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3 **MINUTES OF APRIL 12, 2018**

4 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
5 SESSION ON APRIL 12, 2018, AT 3:31 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,  
6 SAN RAFAEL, CALIFORNIA.

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray and J.  
8 Schriebman  
9

10 **BOARD MEMBERS ABSENT:** None.

11  
12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager (Present for  
13 Closed Session);  
14 Teresa Lerch, District Secretary  
15

16 **OTHERS PRESENT:** David Byers, District Counsel  
17

18 **ANNOUNCEMENT:** President Clark announced that the agenda had been  
19 posted as evidenced by the certification on file in  
20 accordance with the law  
21

22 **PUBLIC COMMENT:** None  
23

24 **ADJOURNMENT:**

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26 **ACTION:**

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28 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO  
29 CLOSED SESSION ON APRIL 12, 2018, AT 3:33 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH  
30 ROAD, SAN RAFAEL, CALIFORNIA.  
31

32 Lerch left at 3:33 p.m.  
33

34 **CLOSED SESSION:**

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36 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – INTERIM GENERAL MANAGER:** pursuant to  
37 subdivision (b)(1) of Government Code Section 54957.  
38

39 **ADJOURNMENT:**

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41 **ACTION:**

42 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on  
43 April 12, 2018 at 4:48 pm.  
44

45 **STAFF PRESENT:** Teresa Lerch, District Secretary; Susan McGuire, District  
46 Treasurer  
47

48 **OTHERS PRESENT:** None  
49

50 **PUBLIC COMMENT:** None  
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52 **REPORT ON CLOSED SESSION:**

53 President Clark reported that there were no reportable actions in Closed Session.  
54  
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56

57 **CONSENT CALENDAR:**

58 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for  
59 removal for discussion or explanation is received from the staff or the Board.

- 60 A. Approve the Board Minutes for March 28, 2018.
- 61 B. Approve the Warrant List for April 12, 2018.
- 62 C. Approve Board Compensation for March 2018.
- 63 D. Approve Craig Murray attending the CASA & WateReuse Public Policy Form on April 11th in Sacramento  
64 and the Special Districts Legislative Days Conference May 22-23, 2018 in Sacramento.
- 65 E. Approve Interim General Manager Authority to Approve Nute Engineering Invoices for Professional  
66 Services Related to the Treatment Plant Access Road.
- 67 F. Approve Interim General Manager Authority to Approve Emergency Rock Cross Vane Redesign and  
68 Reconstruction for Lower Miller Creek.
- 69 G. Approve Notice Inviting Sealed Bids for Providing Services for Biosolids Removal and Sub Surface  
70 Injection (1,000,000 Gallons Minimum) During Fiscal Year 2018-2019.
- 71 H. Approve Resolution 2018-2118 – Designating the Plant Manager and the Plant Operations and  
72 Maintenance Supervisor as Duly Authorized Representatives.
- 73 I. Approve Resolution 2018-2119 – Proposing an Election.
- 74 J. Approve Notice of Completion/Resolution 2018-2120 Accepting the 400 Merrydale Road 6 inch Sewer  
75 Sliplining Project

76  
77 Items F and G were discussed.

78  
79 **ACTION:**

80 Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar Items A through J.

- 81 AYES: Clark, Elias, Greenfield, Murray and Schriebman
- 82 NOES: None.
- 83 ABSENT: None.
- 84 ABSTAIN: None.

85  
86 **ACTION CALENDAR:**

- 87 A. Approve Request for Proposals for Executive Search Services.

88 **ACTION:**

89 Board approved (M/S Schriebman/Murray 5-0-0-0) tabling this request until the next Board Meeting.

- 90 AYES: Clark, Elias, Greenfield, Murray and Schriebman
- 91 NOES: None.
- 92 ABSENT: None.
- 93 ABSTAIN: None.

- 94  
95 B. Approve Employee Service Awards Program – McGuire reported.

96 **ACTION:**

97 Board approved (M/S Murray/Schriebman 5-0-0-0) the Employee Service Awards Program.

- 98 AYES: Clark, Elias, Greenfield, Murray and Schriebman
- 99 NOES: None.
- 100 ABSENT: None.
- 101 ABSTAIN: None.

102  
103 Byers left at 5:10 pm

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111 C. Approve Customer Service Questionnaire – DeGabriele reported.

112 **ACTION:**

113 Board approved (M/S Greenfield/Clark 5-0-0-0) the Customer Service Questionnaire on a trial basis for  
114 two years.

115 AYES: Clark, Elias, Greenfield, Murray and Schriebman

116 NOES: None.

117 ABSENT: None.

118 ABSTAIN: None

119  
120 **INFORMATION ITEMS:**

121 **STAFF / CONSULTANT REPORTS:**

- 122 1. Interim General Manager Report – Verbal – DeGabriele reported.
- 123 2. Point Blue Conservation Science Request for Support – Written – DeGabriele reported.
- 124 3. Marin Sanitary Service's Service Area Annual Report for 2017 – Written – McGuire reported.
- 125 4. Monthly Treasurer Report – Written – McGuire reported.

126  
127 **BOARD REPORTS:**

- 128 1. Human Resources Subcommittee – Verbal – Murray reported.
- 129 2. LAFCO – Verbal – Murray reported.
- 130 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.
- 131 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – Greenfield reported.
- 132 5. NBWA – Written – Clark reported.
- 133 6. NBWRA – Verbal – Elias reported.
- 134 7. Engineering Subcommittee – Verbal – No report.
- 135 8. Other Reports – District-Based City Elections – Verbal – Clark reported.
- 136 9. Other Reports – CSA #6 meeting – Verbal – Greenfield reported

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138 **BOARD REQUESTS:**

- 139 A. Board Meeting Attendance Requests – Greenfield requested attending the CSA #6 April 4<sup>th</sup> meeting  
140 regarding the dredging of Gallinas Creek.
- 141 B. Board Agenda Item Requests – Murray requested information on the Sewer Lateral Ordinance.  
142 DeGabriele will follow up on this item. Schriebman requested an update on the Floating Solar  
143 Project. DeGabriele is working on this item.

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145 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

146 Discussion ensued.

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148 **ADJOURNMENT:**

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150 **ACTION:**

151 Board approved (M/S Murray/Schriebman 5-0-0-0) the adjournment of the meeting at 6:24 p.m.

152 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

153 NOES: None.

154 ABSENT: None.

155 ABSTAIN: None.

156  
157 The next Special Board Meeting is scheduled for April 13, 2018 at the District Office.

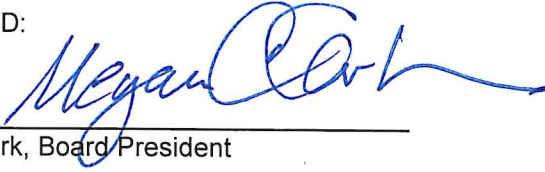
158  
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160 **ATTEST:**

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164 Teresa Lerch, District Secretary

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APPROVED:



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Megan Clark, Board President

SEAL

