc Engineering Committee– no report
- d. Other Reports–no report

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests: Murray will submit two requests in the next Agenda Packet.
- B. Board Agenda Item Requests- Schriebman requested Parliamentary Meeting Procedures be in a future agenda. Board Secretary Lerch advised the Board of the upcoming Board Meeting Dates:

March 10	Special Meeting	4:30 pm
March 18	Regular Meeting	3:30 pm
March 25	Special Meeting	3:30 pm
April 1	Regular Meeting	3:30 pm
April 5	Special Meeting	3:00 pm
April 9	Special Meeting	9:00 am
April 15	Regular Meeting	3:30 pm

10. VARIOUS INDUSTRY RELATED ARTICLES – Discussion ensued

11. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Elias 5-0-0-0) the adjournment of the meeting at 6:15 p.m.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for March 10, 2021 by Zoom Electronic meeting.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

