

MEETING MINUTES OF JUNE 1, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON JUNE 1, 2023 AT 4:31 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray, Gary Robards and Crystal Yezman.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Mel Liebmann, Plant Manager.

OTHERS PRESENT: Patrick Richardson, District Counsel.

ANNOUNCEMENT: President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None.

President Clark announced that she will miss the June 15th Board meeting.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 18, 2023
- B. Approve the Warrant List for June 1, 2023
- C. Approve Yezman attendance at CASA CWEA Partnering for Impact meeting June 6, 2023
- D. Approve Call for Bids - Primary Clarifier #1 Rehabilitation Using In-Kind Mechanism
- E. Approve Regional Government Services Master Agreement Extension Amendment No. 3
- F. Approve ArcSine Engineering SCADA Support Services Contract for July 1, 2023 to June 30, 2026
- G. Approve Data Instincts Agreement Amendment No. 1
- H. Approve Award of Contract for Revisions to LGVSD Standard Specifications and Drawings
- I. Approve 2023 Sewer Rate Study Final Report
- J. Approve Strategic Plan

ACTION:

Board approved (M/S Murray/Ford (5-0-0-0) the Consent Calendar items A through J.

AYES: Clark, Ford, Murray, Robards and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Engineering Department Report – moved to next meeting.
3. Operations Department Report – Liebmann reported.
4. Proposed Fiscal Year 2023-2024 Budget – McDonald reported. Discussion ensued.

4. APPROVE RESOLUTION 2023-2307 SETTING TIME AND PLACE FOR PUBLIC HEARING ON THE BUDGET FOR THE FISCAL YEAR 2023-2024

Board reviewed Resolution 2023-2307 fixing the time and place for a public hearing on the 2023-2024 budget.

ACTION:

Board approved (M/S Yezman/Ford (5-0-0-0) Resolution 2023-2307 fixing the time and place for a public hearing on the 2023-2024 budget for June 30, 2023 at 4:30 pm at the San Rafael Schools District Office.

AYES: Clark, Ford, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

5. DRAFT ORDINANCE 193 AMENDING TITLE 3, CHAPTER 2 RELATING TO REIMBURSEMENT FOR PUBLIC SEWER MAIN EXTENSIONS AND SET PUBLIC HEARING DATE

Board reviewed Draft Ordinance 193 amending Title 3, Chapter 3 relating to reimbursement for public sewer main extensions and set public hearing.

ACTION:

Board approved (M/S Murray/Robards (5-0-0-0) setting a public hearing for Draft Ordinance 193 for July 6, 2023.

AYES: Clark, Ford, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

6. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – verbal report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. Other Reports–none

2. FORD

- a. NBWRA – no report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. 2023 GM Evaluation Ad Hoc Committee – meeting on June 6th.
- d. 2023 McInnis Marsh Ad Hoc Committee – no report
- e. 2023 Fleet Management Ad Hoc Committee – no report
- f. 2023 SF Bay Trail Ad Hoc Committee – verbal report
- g. Other Reports – none

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee –no report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 SF Bay Trail Ad Hoc Committee – no report
- f. Other Reports – none

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – no report
- b. 2023 Engineering Ad Hoc Committee re: STPURWE – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 GM Evaluation Ad Hoc Committee – no report

f. Other Reports – none

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee – no report
- e. 2023 Biosolids Ad Hoc Committee – no report
- f. Other Reports– National River Otter Day, Stream Maintenance requirements.

7. **BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.

8. **MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Discussion ensued.

9. **ADJOURNMENT:**

ACTION:

Board approved (M/S Yezman/Ford 5-0-0-0) the adjournment of the meeting at 6:58 PM.

AYES: Clark, Ford, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.


The next Board Meeting is scheduled for June 15, 2023 at 4:30 pm in-person at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice President