

## MEETING MINUTES OF JANUARY 16, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Nichoals Lavrov, Craig Murray and Crystal Yezman

**BOARD MEMBERS ABSENT:** Gary Robards

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer (by zoom)

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**ANNOUNCEMENT:** Vice President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None.

**CLOSED SESSION:**

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON JANUARY 16, 2025 AT 4:02 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:02 pm.

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 – One potential case.

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on January 16, 2025 at 4:35 p.m.

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray and Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** Vice President Yezman reported that there was nothing to report.

### 3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 19, 2024
- B. Receive and Ratify the Check Warrant List
- C. Approve Clark attending CASA Winter Conference January 29-31 in Palm Springs
- D. Approve Yezman attending CASA Winter Conference January 29-31 in Palm Springs
- E. Approve Final Winter Newsletter
- F. Approve Resolution 2025-2325 Designating Bank Signers
- G. Approve December Board Compensation

Items B, E and G were pulled for discussion.

#### **ACTION:**

Board approved (M/S Murray/Clark 4-0-1-0) the Consent Calendar items A through G.

- AYES: Clark, Lavrov, Murray and Yezman
- NOES: None.
- ABSENT: Robards.
- ABSTAIN: None.

### 4. INFORMATION ITEMS:

#### STAFF / CONSULTANT REPORTS:

- 1. General Manager's Report – Paxton reported.
- 2. Annual Budget Development Timeline for FY 2025-2026 – McDonald reported.

### 5. BOARD REPORTS

- 1. CLARK
  - a. NBWA Board Committee – no report
  - b. Operation Control Centers Ad Hoc Committee – no report
  - c. Fleet Management Ad Hoc Committee – no report
  - d. FutureSense Ad Hoc Committee – no report
  - e. Energy Committee Ad Hoc Committee – no report
  - f. CASA Workforce Committee – no report
  - g. Other Reports – none
- 2. LAVROV – Staff gave Director Lavrov a plant tour on January 10<sup>th</sup>.
- 3. MURRAY
  - a. Marin LAFCO – verbal report
  - b. Flood Zone 6 – no report
  - c. CASA Energy Committee – no report
  - d. Biosolids Ad Hoc Committee – no report
  - e. Development Ad Hoc Committee – no report
  - f. SF Bay Trail Ad Hoc Committee – verbal report
  - g. Energy Ad Hoc Committee – no report
  - h. Other Reports- none

- 4. ROBARDS - absent
  - a. Gallinas Watershed Council/Miller Creek – no report
  - b. NBWRA – no report
  - c. STPURWE Engineering Ad Hoc Committee –no report
  - d. McInnis Marsh Ad Hoc Committee – no report
  - e. Development Ad Hoc Committee – no report
  - f. FutureSense Ad Hoc Committee – no report
  - g. Other Reports – none
  
- 5. YEZMAN
  - a. Flood Zone 7– no report
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. STPURWE Engineering Ad Hoc Committee – no report
  - e. Biosolids Ad Hoc Committee – no report
  - f. Other Reports– no report

**6. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.

**7. VARIOUS INDUSTRY ARTICLES**

Discussion ensued.

By unanimous vote, the Board agreed to start the January 23<sup>rd</sup> Special Board Meeting at 4:30 pm (per Yezman request). Yezman will need to leave the February 6<sup>th</sup> Board meeting at 6 PM and will not be attending the February 20<sup>th</sup> Board meeting.

**8. ADJOURNMENT:**

**ACTION:**

The board approved (Murray/Lavrov 4-0-1-0) the adjournment of the meeting 5:22 p.m.


- AYES: Clark, Lavrov, Murray and Yezman.
- NOES: None.
- ABSENT: Robards.
- ABSTAIN: None.

The next Board Meeting is scheduled for January 23, 2025 at 4:30 pm at the District office.

ATTEST:

  
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 Teresa Lerch, Board Secretary

APPROVED:

  
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 Crystal J. Yezman, Vice-President

