

**Handout**

Las Gallinas Valley Sanitation District  
Warrant List 5/04/2023

**Agenda Item 2B**  
**Date May 4, 2023**

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
1	5/4/2023	EFT1	ADP Payroll	0.00	160,432.52	160,432.52	5/5/2023 Payroll & Processing Charges
2	5/4/2023	20176	Aramark Uniform Service	226.43		226.43	Laundry Service w/e 4/17
3	5/4/2023	20177	Aries Industries	686.69	20,951.24	21,637.93	ITV Truck- Tires and Strap, Pathfinder Tractor & Case
4	5/4/2023	20178	AT&T dba Calnet	0.00	299.70	299.70	Phone Lines @ Pump Stations
5	5/4/2023	EFT2	Bank of Marin	27,723.45		27,723.45	Recycled Water Loan Payment-May
6	5/4/2023	EFT	Bank of Marin Cardmember Services	14,904.17		14,904.17	Credit Card Purchases - 3/7- 4/5
7	5/4/2023	20179	Bay City Boiler	0.00	3,644.86	3,644.86	Annual Maintenance and Repairs on Boiler. - March
8	5/4/2023	ACH	Buck's Saw Service	119.33		119.33	Tree Trimmer
9	5/4/2023	20198	California Water Environment Association	0.00	200.00	200.00	Certificate Renewals - C.Campbell & R. Fernandes
10	5/4/2023	EFT	CalPERS 457 Plan	0.00	7,956.84	7,956.84	EE's Contribution to Deferred Comp.- Pay Period 4/17 - 4/30
11	5/4/2023	EFT	CalPERS CERBT-OPEB	11,630.00		11,630.00	Pre-Fund CERBT Payment -May
12	5/4/2023	EFT	CalPERS Retirement	0.00	26,342.96	26,342.96	EE & ER Payment to Retirement- Pay Period 4/17 - 4/30
13	5/4/2023	ACH	Central Marin Sanitation Agency	0.00	5,290.64	5,290.64	FOG Program, Pretreatment Program & Microbiological Analyses- Jan-March
14	5/4/2023	ACH	Campbell, Chris	0.00	918.98	918.98	CWEA AC Conference Reimbursement
15	5/4/2023	20180	Cintas Corp	179.54		179.54	Safewasher & Filter Service
16	5/4/2023	20199	Cintas Corp 2	247.47		247.47	First Aid Kit Refills
17	5/4/2023	20200	Cintas Fire	1,873.11	-247.47	1,625.64	Purchase 6 Fire Extinguishers
18	5/4/2023	20182	Comet Building Maintenance	0.00	1,620.00	1,620.00	Janitorial Services- April
19	5/4/2023	ACH	CPS HR Consulting	0.00	2,997.17	2,997.17	HR Consulting- 2/26 - 4/1
20	5/4/2023	ACH	Cross, Sam	0.00	300.00	300.00	New Hire Boot Allowance
21	5/4/2023	ACH	Data Instincts	0.00	5,495.00	5,495.00	Public Outreach Information & Awareness
22	5/4/2023	EFT	Direct Dental	3,044.41	226.00	3,270.41	Dental Payments
23	5/4/2023	20184	East Bay Municipal Utility Dist./BACWA	1,288.50		1,288.50	Bay Area Chemical Consortium
24	5/4/2023	ACH	EOA	10,986.50	11,798.50	22,785.00	Tech Support for NPDES Regulatory Permits
25	5/4/2023	ACH	Exponent	0.00	3,061.50	3,061.50	STPURWE - Biowheel Stub Axle/Trunnion Failure Analysis
26	5/4/2023	ACH	Franklin, Cole	0.00	286.72	286.72	CWEA AC Conference Reimbursement
27	5/4/2023	ACH	Gardeners Guild	0.00	1,238.00	1,238.00	Landscape Maintenance @ Plant-May
28	5/4/2023	ACH	GHD	5,219.90		5,219.90	Regional Biosolids Compost Feasibility, Biosolids Research Project Support Services
29	5/4/2023	ACH	Golshani, Sahar	0.00	759.73	759.73	CWEA AC Conference Reimbursement

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	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
30	5/4/2023	ACH	Grainger	1,520.99	1,096.42	2,617.41	Utility Pump, Coated Gloves, Various Gasket Rings, Radiator Hose, Wedge Anchor
31	5/4/2023	20185	GraphicSmith LLC	0.00	293.70	293.70	Internet Site Design & VideoStreaming
32	5/4/2023	ACH	Hach	364.22		364.22	Lab Supplies- Ammonia
33	5/4/2023	20186	Instrument Technology Corp	3,011.64		3,011.64	Repair on Aries Camera Head
34	5/4/2023	20187	Jaycox	0.00	3,000.00	3,000.00	Fuel Maker Preventative Maintenance Service
35	5/4/2023	20188	Jefferson Security	0.00	90.00	90.00	Alarm Updates- New Employee S. Cross
36	5/4/2023	ACH	Kenwood Energy	0.00	698.75	698.75	Solar PV System Upgrades Project- April
37	5/4/2023	ACH	Maleki, Grace	0.00	207.00	207.00	CWEA AC Conference Reimbursement
38	5/4/2023	20189	McMaster-Carr	1,098.65		1,098.65	Misc. Supplies- Maintenance
39	5/4/2023	20190	Nelac Institute	0.00	350.00	350.00	Annual Membership - Lab
40	5/4/2023	ACH	Newterra	0.00	1,575.00	1,575.00	STPURWE- Return Freight- Engineering
41	5/4/2023	20191	North Bay Gas	0.00	157.32	157.32	Welding Gases
42	5/4/2023	21092	North Valley Labor Compliance	0.00	150.00	150.00	Labor Compliance- Hanford ARC
43	5/4/2023	21093	Novato Toyota	2,980.21		2,980.21	Repairs on Camry
44	5/4/2023	ACH	Orion Protection Services	353.20		353.20	Nightly Patrol at 300 Smith Ranch Rd.- May
45	5/4/2023	21094	Piazza Construction	227,817.51		227,817.51	N. San Pedro Pipe Bursting Project, Emergency Point Repair on T&M
46	5/4/2023	ACH	Regional Government Services	1,438.00		1,438.00	Financial Consulting & GM Evaluation Services - March
47	5/4/2023	ACH	RelaDyne	2,540.45		2,540.45	Unleaded & Diesel Fuel
48	5/4/2023	20195	Sewer Connection	0.00	10,000.00	10,000.00	Sewer Lateral Replacement Program- 739 Penny Royal Lane
49	5/4/2023	20196	Town Communications dba Quest	0.00	176.60	176.60	Quarterly Warrant Agreement on Phone System
50	5/4/2023	21097	Unicorn Group	0.00	3,000.00	3,000.00	Prop 218 Notice- Estimated Postage
51	5/4/2023	ACH	Univar	6,572.62	7,645.90	14,218.52	Sodium Bisulfite & Sodium Hypochlorite
52	5/4/2023	20201	Water Components & Building Supply	0.00	181.36	181.36	Grinding Wheel
53	5/4/2023	EFT	WEX Health	70.00		70.00	FSA Payments

**Las Gallinas Valley Sanitation District  
Warrant List 5/04/2023**

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
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Do not change any formulas below this line.

	TOTAL	\$ 325,896.99	\$ 282,194.94	\$ 608,091.93	
EFT1	EFT1 = Payroll (Amount Required)	0.00		160,432.52	Approval:
EFT2	EFT2 = Bank of Marin loan payments	27,723.45		27,723.45	
PC	Petty Cash Checking	0.00		0.00	Finance
>1	Checks (Operating Account)	239,409.75		283,277.06	
N/A	Checks - Not issued	0.00		0.00	GM
EFT	EFT = Vendor initiated "pulls" from LGVSD	29,648.58		64,174.38	
ACH	ACH = LGVSD initiated "push" to Vendor	29,115.21		72,484.52	Board
	Total	<u>\$ 325,896.99</u>		<u>\$ 608,091.93</u>	

Difference:

\$ -

STPURWE Costs 2,813.00

**Las Gallinas Valley Sanitary District**  
**Reconciliation Detail**  
6204 - Credit Card at Elan Financial, Period Ending 04/05/2023

Type	Date	Name	Memo	Amount	Balance
Beginning Balance					0.00
<b>Cleared Transactions</b>					
<b>Charges and Cash Advances - 98 items</b>					
Credit Card	03/07/2023	Comcast	Business Internet AMY SCHULTZ;	-579.30	-579.30
Credit Card	03/07/2023	Evoqua Water Technologies, LLC	Lab Supplies SAHAR GOLSHANI;	-539.05	-1,118.35
Credit Card	03/07/2023	Amazon.com	Office Supplies PAM AMATORI;	-19.67	-1,138.02
Credit Card	03/08/2023	Amazon.com	Office Supplies PAM AMATORI;	-165.48	-1,303.50
Credit Card	03/08/2023	Miscellaneous	Lunch Meeting CURTIS D PAXTON;	-66.72	-1,370.22
Credit Card	03/08/2023	Fastrak	Bridge Tolls AMY SCHULTZ;	-25.00	-1,395.22
Credit Card	03/08/2023	Staples	Office Supplies DONALD E MOORE;	-21.54	-1,416.76
Credit Card	03/08/2023	Amazon.com	Office Supplies SAHAR GOLSHANI;	-14.72	-1,431.48
Credit Card	03/08/2023	Target	Misc. Supplies STEVEN INSKEEP;	-10.91	-1,442.39
Credit Card	03/08/2023	Amazon.com	Office Supplies PAM AMATORI;	-9.82	-1,452.21
Credit Card	03/09/2023	Home Depot	Backpack Sprayer STEVEN INSKEEP;	-248.80	-1,701.01
Credit Card	03/09/2023	Zoom	Online Meeting Software AMY SCHULTZ;	-134.99	-1,836.00
Credit Card	03/10/2023	Miscellaneous	Public Works Construction Manual YI YING HUANG;	-486.63	-2,322.63
Credit Card	03/10/2023	Miscellaneous	Maintenance Supplies DONALD E MOORE;	-111.89	-2,434.52
Credit Card	03/13/2023	Miscellaneous	SAM Renewal Support DALE MCDONALD;	-449.00	-2,883.52
Credit Card	03/13/2023	Napa Valley Car Wash	Car Wash Service CURTIS D PAXTON;	-40.00	-2,923.52
Credit Card	03/13/2023	Sonic.net	Internet Site Host AMY SCHULTZ;	-19.95	-2,943.47
Credit Card	03/13/2023	Zoom	Online Meeting Software AMY SCHULTZ;	-15.99	-2,959.46
Credit Card	03/13/2023	Safeway	Creamer TERESA LERCH;	-4.09	-2,963.55
Credit Card	03/14/2023	IDEXX Distribution, Inc	Lab Supplies SAHAR GOLSHANI;	-298.31	-3,261.86
Credit Card	03/14/2023	Amazon.com	Microphone TERESA LERCH;	-109.24	-3,371.10
Credit Card	03/14/2023	Amazon.com	Zipper Tools Bags GREG PEASE;	-31.07	-3,402.17
Credit Card	03/15/2023	California Water Environment Associ	Job Posting AMY SCHULTZ;	-305.00	-3,707.17
Credit Card	03/15/2023	Miscellaneous	Lunch Meeting CURTIS D PAXTON;	-61.01	-3,768.18
Credit Card	03/15/2023	County of Marin, County Clerk	Recording of docs w/county Paper PAM AMATORI;	-35.50	-3,803.68
Credit Card	03/15/2023	Amazon.com	Office Supplies SAHAR GOLSHANI;	-34.94	-3,838.62
Credit Card	03/15/2023	The Weather Company	Weather App GREG PEASE;	-4.99	-3,843.61
Credit Card	03/16/2023	County of Marin Auditor-Controller	Assessors Secured Tax Roll DALE MCDONALD;	-272.50	-4,116.11
Credit Card	03/16/2023	Amazon.com	Rain Gear for Lab Assistant SAHAR GOLSHANI;	-252.14	-4,368.25
Credit Card	03/16/2023	ReadyRefresh	Bottled Water Service AMY SCHULTZ;	-102.60	-4,470.85
Credit Card	03/16/2023	Amazon.com	Phone Charger CURTIS D PAXTON;	-59.25	-4,530.10
Credit Card	03/16/2023	Amazon.com	Office Supplies PAM AMATORI;	-41.81	-4,571.91
Credit Card	03/17/2023	Envirotech	Training Course CA Constr. General Permit YI YING HUAN	-500.00	-5,071.91
Credit Card	03/17/2023	Amazon.com	Meeting Recorder TERESA LERCH;	-86.31	-5,158.22
Credit Card	03/17/2023	Amazon.com	Office Supplies PAM AMATORI;	-53.92	-5,212.14
Credit Card	03/17/2023	Miscellaneous	Lunch Meeting CURTIS D PAXTON;	-50.49	-5,262.63
Credit Card	03/17/2023	Marin Ace	Misc. Supplies ROGELIO TAPIA;	-3.81	-5,266.44
Credit Card	03/20/2023	California Water Environment Associ	ELAP Training SAHAR GOLSHANI;	-1,022.00	-6,288.44
Credit Card	03/20/2023	Federal Express	Shipping SAHAR GOLSHANI;	-198.23	-6,486.67
Credit Card	03/20/2023	Panera Bread	Board Meeting Dinner TERESA LERCH;	-150.66	-6,637.33
Credit Card	03/20/2023	Safeway	Budget Meeting- Food PAM AMATORI;	-38.94	-6,676.27
Credit Card	03/20/2023	Amazon.com	Prime Fee PAM AMATORI;	-16.38	-6,692.65
Credit Card	03/21/2023	California Water Environment Associ	ELAP Training SAHAR GOLSHANI;	-200.00	-6,892.65
Credit Card	03/21/2023	Amazon.com	Water Hose x 2 GREG PEASE;	-96.14	-6,988.79
Credit Card	03/21/2023	Miscellaneous	Lock and Keys ROGELIO TAPIA;	-42.01	-7,030.80
Credit Card	03/22/2023	Amazon.com	Air Mover/Blower GREG PEASE;	-688.14	-7,718.94
Credit Card	03/22/2023	ReadyRefresh	Bottled Water Service AMY SCHULTZ;	-70.44	-7,789.38
Credit Card	03/23/2023	Amazon.com	Office Supplies SAHAR GOLSHANI;	-132.08	-7,921.46
Credit Card	03/23/2023	Postal Palace	Shipping- Return Item ROBERT M LIEBMANN;	-11.60	-7,933.06
Credit Card	03/24/2023	Miscellaneous	CWEA Conference Hotel SAHAR GOLSHANI	-319.22	-8,252.28
Credit Card	03/24/2023	Miscellaneous	CWEA Conf. Hotel SAHAR GOLSHANI	-213.19	-8,465.47
Credit Card	03/24/2023	Miscellaneous	CWEA Conf. - Hotel SAHAR GOLSHANI	-213.19	-8,678.66
Credit Card	03/24/2023	Amazon.com	Office Supplies PAM AMATORI;	-151.96	-8,830.62
Credit Card	03/24/2023	Amazon.com	Stand for Recorder TERESA LERCH;	-21.74	-8,852.36
Credit Card	03/27/2023	Miscellaneous	CWEA Conf. Flight SAHAR GOLSHANI; MALEKI/GHAZAL	-213.80	-9,066.16
Credit Card	03/27/2023	Miscellaneous	CWEA Conf. Flight SAHAR GOLSHANI; GOLSHANI/SAHAR	-213.80	-9,279.96
Credit Card	03/27/2023	FLeetio	Vehicle Maint. Software GREG PEASE;	-192.00	-9,471.96
Credit Card	03/27/2023	Amazon.com	Die Grinder GREG PEASE;	-181.23	-9,653.19
Credit Card	03/27/2023	Amazon.com	Office Supplies PAM AMATORI;	-88.77	-9,741.96
Credit Card	03/27/2023	Microsoft	Computer Licenses AMY SCHULTZ;	-85.89	-9,827.85
Credit Card	03/27/2023	Amazon.com	Grinding Wheels GREG PEASE;	-75.26	-9,903.11
Credit Card	03/27/2023	Miscellaneous	CWEA- Flight Fee SAHAR GOLSHANI;	-29.00	-9,932.11
Credit Card	03/27/2023	Miscellaneous	CWEA- Flight Fees SAHAR GOLSHANI;	-29.00	-9,961.11
Credit Card	03/27/2023	Miscellaneous	CWEA Flight Fees SAHAR GOLSHANI;	-29.00	-9,990.11
Credit Card	03/27/2023	Miscellaneous	CWEA- Flight fees SAHAR GOLSHANI;	-29.00	-10,019.11
Credit Card	03/27/2023	Miscellaneous	Shipping Parts ANTHONY J ASARO JR;	-23.65	-10,042.76
Credit Card	03/27/2023	Amazon.com	Office Supplies PAM AMATORI;	-23.48	-10,066.24
Credit Card	03/27/2023	Microsoft	Licenses AMY SCHULTZ;	-16.00	-10,082.24
Credit Card	03/27/2023	Amazon.com	Cable for Recorder TERESA LERCH;	-8.73	-10,090.97
Credit Card	03/27/2023	Microsoft	Encrypted Email AMY SCHULTZ;	-2.00	-10,092.97
Credit Card	03/28/2023	Miscellaneous	VFD Return Freight ANTHONY J ASARO JR;	-1,444.00	-11,536.97
Credit Card	03/28/2023	Comcast	Internet @ Pump Station AMY SCHULTZ;	-266.62	-11,803.59
Credit Card	03/28/2023	Call Center Sales	After hours phone service AMY SCHULTZ;	-45.41	-11,849.00
Credit Card	03/29/2023	PB Leasing	Stamp Machine Lease AMY SCHULTZ;	-378.41	-12,227.41
Credit Card	03/29/2023	Miscellaneous	Caselle Training Flight- Pam AMY SCHULTZ; SCHULTZ/AI	-234.95	-12,462.36
Credit Card	03/29/2023	Miscellaneous	Caselle Training- Flight AMY SCHULTZ; AMATORI/PAMEL	-234.95	-12,697.31
Credit Card	03/29/2023	Chevron	Dist. Vehicle Fuel GREG PEASE;	-50.00	-12,747.31
Credit Card	03/29/2023	Miscellaneous	Caselle Training- Parking AMY SCHULTZ;	-42.40	-12,789.71
Credit Card	03/29/2023	Miscellaneous	Caselle Training Flight Fees AMY SCHULTZ;	-15.00	-12,804.71
Credit Card	03/29/2023	Miscellaneous	Caselle Training Flight Fees AMY SCHULTZ;	-15.00	-12,819.71
Credit Card	03/29/2023	Miscellaneous	Caselle Training Flight Fees AMY SCHULTZ;	-15.00	-12,834.71
Credit Card	03/29/2023	Miscellaneous	Caselle Training Flight Fees AMY SCHULTZ;	-15.00	-12,849.71
Credit Card	03/30/2023	Miscellaneous	Hotel Rooms for Caselle Training PAM AMATORI;	-1,055.76	-13,905.47
Credit Card	03/30/2023	ReadyRefresh	Bottled Water Service AMY SCHULTZ;	-74.56	-13,980.03

Las Gallinas Valley Sanitary District  
**Reconciliation Detail**  
6204 - Credit Card at Elan Financial, Period Ending 04/05/2023

Type	Date	Name	Memo	Amount	Balance
Credit Card	03/30/2023	ReadyRefresh	Bottled Water Service AMY SCHULTZ;	-67.44	-14,047.47
Credit Card	03/30/2023	Safeway	Drinks for Board Meeting PAM AMATORI;	-59.95	-14,107.42
Credit Card	03/31/2023	Hansel Auto Group/ Henry Curtis For	Part for Collections Truck CHRISTOPHER J GILL,	-103.03	-14,210.45
Credit Card	03/31/2023	Amazon.com	Office Supplies PAM AMATORI;	-59.24	-14,269.69
Credit Card	03/31/2023	Amazon.com	USB Adapter Cable GREG PEASE;	-42.49	-14,312.18
Credit Card	03/31/2023	County of Marin, County Clerk	Recording of docs w/county PAM AMATORI;	-28.50	-14,340.68
Credit Card	04/03/2023	Amazon.com	Office Supplies - Copy Paper PAM AMATORI;	-406.90	-14,747.58
Credit Card	04/03/2023	Miscellaneous	Lunch Meeting CURTIS D PAXTON;	-48.04	-14,795.62
Credit Card	04/03/2023	Treasury Software	ACH Software AMY SCHULTZ;	-39.95	-14,835.57
Credit Card	04/04/2023	Zoom	Online Meeting Software YI YING HUANG;	-149.90	-14,985.47
Credit Card	04/04/2023	Miscellaneous	Memory Upgrade- SCADA Workstation ROBERT M LIEBM	-138.26	-15,123.73
Credit Card	04/05/2023	Amazon.com	Emergency Lights GREG PEASE;	-85.26	-15,208.99
Credit Card	04/05/2023	Chevron	Dist. Vehicle Fuel GREG PEASE;	-30.07	-15,239.06
Credit Card	04/05/2023	Amazon.com	Telfon Tape GREG PEASE;	-30.04	-15,269.10
Total Charges and Cash Advances				-15,269.10	-15,269.10
<b>Payments and Credits - 3 Items</b>					
Credit Card	03/27/2023	Costco	Item return ROBERT M LIEBMANN;	133.43	133.43
Credit Card	03/30/2023	Amazon.com	Merchandise Return SAHAR GOLSHANI;	13.00	146.43
Credit Card	04/04/2023	Muck Boot Company	Merchandise Return STEVEN INSKEEP;	218.50	364.93
Total Cleared Transactions				-14,904.17	-14,904.17
Cleared Balance				14,904.17	14,904.17
<b>Payments and Credits - 2 Items</b>					
Transfer					
Bill	04/05/2023	Bank of Marin Cardmember Services Credit Card Purchases			
Total Uncleared Transactions				14,904.17	14,904.17
Register Balance as of 04/05/2023				0.00	0.00
<b>Ending Balance</b>				<b>0.00</b>	<b>0.00</b>