



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

**DISTRICT BOARD**  
Megan Clark  
Rabi Elias  
Russ Greenfield  
Craig K. Murray  
Judy Schriebman

**DISTRICT ADMINISTRATION**  
Chris DeGabriele,  
Interim General Manager  
Michael Cortez,  
District Engineer  
Mel Liebmann,  
Plant Manager  
Susan McGuire,  
Administrative Services Manager  
Greg Pease,  
Collection System/Safety Manager

## BOARD MEETING AGENDA

May 10, 2018 4:00 PM

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated  
Time

4:00 PM

### **PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

### **CLOSED SESSION:**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code § 54956.8 Regarding Assessor Parcel Numbers: 155-121-14, 155-121-15, 155-121-16, 155-121-17, 155-121-18, 155-121-30, 155-011-11 and 155-011-12. Real Property Negotiators are the Interim General Manager and the District Counsel. District may negotiate with representatives of the Silveira family. Under negotiation: Price and Terms of Payment.

4:30 PM

### **OPEN SESSION:**

#### **1. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

#### **2. MARIN SCHOOL OF ENVIRONMENTAL LEADERSHIP PRESENTATION**

5:00 PM

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 26, 2018.
- B. Approve the Warrant List for May 10, 2018.
- C. Approve Board Compensation for April 2018.
- D. Approve Conference Attendance for Megan Clark, Russ Greenfield and Craig Murray – CASA Annual Conference August 8-10, 2018 in Monterey.
- E. Approve 2017-2018 Third Quarter Financial Statements as of March 31, 2018.
- F. Approve Interim General Manager Authority to Approve WRA for Lower Miller Creek 5-Year Monitoring and Reporting Services.
- G. Approve Resolution 2018-2124 – A Resolution Accepting the Primary Biofilter Feed Pump #1 Replacement.

Possible expenditure of funds: Yes, Items B – F.

Staff recommendation: Adopt Consent Calendar – Items A through G.

5:20 PM

**4. SET PUBLIC HEARING TO CONSIDER PROPOSED ORDINANCE 174 AN ORDINANCE ADDING CHAPTER 7 OF TITLE 1 TO THE ORDINANCE CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT**

Board to review the proposed Ordinance 174 – An Ordinance Adding Chapter 7 of Title 1 to the Ordinance Code of the Las Gallinas Valley Sanitary District to provide informal bidding procedures under the Uniform Public Construction Cost Accounting Act.

Possible expenditure of funds: No.

Staff recommendation: Board to set a Public Hearing for Ordinance No 174, – An Ordinance Adding Chapter 7 of Title 1 to the Ordinance Code of the Las Gallinas Valley Sanitary District to provide informal bidding procedures under the Uniform Public Construction Cost Accounting Act.

5:30 PM

**5. ACTION CALENDAR:**

- A. Approve Request for Proposals for Executive Search Services
- B. Consider Participation in North Bay Water and North Bay Drought Contingency Plan

6:05 PM

**6. INFORMATION ITEMS:**

A. STAFF/CONSULTANT REPORTS:

- 1. Interim General Manager Report – Verbal
- 2. Lateral Specifications/Lateral Inspection Ordinance Progress Update

B. BOARD REPORTS:

- 1. Human Resources Subcommittee – Verbal
- 2. LAFCO - Verbal
- 3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 5. NBWA – Verbal
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Verbal

6:50 PM

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:55 PM

**8. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**

7:00 PM

**9. ADJOURNMENT**

AGENDA APPROVED:	Megan Clark, Board President	David Byers, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before May 7, 2018, at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held May 10, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: May 7, 2018



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 Teresa L. Lerch  
 District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.