



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

**DISTRICT BOARD**  
Megan Clark  
Rabi Elias  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

**DISTRICT ADMINISTRATION**  
Mike Prinz,  
General Manager  
Michael Cortez,  
District Engineer  
Mel Liebmann,  
Plant Manager  
Greg Pease,  
Collection System/Safety Manager  
Dale McDonald,  
Administrative Services Manager

## **SPECIAL BOARD MEETING AGENDA**

**March 25, 2021**

**In accordance with Government Code Section 54956**

**Crystal J. Yezman, Board President, has called for a Special Meeting**

*On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. In light of this, the March 25, 2021 meeting of the LGVSD Board will be held via Zoom electronic meeting\*. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to the Board Secretary (tlerch@lgsd.org) by 6 am Wednesday, March 24, 2021. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email (tlerch@lgsd.org) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.*

*\*Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download> A link to simplified instructions for use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>*

**REMOTE CONFERENCING ONLY**

**Join Zoom Meeting online at:**

**<https://us02web.zoom.us/j/81731933762>**

**OR**

**By teleconference at: +16699009128 Meeting ID: 817 3193 3762**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

**NOTE: Final board action may be taken on any matter appearing on the Agenda**

Estimated Time

**OPEN SESSION:**

**3:30 PM**

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

**3:35 PM**

**2. INFORMATION ITEMS;**

**STAFF/CONSULTANT REPORTS:**

1. Kenwood Energy LGVSD Solar Energy Presentation - Written
2. Departmental Reports - Written

**5:00 PM**

**3. BOARD POLICY F-90, PURCHASE ORDER THRESHOLD INCREASE**

Board to consider revising Board Policy F-90, including purchase order threshold from \$1,000 to \$3,000 and changing Purchasing Authority by adopting Resolution 2021-2208.

**5:15 PM**

**4. TOPICS FOR THE SPRING/SUMMER 2021 NEWSLETTER**

Board and staff to discuss the topics for the Spring/Summer 2021 Newsletter.

**5:30 PM**

**5. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: MARCH 29, APRIL 1, APRIL 9<sup>TH</sup> AND APRIL 15<sup>TH</sup>, 2021**

AGENDA APPROVED:	Crystal J. Yezman, Board Director	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 24, 2021 3:30 pm I posted the Agenda for the Board Meeting of said Board to be held March 25, 2021, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: March 19, 2021



Teresa L. Lerch  
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the First and Third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. 94903

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.