

MEETING MINUTES OF AUGUST 18, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON AUGUST 18, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Judy Schriebman, Crystal Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mel Liebmann, Plant Manager; Greg Pease, Collections/Safety/Maintenance Manager
- OTHERS PRESENT:** Patrick Richardson, District Counsel; Justin Wilcock, Marin Sanitary Service; Ray Goebel, EOA;
- ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve Resolution 2022-2270 Remote Meetings
- B. Approve the Board Minutes for August 4, 2022
- C. Approve the Warrant List for August 18, 2022
- D. Approve Murray attending LAFCO University Webinar September 19
- E. Approve Board Compensation for July 2022
- F. Approve Resolution 2022-2271 US Bank authorization
- G. Approve Resolution 2022-2272 Bank of Marin authorization
- H. Approve Resolution 2022-2273 LAIF adding signers
- I. Approve Resolution 2022-2274 B-80 Authority over Personnel and F-80 Debt Issuance, Post Issuance Compliance and Management

ACTION:

Board approved (M/S Murray/Clark 5-0-0-0) the Consent Calendar items A through I.

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report - Paxton reported
2. Marin Sanitary Service update and 2021 Annual Report – Presentation by Justin Wilcock
3. Department Report – Collections – Pease reported
4. Department Report – Operations – Liebmann reported

- 5 Board Policy Review – B-90 Appointment in event of Vacancy and F-90 Purchasing including retaining Consultants – Discussion ensued. Board suggested modifications to F-90.
6. FutureSense Report – Paxton reported.

4. SAN FRANCISCO BAY REGIONAL WATER QUALITY CONTROL BOARD OFFER OF SETTLEMENT

Board discussed the San Francisco Bay Regional Water Quality Control Board offer of settlement.

ACTION:

Board approved (M/S Murray/Clark 5-0-0-0) \$66,000 mandatory payment for the settlement of alleged NPDES Permit violations – \$33,000. to be deposited in the Supplemental Environmental Project Fund established for the Regional Monitoring Program and \$33,000 to be deposited in the State Water Pollution Cleanup and Abatement account.

AYES: Clark, Ford, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

Liebmann and Pease left the meeting at 6:22 pm.

5. TOPICS FOR THE FALL NEWSLETTER

Board discussed topics for the Fall Newsletter. McDonald will follow up with Data Instincts with topic suggestions.

6. APPROVE AMENDING THE MISCELLANEOUS FEE SCHEDULE

Board reviewed Resolution 2022-2275 amending the Miscellaneous Fee Schedule.

ACTION:

Board approved (M/S Clark/Yezman 5-0-0-0) adopting Resolution 2022-2275 amending the Miscellaneous Fee Schedule increasing the Capacity Fee Revenue to \$440 for CFC's, \$22 for PFUs and clarifying definition of ESU.

AYES: Clark, Ford, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

7. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. Other Reports–no report

2. FORD

- a. NBWRA – no report
- b. Gallinas Watershed Council– no report
- c. 2022 STPURWE Engineering Ad Hoc Committee – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. Marin County Special Districts Association – no report
- g. Other Reports – attended Solar Rights Alliance meeting – verbal report.

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– verbal report
- c. Other Reports – no report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – no report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Biosolids Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. Other Reports–CASA Annual Conference – verbal report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – None
- B. Board Agenda Item Requests – None

9. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Yezman/Clark 5-0-0-0) the adjournment of the meeting at 6:54 p.m.

- AYES: Clark, Ford, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for September 1, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Director

SEAL

