

1 **MINUTES OF JANUARY 10, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON JANUARY 10, 2019 AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
5 ROAD, SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray and J. Schriebman

8
9 **BOARD MEMBERS ABSENT:** None.

10
11 **STAFF PRESENT:** Mike Prinz, General Manager; Teresa Lerch, District
12 Secretary,
13

14 **OTHERS PRESENT:** Prospective Board Member Crystal Yezman; Dave
15 Byers, District Counsel; Dr. Nicole Yezman; Casey
16 Yezman; Garth Schultz and Sarah LaRock from R3
17 Consulting Group; Inc. Patty Garbarino and Roger
18 Williams from Marin Sanitary Service;
19
20

21 **ANNOUNCEMENT:** President Clark announced that the agenda had been
22 posted as evidenced by the certification on file in
23 accordance with the law
24

25 **PUBLIC COMMENT:** None.

26
27 **ADJOURNMENT:**

28
29 **APPOINTMENT OF NEW BOARD MEMBERS:**

30 Board Secretary Teri Lerch administered the oath of office to newly elected Board Member Crystal Yezman.
31 Yezman was officially sworn in as a District Board Member and was seated.
32

33 **BOARD ELECTIONS – PRESIDENT, VICE PRESIDENT, TREASURER AND SECRETARY**

34 Board elected a President, Vice President, Treasurer and Secretary. Mike Prinz thanked Megan Clark for
35 her service during 2018.
36

37 **ACTION:**

38 Board nominated (M/S Schriebman/Elias 5-0-0-0) Craig Murray to serve as President for 2019.
39

40 AYES: Clark, Elias, Murray, Schriebman and Yezman.

41 NOES: None.

42 ABSENT: None.

43 ABSTAIN: None.
44

45 Clark turned the meeting over to President Murray.
46

47 **ACTION:**

48 Board nominated (M/S Schriebman/Elias 5-0-0-0) Rabi Elias to serve as Vice President for 2019.
49

50 AYES: Clark, Elias, Murray, Schriebman and Yezman.

51 NOES: None.

52 ABSENT: None.

53 ABSTAIN: None.
54
55
56

57 **ACTION:**
58 Board nominated (M/S Elias/Yezman 5-0-0-0) Teri Lerch to serve as Secretary for 2019.

59
60 AYES: Clark, Elias, Murray, Schriebman and Yezman.
61 NOES: None.
62 ABSENT: None.
63 ABSTAIN: None.

64
65 **ACTION:**
66 Board nominated (M/S Clark/Schriebman 5-0-0-0) Robert Ruiz to serve as Treasurer for 2019.

67
68 AYES: Clark, Elias, Murray, Schriebman and Yezman.
69 NOES: None.
70 ABSENT: None.
71 ABSTAIN: None.

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73
74 **PUBLIC HEARING FOR ORDINANCE NO. 175 AMENDING TITLE 4, CHAPTER 1 – REGULATING**
75 **SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECTION, REMOVAL**
76 **AND DISPOSAL THEREOF INCLUDING THE GARBAGE AND REFUSE RATE AND ADJUSTMENT**
77 **FOR 2019 AND GARBAGE FRANCHISE FEE**

78
79 Garth Schultz and Sarah LaRock from R3 Consulting and Patty Garbarino and Roger Williams addressed
80 the Board. Discussion ensued. All comments were from R3 Consulting and Marin Sanitary Service. No
81 members of the Public attended.

82 **OPEN PUBLIC HEARING** – President Murray opened the public hearing at 4:38 p.m.

83
84 **CLOSE PUBLIC HEARING** – President Murray closed the public hearing at 4:58 p.m.

85
86 **ACTION:**
87 Board approved (M/S Schriebman/Elias 4-1-0-0) the annual increase to the Franchise fee Agreement of
88 5% of gross revenue effective January 1, 2019.

89 AYES: Elias, Murray, Schriebman and Yezman.
90 NOES: Clark.
91 ABSENT: None.
92 ABSTAIN: None.

93
94 **ACTION:**
95 Board approved (M/S Yezman/Schriebman 4-1-0-0) the adoption of Ordinance No 175, An Ordinance
96 Amending Title 4, Chapter 1 of the District Ordinance Code and adjusting the garbage and refuse rate by
97 14.33% and directing its publication.

98 AYES: Elias, Murray, Schriebman and Yezman.
99 NOES: Clark.
100 ABSENT: None.
101 ABSTAIN: None.

102
103 **ACTION:**
104 Board approved (M/S Yezman/Clark 5-0-0-0) the adoption of the First Amendment and Restated
105 Exclusive Franchise Agreement to Collect, Transfer, Process, Market and Dispose of Solid Waste,
106 Recyclable and Organic Materials between Marin Sanitary Service and the Las Gallinas Valley Sanitary
107 District

108 AYES: Clark, Elias, Murray, Schriebman and Yezman.
109 NOES: None.
110 ABSENT: None.
111 ABSTAIN: None.

- 112
113
114 **CONSENT CALENDAR:**
115 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
116 removal for discussion or explanation is received from the staff or the Board.
117 A. Approve the Board Minutes for December 13, 2018
118 B. Approve the Warrant Lists for December 28, 2018 and January 10, 2019
119 C. Approve Board Compensation for December 2018
120 D. Approve Conference Attendance for Judy Schriebman and Mike Prinz – 2019 WaterReuse
121 California Annual Conference March 17-19 in Garden Grove
122 E. Approve General Manager Authority to Award Contract to CCMI for Labor Compliance
123 Monitoring of Secondary Treatment Plant Upgrade and Recycled Water Expansion
124 F. Approve Application of Capacity for APN 178-152-25 723 Butternut Drive
125 G. Approve Resolution 2019-2152- Authorizing Signing Authority for the Bank of Marin
126 Operating Account and removing signers from the Authorized Signers List

127
128 Items A and E were pulled for discussion.
129

130 **ACTION:**

131 Board approved (M/S Schriebman/Elias 4-0-0-1) the Consent Calendar item A with Director Yezman
132 abstaining.
133

- 134 AYES: Clark, Elias, Murray and Schriebman.
135 NOES: None.
136 ABSENT: None.
137 ABSTAIN: Yezman.
138

139 Item E was discussed.
140

141 **ACTION:**

142 Board approved (M/S Elias/Schriebman 5-0-0-0) the Consent Calendar Items B through G.

- 143 AYES: Clark, Elias, Murray, Schriebman and Yezman.
144 NOES: None.
145 ABSENT: None.
146 ABSTAIN: None.
147

148 **BOARD PRESIDENT APPOINTMENTS**

149 Discussion ensued.

150 The committee assignments were updated as follows:
151

Committee	Regular Member	Alternate Member
NBWA Board Committee	Clark	Schriebman
NBWA Tech Advisory Committee	Schriebman	Clark
NBWA Conference Committee	Clark	None
NBWRA	Elias	None
JPA Local Task Force**	Yezman	None
Gallinas Watershed Council	Schriebman	Yezman
Marin LAFCO**	Murray	None
CASA Energy Committee	Murray	None
CSRMA	Yezman	None
Secondary Treatment Plant Upgrade Engineering Subcommittee	Elias/Yezman	None
Flood Zone 7	Yezman	None

152 **Appointments made by JPA Local Task Force and Marin LAFCO not LGVSD.
153 Clark mentioned interest in a yet to be formed Administration Building Committee. The HR Subcommittee
154 has achieved its purpose and was dissolved.
155

156 **MARIN LAFCO – CALL FOR NOMINATIONS**

157 The Board discussed the nomination of a Special District member to fill a LAFCO position.

158 **ACTION:**

159 Board approved (M/S Elias/Schriebman 5-0-0-0) nominating Jack Baker as a Regular Special District
160 Member and Lew Kious as an alternate Special District Member of the Marin Local Agency Formation
161 Commission.
162

- 163 AYES: Clark, Elias, Murray, Schriebman and Yezman.
164 NOES: None
165 ABSENT: None
166 ABSTAIN: None
167

168 Byers left the meeting at 6:06 pm.
169

170 **INFORMATION ITEMS:**

171 **STAFF / CONSULTANT REPORTS:**

- 172 1. General Manager Report – Verbal – Prinz reported.
173 2. Monthly Treasurer’s Report – Written – Ruiz reported.
174 3. Biological Consultant to Provide Biological Review Requirements of Reclamation Permit
175 WDR 92-064 and Humane Canada Goose Management Services – Written – Prinz reported.
176 4. Bulk Polymer Purchase – Written – Prinz reported.
177

178 **BOARD REPORTS:**

- 179 1. Human Resources Subcommittee – Verbal – Clark reported.
180 2. LAFCO – Verbal – Murray reported.
181 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
182 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.
183 5. NBWA – Verbal – no report.
184 6. NBWRA /North Bay Water – Verbal – no report.
185 7. Engineering Subcommittee – Verbal – no report.
186 8. Other Reports – Verbal – none.
187

188 **BOARD REQUESTS:**

- 189 A. Board Meeting Attendance Requests – none.
190 B. Board Agenda Item Requests – Murray asked Prinz for status of Draft Sewer Lateral Ordinance.
191

192 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

193 Discussion ensued.
194

195 **ADJOURNMENT:**

196 **ACTION:**

197 Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:58 p.m.

- 198 AYES: Clark, Elias, Murray, Schriebman and Yezman.
199 NOES: None.
200 ABSENT: None.
201 ABSTAIN: None.
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204 The next Board Meeting is scheduled for January 31, 2019 at the District Office.
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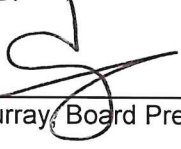
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ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Craig K. Murray, Board President

SEAL

