

1 **MINUTES OF SEPTEMBER 17, 2020**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION BY ZOOM CONFERENCE ON SEPTEMBER 17, 2020 AT 3:38 PM AND STAFF BY ZOOM
5 CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE
6 ROOM, SAN RAFAEL, CA. 94903
7

8 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark, R. Elias, C. Murray,
9 J. Schriebman, C. Yezman
10

11 **BOARD MEMBERS ABSENT:** None.
12

13 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
14 Secretary; Mike Cortez, District Engineer; Mel Liebmann,
15 Plant Manager; Sahar Golshani, Environmental Services
16 Director
17

18 **OTHERS PRESENT:** Pat Richardson, District Counsel; Mark Koekemoer and
19 Jason Dow, CMSA; Frank Henry, CH Energy; Michael
20 Boorstein, RVSD
21

22 **ANNOUNCEMENT:** President Elias announced that the agenda had been
23 posted as evidenced by the certification on file in
24 accordance with the law.
25

26 **PUBLIC COMMENT:** None.
27

28
29 **CONSENT CALENDAR:**

30 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
31 removal for discussion or explanation is received from the staff or the Board.

- 32 A. Approve the Board Minutes for August 13 and August 20, 2020
- 33 B. Approve the Warrant List for September 17, 2020
- 34 C. Approve Board Compensation for August 2020
- 35 D. Approve Clark attending the Special Districts Summit West Virtual Meeting August 25
- 36 E. Approve 1 Year Contract Extension with Hanford ARC for Lower Miller Creek Revegetation
37 Maintenance Requirements
- 38 F. Approve Award of Contract for Air Release Valve and Vault Replacements to CATS4U, Inc.
- 39 G. Approve Administrative Services Manager Contract
- 40 H. Approve Resolution 2020-2200 Project Approval and Notice of Exemption – Plant and Pump
41 Station Lighting Improvements
- 42 I. Approve Application of Capacity for APN 178-102-13 – 640 Montecillo Rd Accessory
43 Dwelling Unit
- 44 J. Approve Application of Capacity for APN 164-152-07 – 2725 Heatherstone Dr Accessory
45 Dwelling Unit
- 46 K. Approve Extension of Designation of the Secondary Treatment Process Upgrade and
47 Recycled Water Expansion Project as an Essential Function per Marin County Public Health
48 Order

49 Items B and E were pulled for discussion.
50

51 **ACTION:**

52 Board approved (M/S Schriebman and Clark 5-0-0-0) the Consent Calendar items A through K.

53 Roll Call:

54 AYES: Clark, Elias, Murray, Schriebman and Yezman.
55 NOES: None.

56 ABSENT: None.
57 ABSTAIN: None.

58
59 **INFORMATION ITEMS:**

60 **STAFF / CONSULTANT REPORTS:**

- 61 1. CMSA Source Control – Presentation by Mark Koekemoer from CMSA
62 2. Administrative Biannual Report – Mike Prinz reported and Engineering Department Biannual
63 Report– Mike Cortez reported
64 3. General Manager Report – Verbal – Prinz reported
65

66 **ACTION ITEMS:**

67
68 **PG&E EFFICIENCY INCENTIVE PROGRAM PROPOSAL FROM CH ENERGY TO INSTALL LED**
69 **LIGHTING AT DISTRICT FACILITIES**

70 Board and staff revied the CH Energy Proposal. Frank Henry from CH Energy spoke to the Board.

71 **ACTION:**

72 Board approved (M/S Yezman/Schriebman 5-0-0-0) authorizing the General Manager to execute PG&E
73 and CH Energy contract documents to furnish and install LED lighting fixtures at the Treatment Plant and
74 Pump Station facilities under PG&E's on-bill financing program.

75 Roll Call:

76 AYES: Clark, Elias, Murray, Schriebman and Yezman.
77 NOES: None.
78 ABSENT: None.
79 ABSTAIN: None.
80

81 **REVISION OF BOARD POLICIES B-50, B-60 AND ADMINISTRATIVE POLICY A-03**

82 Board and staff discussed Board Policy B-60 adding an additional policy B-60-51 which will cover
83 Miscellaneous Expenses. A resolution adding Board policy B-60-51 will be on a future Board Agenda.
84

85 **BOARD MEMBER REPORTS:**

86 1. CLARK

- 87 a. NBWA Board Committee –Verbal report
88 b. Other Reports– verbal - Virtual CA Special District Summit
89

90 2. ELIAS

- 91 a. NBWRA– no report
92 b. Ad Hoc Engineering Committee—no report
93 c. Other Reports– no report
94

95 3. MURRAY

- 96 a. Marin LAFCO – verbal report
97 b. CASA Energy Committee– no report
98 c. 2020 GM Evaluation Ad Hoc Committee- No report
99 d. Other Reports– none
100

101 4. SCHRIEBMAN

- 102 a. JPA Local Task Force– no report
103 b. NBWA Tech Advisory Committee– no report
104 c. Other Reports- Written – Virtual CA Special District Summit ; Verbal - MCSTOPPP
105 Committee meeting
106

107 5. YEZMAN

- 108 a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal -Schreibman reported
109 on this meeting
110 b. Flood Zone 7– no report
111 c. CSRMA– verbal report

- 112 d. Ad Hoc Engineering Committee– no report
- 113 e. 2020 GM Evaluation Ad Hoc Committee- no report
- 114 f. Other Reports–no report

115
116 **BOARD REQUESTS:**

- 117 A. Board Meeting Attendance Requests –none
- 118 B. Board Agenda Item Requests – Board Conference registration assistance.

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120 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

121 Discussion ensued.

122
123 **ACTION:**

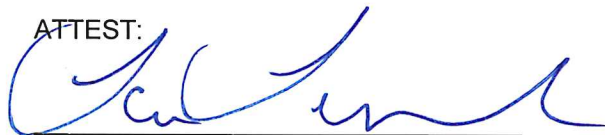
124 Board approved (M/S Clark/Schriebman 5-0-0-0) the adjournment of the meeting at 6:32 pm.

125 Roll Call:

- 126 AYES: Clark, Elias, Murray, Schriebman and Yezman.
- 127 NOES: None.
- 128 ABSENT: None.
- 129 ABSTAIN: None.

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131 The next Board Meeting is scheduled for October 15, 2020.

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134 **ATTEST:**



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138 Teresa Lerch, District Secretary

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142 **APPROVED:**



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147 Judy Schriebman, Vice President

SEAL

