

MEETING MINUTES OF AUGUST 7, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov (arrived at 4:04 pm), Craig Murray, Gary Robards and Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: Patrick Richardson, District Counsel; Richard Blut, Regional Government Services;

ANNOUNCEMENT: President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION AUGUST 7, 2025, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Cortez, Lerch, McDonald and Paxton left the meeting at 4:01 pm.

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER: pursuant to Government Code Section 54957.

3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963

Paxton and Cortez re-entered the meeting for closed session item #3.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on August 7, 2025 at 4:47 p.m.

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: Patrick Richardson, District Counsel; Dmitry Semenov, Ridgeline Municipal Strategies; Reed T.C. Glycer, Stradling Law; Rick Brandis and Erick Staniek from Oppenheimer and Co; Tim Holmes, Kenwood Energy;

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION: President Robards reported that there was nothing to report.

4. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for July 17, 2025
- B. Receive and Ratify the Check Warrant List
- C. Approve Notice of Completion Treatment Plant Standby Generator Upgrades Project – Resolution 2025-2364
- D. Approve Award of Contract Corp yard and Overflow Parking Design
- E. Approve Change Order Sewer Main Rehabilitation 2024
- F. Approve Change Orders 3 through 5 for Solar PV Replacement Project

Item D was pulled for discussion.

ACTION: The Board approved (M/S Clark/Murray (5-0-0-0) Consent Calendar items A through F.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

5. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. Solar Project Update – presentation update from Tim Holmes, Kenwood Energy. Discussion ensued.
- 2. General Manager’s Report – Paxon reported.
- 3. Collections/Safety/Maintenance Department Report – this item postponed until next Board meeting.
- 4. Engineering Department Report – Cortez reported.
- 5. Presentation of Certificate for Excellence in Financing Reporting – McDonald reported.

6. PUBLIC HEARING ON RESOLUTION NO. 2025-2363 APPROVING AN EQUIPMENT LEASE/PURCHASE AGREEMENT AND AN ESCROW AND ACCOUNT CONTROL AGREEMENT AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH RELATING TO THE FINANCING OF CERTAIN EQUIPMENT

OPENED PUBLIC HEARING

President Robards opened the public hearing at 6:20 pm. No members of the public were in attendance.

Dmitry Semenov from Ridgeline Municipal Strategies gave a presentation to the Board. Reed Glycer from Stradling Law, Rick Brandis and Eric Staniek from Oppenheimer and Company were also available to answer questions from the Board or the public.

CLOSED PUBLIC HEARING

President Robards closed the public hearing at 6:41 pm.

ACTION:

Board approved (M/S Yezman/Murray (5-0-0-0)) Resolution 2025-2363 and authorized staff to execute financing documents for the Las Gallinas Valley Sanitary District Solar PV and Battery Energy Storage System Project with Banc of America Public Capital Corp, the lender for the Project, in the amount of \$6,100,000.

AYES: Clark, Lavrov, Murray, Robards and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. BOARD REPORTS

1. CLARK
 - a. NBWA Board Committee – no report
 - b. Operation Control Centers Ad Hoc Committee – verbal report
 - c. Human Resources Ad Hoc Committee – verbal report
 - d. Energy Committee Ad Hoc Committee – no report
 - e. CASA Workforce Committee – no report
 - f. Other Reports – none

2. LAVROV
 - a. Operation Control Centers Ad Hoc Committee – no report
 - b. Fleet Management Ad Hoc Committee – no report
 - c. McInnis Marsh Ad Hoc Committee – no report
 - d. San Francisco Bay Trail Ad Hoc Committee – no report
 - e. GM Evaluation Ad Hoc Committee – verbal report
 - f. Other Reports – none

3. MURRAY
 - a. Marin LAFCO – verbal report
 - b. Flood Zone 6 – no report
 - c. CASA Energy Committee – verbal report
 - d. Biosolids Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. SF Bay Trail Ad Hoc Committee – no report
 - g. Energy Ad Hoc Committee – no report
 - h. Other Reports – in the packet

4. ROBARDS
 - a. Gallinas Watershed Council/Miller Creek – no report
 - b. NBWRA – no report
 - c. Engineering Ad Hoc Committee – no report
 - d. McInnis Marsh Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. Human Resources Ad Hoc Committee – no report

- g. GM Evaluation Committee – no report
- h. Other Reports – none

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. Engineering Ad Hoc Committee – no report
- e. Biosolids Ad Hoc Committee – no report
- f. Fleet Management Ad Hoc Committee – no report
- g. Other Reports – verbal on CSDA webinar on Artificial Intelligence

7. **BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Clark requested to attend the AWWA Cyber Security guide webinar on August 27, 2025. Murray requested to attend the CSDA Annual Conference August 25-28, 2025
- B. Board Agenda Item Requests – None.

8. **VARIOUS INDUSTRY ARTICLES**

Discussion ensued.

ADJOURNMENT:

ACTION:

The board approved (M/S Yezman/Lavrov 5-0-0-0) the adjournment of the meeting at 7:02 p.m.

- AYES: Clark, Lavrov, Murray, Robards and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, August 21, 2025 at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Crystal Yezman, Vice-President

