

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

September 13, 2018 3:00 PM

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

Estimated
Time

3:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

3:05 PM

CLOSED SESSION:

2. PUBLIC EMPLOYMENT - GENERAL MANAGER: pursuant to subdivision (b)(1) of Government Code Section 54957.

4:30 PM

1. PUBLIC COMMENT

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4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for August 23 and August 24, 2018.
- B. Approve the Warrant List for September 13, 2018.
- C. Approve Approve Board Compensation for August 2018.
- D. Approve meeting request Craig Murray - CASA Asset Management Meeting on September 18, 2018 in Martinez.
- E. Approve 2017-2018 Fourth Quarter Financial Statements as of June 30, 2018.
- F. Approve Amendment to Lease Agreement with County of Marin.
- G. Approve Application of Allocation of Capacity for APN 179-172-28 18 Jefferson Ave.
- H. Approve Resolution 2018-2139 – A Resolution Accepting the Biogas Energy Recovery System for the Las Gallinas Valley Sanitary District.

Possible expenditure of funds: Yes, Items B - F

Staff recommendation: Adopt Consent Calendar – Items A through H.

5:05 PM

3. INFORMATION ITEMS:**A. STAFF/CONSULTANT REPORTS:**

- 1. Interim General Manager Report – Verbal
- 2. Monthly Treasurer Report – Written
- 3. HR Structural Assessment & Recommendation – Written
- 4. 2018 Employee Climate Assessment – Written
- 5. Recruitment for Administrative Services Manager – Written
- 6. Public Relations for Secondary Treatment Plant Upgrade and Recycled Water Expansion Project - Written
- 7. Award of Contract for Miscellaneous Roofing Replacement – Written
- 8. Award of Contract for HVAC System Replacement – Written

B. BOARD REPORTS:

- 1. Human Resources Subcommittee – Verbal
- 2. LAFCO - Verbal
- 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 5. NBWA – Written
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Verbal

6:10 PM

4. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:20 PM

5. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:30 PM

6. ADJOURNMENT

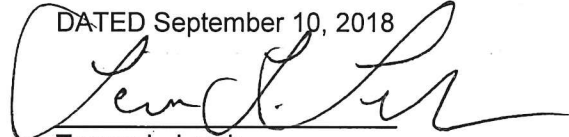
AGENDA APPROVED:

Megan Clark, Board President

Patrick Richardson, Legal Counsel

CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before September 10, 2018, at 3:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held September 13, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED September 10, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.