



101 Lucas Valley Road, Suite 300  
San Rafael, CA 94903  
Tel.: 415-472-1734  
Fax: 415-499-7715  
www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Don Moore  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Jasmine Diaz  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Nicholas Lavrov  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

## BOARD MEETING AGENDA

### APRIL 16, 2026

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated Time

#### OPEN SESSION:

4:00 PM

#### 1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

#### 2. IDENTIFY REAL PROPERTY NEGOTIATOR

Identify and appoint the General Manager, Curtis Paxton, as the District's Real Property Negotiator for discussions with Silveira San Rafael Ranch, LLC and Cornish & Carey Commercial (Newmark) regarding the potential acquisition of 291 and 301 Smith Ranch Road.

4:07 PM

#### 3. CLOSED SESSION:

##### CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION

**(Paragraph (1) of subdivision (d) of Section 54956.9)** Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

##### CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

**RETURN TO OPEN SESSION:**

Report on actions taken during closed session.

4:30 PM

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 2, 2026
- B. Receive and Ratify the Check Warrant List
- C. Approve Board Member March Compensation
- D. Approve Clark attending the CASA Annual Conference August 4-7, 2026 in Napa California
- E. Approve Lavrov attending the CSDA Fraud Preventions Tools That Keep District Funds Secure webinar on April 14, 2026
- F. Approve Lavrov attending the CSDA Disaster Recovery Checklist and Best Practices for Special Districts webinar on April 30, 2026
- G. Approve Murray attending the CASA Law Symposium on May 28, 2026 in San Francisco
- H. Approve Award for Ferric Chloride
- I. Approve Award for Sodium Bisulfite
- J. Approve Award for Sodium Hypochlorite
- K. Approve Award for Reclamation Pastureland O&M Services
- L. Approve Resolution 2026-2389 Calling a Candidate Election, Requesting Consolidation of Election, and Requesting Election Services
- M. Board Meeting Schedule Modification

Possible expenditure of funds: Yes, Item B through L.

Staff recommendation: Adopt Consent Calendar – Items A through M.

4:45 PM

**5. INFORMATION ITEMS:**

STAFF/CONSULTANT REPORTS:

- A. General Manager's Report – verbal
- B. Spring 2026 Newsletter Review - written
- C. Collections Maintenance Safety Department Report – written

5:30 PM

**6. CALPERS CONTRACT AMENDMENT – INITIAL PUBLIC HEARING**

Public hearing to consider adoption of a Resolution of Intention to amend the CalPERS contract to reduce the optional Employee Sharing Additional Cost (*Gov. Code § 20516*) from 1.25% to 0.25% for PEPRA members.

- 5:45 PM**
- 7. BOARD MEMBER REPORTS:**
- 1. CLARK  
NBWA Board Committee, CASA Workforce Committee, Human Resources/Finance Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports
  
  - 2. LAVROV  
Marin Special Districts Association, Human Resources/Finance Committee, Myers Litigation Ad Hoc Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports
  
  - 3. MURRAY  
Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Sustainability Committee, Other Reports
  
  - 4. ROBARDS  
NBWRA, Flood Zone 7, Planning/Engineering Committee, Sustainability Committee, Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee, Myers Litigation Ad Hoc Committee, Other Reports
  
  - 5. YEZMAN  
NBWA Board Committee, CSRMA, Planning/Engineering Committee, Biosolids Ad Hoc Committee, Terra Linda/Hwy 101 Undercrossing Project Ad hoc Committee, Other Reports
- 6:10 PM**
- 8. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
  - B. Board Agenda Item Requests – Verbal
- 6:15 PM**
- 9. VARIOUS INDUSTRY RELATED ARTICLES AND CORRESPONDENCE**
- 6:20 PM**
- 10. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: MAY 7 AND MAY 21, 2026**

AGENDA APPROVED:	Crystal J. Yezman, President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Dale McDonald, of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before April 13, 2026 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on April 16, 2026.

DATED: April 13, 2026



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Dale McDonald  
Acting Board Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. Board meetings may be recorded for transcribing purposes.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**

AGENDA ITEM 1

**4/16/2026**

**PUBLIC COMMENT**

**This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.**




Item Number 2

GM Review CP

# Agenda Summary Report

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**To:** Board of Directors

**From:** Dale McDonald, Administrative Services Manager   
(415) 526-1519 [dmcdonald@lqvsd.org](mailto:dmcdonald@lqvsd.org)

**Meeting Date:** April 16, 2026

**Re:** Identify Real Property Negotiator – 301 & 291 Smith Ranch Road

**Item Type:** Consent            Action   X   Information            Other           .

**Standard Contract:** Yes            No            (See attached) Not Applicable   X  .

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## STAFF RECOMMENDATION

Identify and appoint the General Manager, Curtis Paxton, as the District’s Real Property Negotiator for discussions with Silveira San Rafael Ranch, LLC and Cornish & Carey Commercial (Newmark) regarding the potential acquisition of 291 and 301 Smith Ranch Road.

## BACKGROUND

The District is evaluating the potential acquisition of the following properties:

- 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14)
- 291 Smith Ranch Road (APN 155-011-11)

Pursuant to the Brown Act (Gov’t Code § 54956.8), prior to closed session, the Board must hold an open and public session in which it identifies its negotiators, the real property or real properties which the negotiations may concern, and the person or persons with whom its negotiators may negotiate prior to holding a closed session on the negotiation.

## PREVIOUS BOARD ACTION

None

## ENVIRONMENTAL REVIEW

N/A

## FISCAL IMPACT

No fiscal impact for appointing the General Manager as Real Property Negotiator.

AGENDA ITEM 3

**4/16/2026**

**CLOSED SESSION**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

**MEETING MINUTES OF APRIL 2, 2026**

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Board Secretary Pro Tem; Jasmine Diaz, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**ANNOUNCEMENT:** President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None

2. **CLOSED SESSION:**

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION APRIL 2, 2026, AT 4:03 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

McDonald left the meeting at 4:03 pm.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION –** (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on April 2, 2026 at 4:27 pm.

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Gary Robards, Craig Murray, Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Board Secretary Pro Tem; Jasmine Diaz, District Engineer

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**PUBLIC COMMENT:** None

**REPORT ON CLOSED SESSION:**

President Yezman reported that there was nothing to report.

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 19, 2025
- B. Receive and Ratify the Check Warrant List January 8, 2026 – March 20, 2026
- C. Approve Yezman attending CASA Annual Conference August 4-7, 2026 in Napa, California
- D. Adopt Resolution 2026-2388 appointing Dale McDonald as Acting Board Secretary

Items B, C, and D were pulled for discussion.

**ACTION:** The Board approved (M/S Clark/Robards (5-0-0-0) Consent Calendar items A through D.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

**4. INFORMATION ITEMS CONTINUED :**

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton presented verbal report.

**5. BOARD REPORTS**

1. CLARK

- a. NBWA Board Committee – verbal report, update on upcoming NBWA conference
- b. CASA Workforce Committee – no report
- c. Human Resources/Finance Committee – no report
- d. Operations Control Centers Ad Hoc Committee – no report
- e. Public Information/Public Relations Ad Hoc Committee – no report
- f. Other Reports – verbal report, attended financial training webinar hosted by Regional Government Services

2. LAVROV

- a. Marin Special Districts Association – no report
- b. Human Resources/Finance Committee – no report
- c. Myers Litigation Ad Hoc Committee – verbal report
- d. Operations Control Centers Ad Hoc Committee - no report
- e. Public Information/Public Relations Ad Hoc Committee – no report
- f. Other Reports – no report

3. MURRAY - absent

- a. Marin LAFCO – verbal report, Marin LAFCO meeting next Thursday
- b. Flood Zone 6 – verbal report
- c. Biosolids Ad Hoc Committee – no report
- d. CASA Energy Workgroup – verbal report, previously submitted notes with 3/19 packet
- e. Sustainability Committee – no report
- f. Other Reports – no report

4. ROBARDS

- a. NBWRA – no report
- b. Flood Zone 7 – verbal report

- c. Planning/Engineering Committee – no report
- d. Sustainability Committee - no report
- e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
- f. Myers Litigation Ad Hoc Committee - no report
- g. Other Reports – no report

5. YEZMAN

- a. NBWA- no report
- b. CSRMA – no report
- c. Planning/Engineering Committee – verbal report, items to be brought to the full Board
- d. Biosolids Ad Hoc Committee – no report
- e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee - no report
- f. Other Reports – no report

**9. BOARD REQUESTS:**

A. Board Meeting Attendance Requests – Clark submitted request for CASA Annual Conference in Napa that will be considered at the next Board meeting. Lavrov requested to attend CSDA Fraud Prevention Tools webinar next week on April 14, Board members supported attendance and the formal request will be submitted to the Board at the next Board meeting. Lavrov requested to attend CSDA Disaster Recovery Checklist and Best Practices for Special Districts webinar on April 30, formal request will be submitted to the Board at the next Board meeting.

B. Board Agenda Item Requests – none.

**10. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION**

Presented via weekly emails. Discussion ensued.

**ADJOURNMENT:**

**ACTION:**

The Board approved (M/S Murray/Yezman 5-0-0-0) the adjournment of the meeting at 5:18 p.m.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, April 16, 2026 at the District office.

ATTEST:

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Dale McDonald, Acting Board Secretary

APPROVED:

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Nicholas Lavrov, Vice-President

**4/16/2026**

**CHECK WARRANT LIST**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 4C  
Date 4/16/2026

Directors' Meeting Attendance Recap

<u>Name</u>	<u>Total Meetings</u>
Megan Clark	6
Nicholas Lavrov	6
Craig Murray	6
Gary Robards	6
Crystal Yezman	4
<b>Total</b>	<u>28</u>

Meeting Date: 4/16/2026  
Paydate: 4/17/2026



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**BOARD MEMBER ATTENDANCE FORM**

Director's Name: MEGAN CLARK Month: MARCH 2026

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5 <sup>th</sup>	Reg.	X	
19 <sup>th</sup>	Reg.	X	
<b>TOTAL</b>		<b>2</b>	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
4 <sup>th</sup>	NBWA - conference mtg.	X	
6 <sup>th</sup>	NBWA - reg.	X	
18 <sup>th</sup>	NBWA - conf.	X	
24 <sup>th</sup>	SB-827 training RGS	X	
<b>TOTAL</b>		<b>4</b>	

**Total Meetings for which I am Requesting Payment:**  
**Max of six (6) per Health & Safety Code §4733** 6

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

Megan Clark  
 Director Signature

4-2-26  
 Date

[Signature]  
 Administrative Services Manager Approved

4/2/26  
 Date

[Signature]  
 Board Secretary Received

4/2/26  
 Date

**BOARD MEMBER ATTENDANCE FORM**

Director's Name: NICHOLAS LAURON Month: MARCH 2026

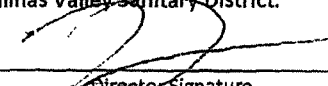
Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/5	REG BOARD MEETING	✓	
3/19	REG BOARD MEETING	✓	
3/17	CSDA-CONTRACTING FOR PUBLIC WORK	✓	
	WEBINAR		
<b>TOTAL</b>		<b>3</b>	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/7, 3/8, 3/9	WATER REUSE SYMPOSIUM, LOS ANGELES	✓(3)	
<b>TOTAL</b>		<b>3</b>	

<b>Total Meetings for which I am Requesting Payment:</b> <b>Max of six (6) per Health &amp; Safety Code §4733</b>	<b>6</b>
--	----------

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

  
\_\_\_\_\_  
Director Signature

3/30/2026  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Administrative Services Manager Approved

3/31/26  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Board Secretary Received

3/31/26  
\_\_\_\_\_  
Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

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**BOARD MEMBER ATTENDANCE FORM**

Director's Name: MURRAY, Craig K. Month: March 2026

Board Members shall be compensated for up to the legal limit of six (6) meeting per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/5/26	Board Meeting	X	
<del>3/19/26</del>	Board Meeting	X	
<b>TOTAL</b>		1/1	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/3/26	Igniting Innovation: Progress and A Path Forward For Wildfire Policy EESI, Washington DC		X
3/4/26	State of CA SB 827 2 hour requirement: Fiscal & Financial Training. CSDA	X	
3/5/26	BCDC Rising Sea Level Commissioner Working Group Meeting		X
3/10/26	The California Environmental Protection Agency (CalEPA), State Water Resources Control Board Vapor Intrusion Workshop – Vapor Intrusion Holistic Approach Part 1: Conceptual Site Model and Best Practices.		X
3/11/26	Sexual Harassment Prevention Training - Supervisor, State of California Civil Rights Department. Required Training	X	
3/12/26	CASA Air Quality, Climate Change & Energy (ACE) Workgroup Meeting		X
3/12/26	The Flood Control Zone 6 Advisory Board Meeting	X	
3/16/26	Marin LAFCo Budget Subcommittee Meeting		X
3/16/26	City of San Rafael Council Meeting – 350 Merrydale Road Encampment		X
3/17/26	2026 Ethics AB 1234 Required Compliance Training - CSDA	X	
3/19/25	CASA Regulatory Workshop Meeting – Biosolids Meeting	X	
3/19/26	BCDC Environmental Justice Commissioner Working Group Meeting		X



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**BOARD MEMBER ATTENDANCE FORM**

3/26/26	Workplace Violence Prevention Training, Du All Safety		X
<b>TOTAL</b>		5/13	

Total Meetings for which I am Requesting Payment: **6/14**  
 Max of six (6) per Health & Safety Code §4733

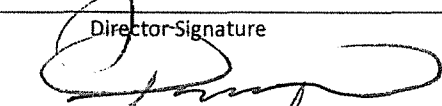
I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

 Craig K. Murray

March 17, 2026

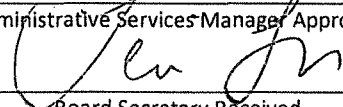
Director-Signature

Date

  
 Administrative Services Manager Approved

3/31/26

Date

  
 Board Secretary Received

3/18/26

Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903  
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**BOARD MEMBER ATTENDANCE FORM**

Director's Name: GARY ROBERTI Month: MARCH 2026

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/5	Board Meeting	1	
3/11	Board Meeting	1	
3/26	Standing Engineering/Plains	1	
<b>TOTAL</b>		<b>3</b>	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3-7 → 3/11	WaterReuse Symposium	3 <del>4</del>	#2
7/25	Flood Control ?		1
		<del>X</del>	<del>X</del>
<b>TOTAL</b>		<del>3</del>	<del>3</del>

<b>Total Meetings for which I am Requesting Payment:</b> <b>Max of six (6) per Health &amp; Safety Code §4733</b>	<b>6</b>
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I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

Director Signature

Administrative Services Manager Approved

Board Secretary Received

3/30/26  
 Date

3/31/26  
 Date

3/31/26  
 Date



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**BOARD MEMBER ATTENDANCE FORM**

Director's Name: Crystal Yezman Month: March 2026

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REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/5/26	Regular Board Mtg	X	
3/19/26	Regular Board Mtg	X	
3/26/26	Planning/Engin Committee	X	
<b>TOTAL</b>		3	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3/6/26	NBWA Board Mtg	X	
<b>TOTAL</b>		1	

<b>Total Meetings for which I am Requesting Payment:</b> <b>Max of six (6) per Health &amp; Safety Code §4733</b>	4
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I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Administrative Services Manager Approved

\_\_\_\_\_  
Board Secretary Received

\_\_\_\_\_  
4/2/26  
Date

\_\_\_\_\_  
4/2/26  
Date

\_\_\_\_\_  
4/2/26  
Date



## BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: 3-26-26 Name: MEGAN CLARK

I would like to attend the ANNUAL CONFERENCE Meeting  
of E.A.S.A.

To be held on the 4<sup>th</sup> day of August from 10 a.m. / p.m. to  
7<sup>th</sup> day of AUGUST from 12:00 a.m. / p.m.

Location of meeting: NAPA, CA.

Actual meeting date(s): AUGUST 4-7

Meeting Type: (In person/Webinar/Conference) Wastewater Education

Purpose of Meeting: WASTEWATER

Meeting relevance to District: 12

### Board Members to register for Webinars and Meetings

Request assistance from Board Secretary to register for Conference only:  YES  NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: ONCE

Estimated Costs of Travel (if applicable): \$200

Date submitted to Board Secretary: 3-26-26

Board approval obtained on Date: \_\_\_\_\_

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.



Date: 4/2/26 Name: NICHOLAS LAUROU

I would like to attend the ESDA Meeting

of FRAUD PREVENTION TOOLS THAT KEEP DISTRICT FUNDS

To be held on the 14 day of April from 10 a.m. / p.m. to 11:30 AM SECURE

\_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m.

Location of meeting: WEBINAR

Actual meeting date(s): 4/14/26

Meeting Type: (In person/Webinar/Conference) WEBINAR

Purpose of Meeting: SELF

Meeting relevance to District: DIRECT

Board Directors to register themselves for webinars and meetings and can submit proof of registration to District for reimbursement.

Request assistance from Board Secretary to register for Conference: YES  NO

Frequency of Meeting: 1x

Estimated Costs of Travel (if applicable): 0

Date submitted to Board Secretary: 4/2/26

Board approval obtained on Date: \_\_\_\_\_



AGENDA ITEM 4G  
DATE 4/16/2026



**BOARD MEMBER CONFERENCE/  
MEETING/WEBINAR ATTENDANCE REQUEST**

Date: April 6, 2026 Name: MURRAY, Craig K.

I would like to attend the CASA Law Symposium

Meeting of CASA

To be held on the 28th day of May from 8:30am a.m. /  
p.m. to 28th day of May from 6:30pm a.m. / p.m.

Location of meeting: San Francisco

Actual meeting date(s): May 28, 2026

Meeting Type: (In person/Webinar/Conference) In Person

Purpose of Meeting: WW Law Update

Meeting relevance to District: US Supreme Ct. actions, CWA, Ai and State  
Water Resources Control Board Updates.

Board Directors to register themselves for webinars and meetings and can submit proof of registration to District for reimbursement.

Request assistance from Board Secretary to register for Conference: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting:  
1x

Estimated Costs of Travel (if applicable): \$100.;\$400.Registration

Date submitted to Board Secretary: April 6, 2026

Board approval obtained on Date: \_\_\_\_\_

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.

REVISED 09052025



Item Number 4H  
 GM Review CP

# Agenda Summary Report

**To:** Board of Directors  
**From:** Don Moore, Plant Manager [dmoore@lqvsd.org](mailto:dmoore@lqvsd.org) 415-526-1526  
**Mtg. Date:** April 16, 2026  
**Re:** Proposal for Furnishing Liquid Ferric Chloride during the twelve-month period of July 1, 2026 to June 30, 2027.  
**Item Type:** Consent  Action  Information  Other   
**Standard Contract:** Yes  No  (See attached) Not Applicable

## STAFF RECOMMENDATION

Board to approve Kemira Water Solutions, Inc. Proposal for Furnishing Liquid Ferric Chloride during the twelve-month period of July 1, 2026 to June 30, 2027.

## BACKGROUND

As a member agency of the Bay Area Chemical Consortium (BACC), District staff received all documents and correspondence relating to the solicitation of bids to furnish Ferric Chloride for the twelve-month period of July 1, 2026, to June 30, 2027, from the BACC administrating agency, Bay Area Clean Water Agencies (BACWA). Ferric Chloride has two uses at the treatment plant: chemically enhanced primary treatment (CEPT) and for the reduction of sulfides in the anaerobic digestion process.

CEPT, as a treatment strategy used during high flows, enhances solids capture in the primary clarifiers. This improves the performance of all downstream processes and in turn increases the plant's ability to remain in compliance with the Wastewater Treatment Plant NPDES permit requirements. A small amount of ferric chloride is also injected into the solids pumped to the anaerobic digesters all year long. The resulting chemical reaction with sulfide ion in the sludge reduces the formation of hydrogen sulfide gas which would have to be removed by the filtration system in the biogas conditioning skid. Without ferric chloride addition, the system's hydrogen sulfide filtration media would need to be changed with greater frequency. Maintaining low sulfide levels in flared digester gas is also a Bay Area Air District (BAAD) permit requirement.

In 2015, BACC members voted to approve the ability for vendors to submit bids for ferric chloride by geographic region. LGVSD is a member agency located in the Marin-Sonoma-Napa region. Review of the BACWA documents revealed that Kemira Water Solutions, Inc. was the lowest responsive bidder for the Marin-Sonoma-Napa region.

BACC 2026  
 Bid Tabulation

Bidder	Unit Price Per Dry Ton
Kemira Water Solutions, Inc.	\$1221.00



BACC 2025  
Bid Tabulation

Bidder	Unit Price Per Dry Ton
Kemira Water Solutions, Inc.	\$1573.00

The District benefits from being a BACC member agency by leveraging the buying power of multiple agencies to receive the best pricing for bulk chemicals. There is also an additional benefit of reduced staff time that is dedicated to bid process administration. This allows staff the ability to focus on the many current and future projects that the District is in the process of undertaking.

**PREVIOUS BOARD ACTION**

At the April 17, 2025, meeting, the Board approved a contract with Kemira Water Solutions, Inc. to furnish liquid ferric chloride for the twelve-month period from July 1, 2025 to June 30, 2026.

**ENVIRONMENTAL REVIEW**

NA

**FISCAL IMPACT**

The draft FY2026/2027 budgeted amount for liquid Ferric Chloride is \$75,000.



Item Number 41  
 GM Review CP

# Agenda Summary Report

**To:** Board of Directors  
**From:** Don Moore, Plant Manager [dmoore@lqvsd.org](mailto:dmoore@lqvsd.org) 415-526-1526  
**Mtg. Date:** April 16, 2026  
**Re:** Proposal for Furnishing Liquid Sodium Bisulfite (25% Concentration) during the twelve-month period of July 1, 2026 to June 30, 2027.  
**Item Type:** Consent  Discussion  Information  Other   
**Standard Contract:** Yes  No  (See attached) Not Applicable

### STAFF RECOMMENDATION

Board to approve Univar Solutions LLC Proposal for Furnishing Liquid Sodium Bisulfite (25% Concentration) during the twelve-month period of July 1, 2026, to June 30, 2027.

### BACKGROUND

As a member agency of the Bay Area Chemical Consortium (BACC), District staff received all documents and correspondence relating to the solicitation of bids to furnish sodium bisulfite for the twelve-month period of July 1, 2026, to June 30, 2027 from the BACC administrating agency, Bay Area Clean Water Agencies (BACWA). Sodium bisulfite is used for de-chlorination of plant effluent disinfected with sodium hypochlorite to remain in compliance with the Wastewater Treatment Plant NPDES permit requirements.

In 2015, BACC members voted to approve the ability for vendors to submit bids for sodium bisulfite by geographic region. LGVSD is a member agency located in the Marin-Sonoma-Napa region. BACWA received bids from only two vendors, Thatcher Company of California, Inc. and Univar USA Inc. The BACC bid review document revealed that Univar Solutions LLC was the lowest responsive bid.

BACC 2026  
 Bid Tabulation

Bidder	Unit Price Per Gallon
Univar Solutions LLC.	\$1.635

BACC 2025  
 Bid Tabulation

Bidder	Unit Price Per Gallon
Thatcher Company of California, Inc.	\$1.445
Univar USA Inc.	\$2.090



The District benefits from being a BACC member agency by leveraging the buying power of multiple agencies to receive the best pricing for bulk chemicals. There is also an additional benefit of reduced staff time that is dedicated to bid process administration. This allows staff the ability to focus on the many current and future projects that the District is in the process of undertaking.

**PREVIOUS BOARD ACTION**

At the April 17, 2025 regular meeting, the Board approved a 12-month contract to Thatcher Company of California, Inc. to furnish liquid sodium bisulfite (25% concentration) beginning July 1, 2025 and ending June 30, 2026.

**ENVIRONMENTAL REVIEW:**

NA

**FISCAL IMPACT:**

The draft FY2026/2027 budgeted amount for sodium bisulfite is \$150,000.



Item Number 4J  
 GM Review CP

# Agenda Summary Report

**To:** Board of Directors  
**From:** Don Moore, Plant Manager [dmoore@lqvsd.org](mailto:dmoore@lqvsd.org) 415-526-1526  
**Mtg. Date:** April 16, 2026  
**Re:** Proposal for Furnishing Liquid Sodium Hypochlorite (12.5% Concentration) during the twelve-month period of July 1, 2026 to June 30, 2027.  
**Item Type:** Consent  Discussion  Information  Other   
**Standard Contract:** Yes  No  (See attached) Not Applicable

## STAFF RECOMMENDATION

Board to approve Univar Solutions USA LLC Proposal for Furnishing Liquid Sodium Hypochlorite (12.5% Concentration) during the twelve-month period of July 1, 2026 to June 30, 2027.

## BACKGROUND

As a member agency of the Bay Area Chemical Consortium (BACC), District staff received all documents and correspondence relating to the solicitation of bids to furnish sodium hypochlorite for the twelve-month period of July 1, 2026 to June 30, 2027 from the BACC administrating agency, Bay Area Clean Water Agencies (BACWA). Sodium Hypochlorite is used for disinfection to remain in compliance with the Wastewater Treatment Plant NPDES and recycled water permit requirements.

In 2015, BACC members voted to approve the ability for vendors to submit bids for sodium hypochlorite by geographic region. LGVSD is a member agency located in the Marin-Sonoma-Napa region. BACWA received bids from two vendors, Univar USA Inc. and Olin Corporation. The BACC bid review document revealed that Univar USA Inc. was the lowest responsive bid for the Marin/Sonoma/Napa region.

BACC 2026  
 Bid Tabulation

Bidder	Unit Price Per Gallon
Univar USA Inc.	\$3.49

BACC 2025  
 Bid Tabulation

Bidder	Unit Price Per Gallon
Univar USA Inc.	\$3.29
Olin Corporation	\$3.35

The District benefits from being a BACC member agency by leveraging the buying power of multiple agencies to receive the best pricing for bulk chemicals. There is also an additional benefit of reduced staff



time that is dedicated to bid process administration. This allows staff the ability to focus on the many current and future projects that the District is currently undertaking or planning for.

**PREVIOUS BOARD ACTION**

At the April 17, 2025 regular meeting, the Board approved a 12-month contract to Univar USA, Inc.. to furnish liquid sodium hypochlorite (12.5% concentration) beginning July 1, 2025 and ending June 30, 2026.

**ENVIRONMENTAL REVIEW:**

NA

**FISCAL IMPACT:**

The draft FY2026/2027 budgeted amount for sodium hypochlorite is \$600,000.



Item Number 4K  
GM Review CP

# Agenda Summary Report

To: Board of Directors  
From: Don Moore, Plant Manager [dmoore@lqvsd.org](mailto:dmoore@lqvsd.org) 415-526-1526  
Mtg. Date: April 16, 2026  
Re: Bid Award - Reclamation Pastureland Irrigation Operations and Maintenance Services 2026/27  
Item Type: Consent  Discussion \_\_\_\_\_ Information \_\_\_\_\_ Other \_\_\_\_\_  
Standard Contract: Yes  No \_\_\_\_\_ (See attached) Not Applicable \_\_\_\_\_

### STAFF RECOMMENDATION

Board to award a contract to Custom Tractor Services Inc. (CTS) to provide Reclamation Pastureland Irrigation Operations and Maintenance with inclusionary language that obligates CTS to share 30% of hay crop gross profit proceeds with the District.

### BACKGROUND

Plant effluent that is discharged to the reclamation storage ponds when needed throughout the year must be land applied in the irrigation pastures as a means of disposal. This reduces the storage burden and is anticipated to provide the capacity to successfully meet the full term of the treatment plant creek discharge prohibition period, June through October. The District utilizes professional services to provide pasture preparation, operate and maintain the irrigation equipment, and perform limited levee road and ditch maintenance during the reclamation season. In previous years, the District's need for annual biosolids removal and surface injection work was included as a second bid item but, beginning in the 2023-24 fiscal year, that need is accomplished as a component of a larger effort to support the District's beneficial biosolids project which is competitively bid under a separate scope of work and contract.

A single bid from Custom Tractor Services Inc. was received during the invitation for bids period. The Bid was officially opened on March 30, 2026, with the following result recorded:

Custom Tractor Services Inc.

Item 1: Reclamation area pasture irrigation Operations and Maintenance. \$257,788.

### PREVIOUS BOARD ACTION

The Board awarded a contract to Custom Tractor Services Inc in the amount of \$186,500 for Reclamation Pastureland Irrigation Operations and Maintenance Services with a 30% of gross profit share to the District from the sale of hay crops grown on District lands at the April 17, 2025 meeting.

### ENVIRONMENTAL REVIEW:

The activities described above comply with the District's NPDES permit.

### FISCAL IMPACT:

\$257,788.




Item Number 4L

GM Review CP

# Agenda Summary Report

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**To:** Board of Directors

**From:** Dale McDonald, Acting Board Secretary   
(415) 526-1519 [dmcdonald@lqvsd.org](mailto:dmcdonald@lqvsd.org)

**Meting Date:** April 16, 2026

**Re:** November 3, 2026 Election – Resolution No. 2026-2389 Calling a Candidate Election, Requesting Consolidation, and Requesting Election Services

**Item Type:** Consent  Action  Information  Other  .

**Standard Contract:** Yes  No  (See attached) Not Applicable  .

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## STAFF RECOMMENDATION

Staff recommends the Board adopt Resolution No. 2026-2389 calling a candidate election for the November 3, 2026 Statewide General Election; requesting consolidation with the Statewide General Election; and requesting election services from the Marin County Elections Department.

Staff further recommends the Board authorize staff to submit the adopted resolution, along with the Notice of Elective Offices and Jurisdictional Boundary Confirmation, to the Marin County Elections Department.

## BACKGROUND

Staff received notice from the Marin County Elections Department requesting the District to adopt a resolution calling a candidate election for three Board of Director seats (Directors Clark, Lavrov, and Yezman) to be voted on at the November 3, 2026 Statewide General Election.

The resolution also requests consolidation of the District election with the statewide election and requests that the Marin County Elections Department provide election services, with the District responsible for reimbursement of associated costs.

In addition, the District is required to submit a Notice of Elective Offices and a Jurisdictional Boundary Confirmation to the Marin County Elections Department.

The resolution is required to be submitted to the Marin County Elections Department no later than July 3, 2026.

The nomination filing period is July 13 through August 7, 2026. Incumbents must file during this period if they wish to continue serving. If an incumbent does not file, the nomination period will be extended as provided by Elections Code.

The candidate manual will be ready in late June, and it will be emailed to applicable Board members when available.



**PREVIOUS BOARD ACTION**

Resolution No. 2024-2327 Calling for Candidate Election for Statewide General Election on November 5, 2024 for two regular (4-year) and one short (2-year) terms.

**ENVIRONMENTAL REVIEW**

N/A

**FISCAL IMPACT**

Election costs are currently estimated at \$32,000 and will be reimbursed to the County of Marin for services provided in early 2027.

Attachments:

- Resolution No. 2026-2389
- Notice of Elective Offices
- Jurisdictional Boundary Confirmation

**RESOLUTION NO. 2026-2389**

**LAS GALLINAS VALLEY SANITARY DISTRICT**

**RESOLUTION CALLING A CANDIDATE ELECTION TO BE HELD ON NOVEMBER 3, 2026; REQUESTING CONSOLIDATION WITH THE STATEWIDE GENERAL ELECTION; AND REQUESTING ELECTION SERVICES FROM THE MARIN COUNTY ELECTIONS DEPARTMENT**

**RESOLVED**, by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, as follows:

**WHEREAS**, the Board of Directors of the Las Gallinas Valley Sanitary District has determined that a regularly scheduled election shall be held on November 3, 2026, which is the Statewide General Election date, for the purpose of electing members of the Board of Directors;

Number of Directors to be Elected to Regular Term Positions (4-year)   3  

Number of Directors to be Elected to Short Term Positions (2-year)   0  

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Elections Code §10002, the Board of Supervisors of the County of Marin is hereby requested to:

- 1) Consolidate said election with any other applicable election conducted on the same day and that the election shall be held and conducted in the manner prescribed in Elections Code §10418;
- 2) Authorize and direct the Elections Department at District expense, to provide all necessary election services, including but not limited to the preparation of ballots, polling, and the canvass of returns of said election.
- 3) The District agrees to reimburse the County of Marin for all costs associated with the conduct of the election and related services.

The cost of printing and handling candidate statements shall be paid by the candidates.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on April 16, 2026, by the following vote of the members thereof:

AYES, and in favor thereof, Members:  
NOES, Members:  
ABSENT, Members:  
ABSTAIN, Members:

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Dale McDonald, Acting Board Secretary  
Las Gallinas Valley Sanitary District

APPROVED:

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Crystal J. Yezman, Board President

(seal)

**NOTICE OF ELECTIVE OFFICES**

**To Be Reviewed And Completed By Jurisdiction’s Representative**

*Please complete and email this document to the Marin County Elections Department.  
The next scheduled candidate election date for the jurisdiction noted below is **November 3, 2026***

**JURISDICTION** Las Gallinas Valley Sanitary District

**Name of Officials with Terms ending December 2026** (include short-term if applicable)

<u>Megan Clark - full 4-year term</u>	_____
<u>Nicholas Lavrov - full 4-year term</u>	_____
<u>Crystal Yezman - full 4-year term</u>	_____



**Name of Officials with Terms ending December 2028** (include short-term if applicable)

<u>Craig Murray</u>	_____
<u>Gary Robards</u>	_____
_____	_____

Responsibility for payment of the *optional* candidate’s statement of qualifications in the Marin County Voter Information Guide will be (choose one):

**Candidate**  X  **or District** \_\_\_\_\_

If the District is responsible for payment, the charges will be included in the election invoice. Otherwise, candidates will provide payment to our office when nomination documents are filed.

*I confirm that the above information is correct and, if applicable, have indicated changes as necessary.*

Signature of representative \_\_\_\_\_

Title of representative \_\_\_\_\_

Date \_\_\_\_\_

*If available,  
place Jurisdiction  
seal here*

**MARIN COUNTY ELECTIONS DEPARTMENT  
JURISDICTIONAL BOUNDARY CONFIRMATION**  
For the November 3, 2026 Statewide General Election

***Elections Code §12262: Jurisdictional boundary changes occurring less than 125 days before an election shall not be effective for purposes of that election.***

Name of Jurisdiction: Las Gallinas Valley Sanitary District

***As the representative of the above-named jurisdiction, I understand that boundary changes must be completed and duly recorded no later than 125 days prior to the upcoming election.***

***To the best of my knowledge the current 'boundary map' of the above-named jurisdiction has been submitted and recorded with the County of Marin and relevant agencies that provide updates with the Marin County Elections Department to ensure accurate voter-to-jurisdiction information.***

Attest: \_\_\_\_\_ Date \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Please Print

Title of Representative: \_\_\_\_\_

Please Print

Please complete and email this form to [dan.miller@marincounty.gov](mailto:dan.miller@marincounty.gov).




Item Number 4M

GM Review CP

# Agenda Summary Report

**To:** Board of Directors

**From:** Dale McDonald, Administrative Services Manager   
 (415) 526-1519 [dmcDonald@lqvsd.org](mailto:dmcDonald@lqvsd.org)

**Meeting Date:** April 16, 2026

**Re:** Board Meeting Schedule Modification

**Item Type:** Consent  Action  Information  Other

**Standard Contract:** Yes  No  (See attached) Not Applicable

### STAFF RECOMMENDATION

The Board approve cancelling the June 18<sup>th</sup> and the July 2<sup>nd</sup> Board meetings. The Board hold a Special Board Meeting on June 25<sup>th</sup>.

### BACKGROUND

The District Board Meetings are regularly scheduled on the first and third Thursday of each month. Occasionally, Special Meetings are scheduled, or Board Meetings need to be cancelled to accommodate scheduling conflicts or Holidays.

Staff requests cancelling the June 18<sup>th</sup> Board Meeting as it falls on the Juneteenth Holiday and cancelling the July 2<sup>nd</sup> Board Meeting as our office is closed that day in observance of the July 4<sup>th</sup> holiday that lands on the District's regular day off. The Budget Public Hearing will be a Special Board meeting held on June 25<sup>th</sup>.

### PREVIOUS BOARD ACTION

N/A

### FISCAL IMPACT

N/A

### PERSON TO BE NOTIFIED:

Public notice in accordance with District Policy and as required under the Brown Act.

**4/16/2026**

**General Manager Report**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation




Item Number 5B

GM Review CP

# Agenda Summary Report

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To: Board of Directors  
From: Dale McDonald, Administrative Services Manager   
(415) 526-1519 [dmcdonald@lgvsd.org](mailto:dmcdonald@lgvsd.org)  
Meeting Date: April 16, 2026  
Re: Spring 2026 Newsletter Review  
Item Type: Consent \_\_\_\_\_ Action \_\_\_\_\_ Information X Other \_\_\_\_\_  
Standard Contract: Yes \_\_\_\_\_ No \_\_\_\_\_ (See attached) Not Applicable X .

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### STAFF RECOMMENDATION:

Staff request that the Board review the newsletter, accept as drafted, or provide suggestions to be incorporated into the final version.

### BACKGROUND:

The District publishes newsletters approximately every six (6) months to inform its ratepayers about District projects, programs, and other items of interest. Each newsletter typically has one main topic and three to four smaller articles.

After reviewing the newsletter, staff will coordinate publication and/or bring the final version with the changes incorporated back to the Board at its next regular meeting.

The Spring 2026 Newsletter will be mailed in late April or early May.

### PREVIOUS BOARD ACTION:

On February 19, 2026, the Board discussed newsletter topics and gave staff direction on development of the newsletter. The following topics are included in the Spring 2026 newsletter:

- Multipurpose Lab Building Project and Reclamation area use during construction
- Solar Photovoltaic 1 megawatt system online
- New Plant Manager and District Engineer join the management team at LGVSD
- Maintenance Department Spotlight
- Low-Income Sewer Rate Assistance Program provides 10% discount on sewer rates to homeowners

### ENVIRONMENTAL REVIEW:

N/A

### FISCAL IMPACT:

Publication of the newsletter is included in the annual public outreach budget.

# THE HERON

Las Gallinas Valley Sanitary District

Spring 2026

## Multipurpose Laboratory Building in Final Stage of Construction



Artist rendering of completed building.

Earlier this year, the District's Board of Directors awarded a \$13.6 million contract to Midstate Construction Corporation to complete Phase 3—the final phase of construction—on the new Multipurpose Laboratory Building.

We're very excited to share that this stage of construction is currently underway, marking a major milestone in bringing this important facility to completion. Construction is anticipated to continue for approximately one year.

This phase brings the two-story superstructure to life atop a raised structural deck, and includes site improvements and the carefully sequenced demolition of the existing laboratory (which will remain fully operational until the new facility is complete and ready for use). Earlier phases included relocating underground utilities and preparing the site for the

foundation, then completion of the foundation and the primary structural shell.

Designed as a dynamic center for discovery, sustainability, and public involvement, the new building will bring together the District's cutting-edge laboratory, a dedicated Board meeting room, and an interactive education space, all housed in one modern facility.

The first floor will house a new laboratory essential to meeting rigorous state and federal water quality standards. The second level has a flexible gathering space to host Board meetings, as well as educational programs and community events. These programs will highlight wastewater collection/treatment, water recycling and reuse, conservation, and the District's vital role in environmental protection. The building is designed

Continued on page 2...

## Powering the Future – New Solar Array Goes Live

The District's new approximately 1-megawatt solar photovoltaic system is now operational—nearly doubling the output of our original solar array and ushering in a new chapter in our commitment to clean energy.



Comprising nearly 1,600 high-efficiency photovoltaic panels, the new installation replaces the District's 588-kilowatt system, which generated renewable power for approximately 20 years before reaching the end of its useful life. This modernized array reflects two decades of remarkable advances in solar technology and dramatically expands our on-site energy production. By generating more renewable, sustainable electricity on-site, the District is significantly reducing its reliance on utility power while strengthening energy resilience for the future.

Continued on page 4...

## Department Spotlight:

# Maintenance Department

At first glance, “maintaining and keeping equipment running” may sound straightforward. But for the District’s Maintenance Department, it represents a daily challenge of problem-solving, precision, and teamwork. From pumps to treatment systems to building maintenance and more, their expertise ensures the District’s operations flow seamlessly—and the community is served reliably, 24/7/365.

The complexity of a wastewater treatment facility demands that team members understand how each piece of equipment functions. They don’t operate the machinery themselves—but when an anomaly or malfunction occurs, one or more team members respond to troubleshoot, diagnose, plan, and execute the repair, plus testing and documenting to ensure proper operation.

These repairs are vital for minimizing or eliminating disruptions to facility functions. At the same time, proactive preventive maintenance avoids catastrophic failures, extends equipment life, enhances safety and efficiency, reduces costs, supports permit compliance, and ensures uninterrupted service to the community.

The team’s expertise includes electrical systems, mechanical equipment, and building maintenance at both the treatment plant and the community’s pump stations, as well as maintenance support for the collection system and upkeep of the District’s reclamation area and public trails.

*continued on page 3...*

*“Multipurpose Laboratory Building ” continued from page 1*

to achieve LEED Gold Certification – recognizing its energy efficiency, water conservation, and indoor air quality, among other key sustainability elements that reduce its overall environmental impact.

Once open, this new building will serve as a hub for innovation, education, and community engagement—strengthening both the District’s mission and its connection with the public.



*The start of Phase 3 construction.*

### District’s AAA Rating = Favorable Construction Financing

The Multipurpose Laboratory Building and other capital projects are financed through bonds, reflecting the strength of the District’s AAA bond rating from S&P Global—the highest rating a public agency can achieve—and underscoring the District’s financial stewardship and proven ability to meet obligations with confidence.

The District issued 30-year wastewater revenue bonds at a highly favorable 3.767% interest rate, raising \$30.34 million. This strong financial position ensures cost-effective funding for essential infrastructure while delivering long-term value and stability for the District, its ratepayers, and the community.

Financing several capital projects through one bond issue consolidates funding, and avoids costs of a second financing round later. Proceeds are funding:

- All three construction phases of the Multipurpose Laboratory Building (\$20.1 million)
- John Duckett Pump Station improvements and Terra Linda Highway 101 Trunk Sewer Undercrossing Project (\$4.95 million)
- Rafael Meadows and/or Civic Center Pump Stations improvements (\$5 million)

Bond issuance costs (\$273,000) are also covered by the proceeds.

Thanks to careful financial planning and the District’s AAA bond rating, we can move forward quickly on the Multipurpose Laboratory Building and other critical projects—enhancing services, strengthening infrastructure, and creating lasting benefits for the community.



### For Reclamation Area Visitors During Construction

Construction is taking place adjacent to the existing laboratory near the entrance road/ bridge leading to the District’s reclamation area. As the new building takes shape over the coming year, visitors to the reclamation area are encouraged to exercise caution when accessing the trail network, including the San Francisco Bay Trail. At times, access may be prohibited, temporarily limited, or delayed to accommodate construction equipment, materials, vehicles, and crews. The District and its contractors will work diligently to minimize disruptions; however, occasional interruptions may occur. For the most up-to-date access information please check the District’s website before your visit.

# Valued Additions to Management

The District recently appointed two highly qualified leaders to its management team, each bringing valuable experience, strategic insight, and professional expertise to their roles.



In August 2025, Don Moore became the District's Plant Manager, overseeing the District's entire wastewater treatment

facility, including recycled water production, the recently completed solar energy system, and a wide range of other facility operations. Mr. Moore joined the District in 2021 as Operations Supervisor, after 18 years as Utility Operations Manager for the Town of Yountville, where he led the wastewater treatment plant operations, sanitary sewer collection system, water treatment and distribution system, recycled water operations, and related services. With 25 years of experience in the field, he was promoted to Plant Manager after the retirement of former manager Mel Liebmann, bringing extensive expertise and proven leadership to the District's operations.

Mr. Moore will oversee numerous key projects coming in the years ahead. A foundational initiative is the development of an Integrated Wastewater Master Plan, expected to be completed this year. The plan will help prioritize facility improvements, inform the District's Capital Improvement Program, and help position the organization for the next 15 years of operations.

Other upcoming projects that Mr. Moore will be focusing on include upgrades to the plant's primary clarification process by repurposing select on-site structures, and modernizing the system's "headworks"—the initial stage where incoming wastewater is screened to remove large solids, rags, grit, and other debris, protecting downstream equipment and preparing the flow for treatment.



Ms. Jasmine Diaz began serving as District Engineer on December 31, 2025, providing essential engineering oversight

of the District's infrastructure and facilities, from planning and design through construction, operations, and maintenance. She brings over 15 years of engineering experience specializing in wastewater management.

Ms. Diaz previously served as an Associate Engineer at the District, and was selected for the management position after a competitive search following the retirement of former District Engineer Mike Cortez. A licensed Professional Engineer, she holds dual master's degrees—an MBA and a Master of Engineering Management—and maintains a Grade V wastewater treatment operator certification.

Before joining the District, Ms. Diaz gained extensive experience across the full spectrum of wastewater engineering and operations. She provided engineering support for a nonprofit, focusing on underserved rural and Indigenous communities across California, spent many years as an engineering consultant centered on wastewater collections and treatment facilities, and gained hands-on experience as a wastewater treatment plant operator. Her combined technical knowledge, education, and practical expertise make her a valued addition to the District's leadership team.

Join us in welcoming these two newest members of the District's Management Team! Mr. Moore and Ms. Diaz bring the experience, leadership, and dedication needed to serve the community, protect the environment, and ensure the District's facilities continue to meet the needs of all residents for today and into the future.

*"Maintenance Department" continued*

In addition to routine maintenance, the team has completed major projects in recent years, including replacing bio-wheel sprockets and chains, upgrading chemical tanks, and installing new pump motors.

Given the wide range of equipment and maintenance responsibilities, the five-member team engages in cross-training—developing new skills and ensuring full maintenance and repair coverage of the District's operations.

The Maintenance Department keeps everything running smoothly—from biogas recovery systems, digesters, pumps, and valves, to clarifiers, recycled water plant equipment, computer control and data system, and a lot more. By maintaining these critical systems at peak performance, they empower the rest of the operational team to perform their jobs with confidence and efficiency.

## Meet the Maintenance Department Team:



Ralph Loveless –  
Maintenance  
Supervisor



Jill McNeal –  
Computerized  
Maintenance  
Management System  
Technician



Brendan Pankow –  
Electrical  
Instrumentation  
Technician



Anthony Asaro –  
Skilled Maintenance  
Worker II



Russell Gondoli –  
Skilled Maintenance  
Worker I

101 Lucas Valley Road, Suite 300, San Rafael, CA 94903  
Phone (415) 472-1734 • Fax (415) 499-7715  
www.lgvsd.org

**Board of Directors**

Megan Clark  
Nicholas Lavrov  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman


**Board Meetings**

are held at 4:00 PM  
on the first and third  
Thursday of each month  
at the District offices.

**District Administration:** Curtis Paxton, General Manager

The District received the following awards and certificates:

- Recycled Water Agency of the Year 2023 (Small Category) from the California WaterReuse Association
- District Transparency Certificate of Excellence by the Special District Leadership Foundation for 2025-2028 in recognition of its outstanding efforts to promote transparency and good governance.
- Certificate of Achievement for Excellence in Financial Reporting for 2024 from Government Finance Officers Association.

 Printed on recycled paper using soy-based inks.

## Low-Income Sewer Rate Assistance

Eligible households can receive a 10% discount on their sewer service charges! To qualify, you must be a District ratepayer and enrolled in the PG&E CARE Program.

Visit [lgvsd.org/lisrap](http://lgvsd.org/lisrap) to learn more, check eligibility, and complete the single-page application. Already paid your bill? No worries! If approved, the District will issue a refund to the property owner.



**Stay in the Loop – Sign Up Is Easy!**

Stay updated on what's happening in the District by scanning the QR code.



When done reading this newsletter, please put it in your blue recycling bin.

*"Powering the Future — New Solar Array Goes Live" continued from page 1*



Financially, the benefits are equally compelling. The new system is projected to lower electricity costs by approximately \$296,000 each year, providing meaningful long-term savings while helping to limit expensive peak demand costs and stabilize energy expenses. Looking ahead, the District has begun preliminary work on an integrated battery storage component that will provide more than 2,100 kilowatt-hours of storage capacity—further enhancing reliability and maximizing the value of the energy we produce.

To bring this project to life, the District Board of Directors approved a \$6.1 million equipment lease-purchase agreement at a favorable 3.85% interest rate over 10 years. Although structured as a lease, the District retains full ownership of the system, ensuring fiscal responsibility and long-term community benefit.

The completion and successful startup of this upgraded solar equipment affirms the District's dedication to environmental stewardship, operational resilience, and protection of ratepayer value for years to come.



## SSO SPILL SUMMARY

- **No Spills to Report**

## MAINTENANCE -Maintenance was completed on the following:

### Emergency Repairs

- **None**

### Reclamation

- Saint Vincent pump station rewired sensors for float control
- Cleaned, mowed, graded road and fixed potholes around ponds.

### Bio-wheels Repairs

- Bio-wheel 4200 - drive unit removed and replaced reduction box and motor.

### Treatment Plant

- Replaced fuel system and filter on Ram dump truck.
- On Conex box for inventory installed lighting and dehumidification system.
- Completed 368 Routine Preventative Maintenance Work Orders for the Treatment Plant, Pump Stations and Reclamation.
- Continued training and implementation of City Works Computerized Maintenance Management System (CMMS).

### OTHER

- Collection System – Pump Station Maintenance (Routine)
- Air Release Valve Maintenance (Quarterly)
- Bay Area Air District – Pump Station Permit Renewals

### REQUESTS FOR PROPOSALS

- None

### SAFETY ISSUES AND TRAINING

- Bloodborne Pathogens Training – Du-All
- Emergency Action Plan Training – Du-All
- Electrical Safety for qualified electrical workers – Du-All

### COLLECTION SYSTEM – PERFORMANCE METRICS

#### *Collection System Cleaning and CCTV Inspection*

- Flushed/Rodded = 159,418 feet; Percent of District = 28.7%.
- CCTV Inspected = 48,874 feet; Percent of District = 8.8%
- Manhole inspections performed = 765
- USA Ticket Work Orders = 494

#### *CNG Fueling Stations*

- Smith Ranch Fuel Station
  - 8 Fill-ups
  - Total Diesel Gallon Equivalent (DGE) = 277 DGE
  - Average MPG = 3.8 MPG/3-month miles driven = 1,064.7

### Pump Stations Highlight

#### **McInnis Park Pump Station (McInnis Golf Course) (2 – 5hp Flygt Pumps)**

Location: 350 Smith Ranch Rd., San Rafael Ca. 94903

Date Constructed: 1987

Expansions: NA

Estimated wet well capacity: approximately 6,200 gallons

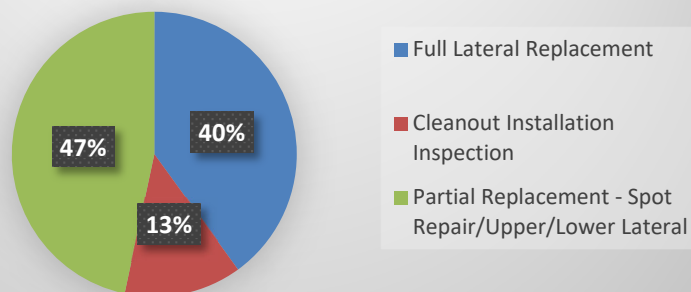


## Inspections

### *Lateral Construction and Repair Inspections*

- Applications received = 29; Actual Inspections Performed = 15
- Full Replacement Inspections Performed = 6 Full Replacements
- Cleanout Installation Inspections Performed = 2 Cleanout Installations
- Spot Repairs/Upper/Lower Replacements Performed = 7 partial replacements or spot repairs

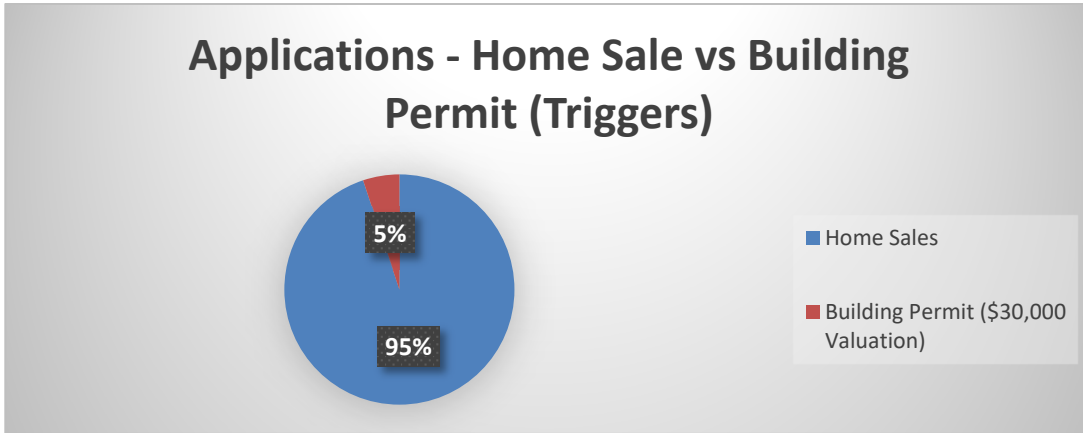
### Lateral Construction and Repair Inspections



**Sewer Lateral Ordinance No. 180**

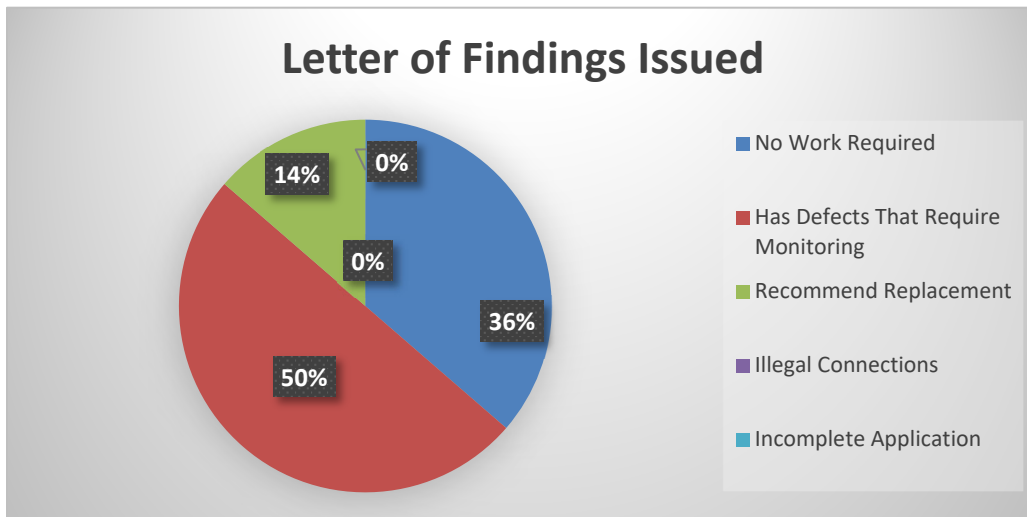
***Sewer Lateral Ordinance No. 180 - Number of Applications Processed***

- Home Sale Applicants = 37 received
- Building Permit (\$30,000 valuation) Applicants = 2 received



***Sewer Lateral Ordinance No. 180 - Letter of Findings***

- Home Sale Letter of Findings Issued = 22; 3 - recommend replacement, 11 - have defects that require monitoring, 8 - no work or monitoring required, 0 – Incomplete Applications, 0 – Illegal connection






Item Number 6

GM Review CP

# Agenda Summary Report

To: Board of Directors

From: Dale McDonald, Administrative Services Manager   
 (415) 526-1519 [dmcDonald@lqvsd.org](mailto:dmcDonald@lqvsd.org)

Meeting Date: April 16, 2026

Re: Resolution of Intention to Amend CalPERS Contract (EPMC Correction)

Item Type: Consent  Action  Information  Other

Standard Contract: Yes  No  (See attached) Not Applicable

## STAFF RECOMMENDATION

Staff recommends that the Board:

1. Adopt a Resolution of Intention to amend the CalPERS contract to reduce the optional Employee Sharing Additional Cost (*Gov. Code § 20516*) from 1.25% to 0.25% for PEPRAs members;
2. Authorize the District to leave past payments as-is and absorb the 1.0% difference in past overpayments made by the District on behalf of employees as an employer-paid member contribution (EPMC).

## BACKGROUND

The District’s CalPERS contract includes optional provisions under Government Code Section 20516 (Employees Sharing Additional Cost), which establishes employee contribution rates through formal contract amendment.

In 2019, the Board amended the CalPERS contract to ensure that PEPRAs employee contributions aligned with the Memorandum of Understanding (MOU) between the District and Operating Engineers Local 3 (OE3), maintaining an 8% employee contribution rate for all employees. CalPERS “Classic” members employee contribution rate is fixed at 8% by law. The base normal contribution rate for PEPRAs employees established by CalPERS was 6.75% and the additional cost paid by PEPRAs employees included in the contract was set at 1.25% to align to what Classic members were contributing.

However, a subsequent increase in CalPERS-required PEPRAs contribution rates that went into effect on July 1, 2022 was not matched by corresponding amendments to the CalPERS contract:

- Base normal PEPRAs member contribution rate increased to 7.75%
- Additional cost allocation in contract remained at 1.25%
- Total contractual rate: **9%**
- MOU remained at **8%**

Because the CalPERS contract controls the legal contribution requirement, PEPRAs employees



were required to contribute 9% under law. However, to remain consistent with the MOU, the District paid the additional 1% on behalf of employees.

This misalignment occurred because the CalPERS contract was not amended in 2022. This was an oversight by staff that was not caught before the bargaining sessions for the 2023-2026 MOU were completed.

No additional retirement benefits were gained by PEPRAs members by having the District pay the additional 1% on behalf of employees as the total employer/employee contribution billed and paid to CalPERS remained the same.

### **CalPERS Contract Controls Over MOU**

Under the Public Employees' Retirement Law, CalPERS contract provisions govern contribution requirements, not MOUs. This is supported by the requirement that contribution changes must be formally adopted via contract amendment (*Gov. Code §20516 and §20474*). Amendments require:

- Resolution of Intention
- Public hearing
- Employee election cost-sharing secret ballot
- Final resolution and contract execution (a minimum of 20 days)

### **Can the District Pay Employee Contributions (EPMC)?**

CalPERS law does allow employers to pay part or all of the employee contribution, but only if:

- It is formally adopted in the CalPERS contract, and
- It is structured as an Employer Paid Member Contribution (EPMC) or cost-sharing arrangement.

However, the District did not amend the contract to reflect the additional 1% as EPMC in 2022. Instead, the District informally absorbed the cost outside the contract. The payments were not prohibited, but they were not properly authorized under the CalPERS contract structure.

### **Can Retroactive Corrections Be Made?**

CalPERS rules generally do not allow retroactive contract amendments and require that contribution rates apply prospectively from the amendment effective date.

While it is possible to make adjustments for incorrect contributions administratively between employer and employee groups this is rare and can be problematic, requiring extensive negotiations, as both the MOU and management/confidential employee contracts have language fixing the PEPRAs employees' contribution rate at 8% towards the costs of their retirement plan.

- The District cannot retroactively fix the contract
- The Board must decide whether to:
  - Leave past payments as-is, or
  - Seek employee reimbursement of 1% difference (*not recommended*)



## **REQUIRED ACTIONS**

A resolution prepared by CalPERS must be approved by the Board and executed by the President of the Board in order for this amended contract change to take place.

A public hearing must take place starting with today's meeting and ending at the next board meeting on May 7, 2026 when a final resolution will be presented adopting the CalPERS Contract Amendment.

## **PREVIOUS BOARD ACTION**

Resolution No. 2019-2175, a resolution of intention to approve an amendment to contract between CalPERS and the District, was adopted August 15, 2019 after initial public hearing on amending CalPERS contract.

On September 5, 2019, the Board held a second public hearing and approved amending and executing the Certification of Governing Body's Action form, Certification of Compliance, and Amendment to CalPERS Contract.

## **ENVIRONMENTAL REVIEW**

N/A

## **FISCAL IMPACT**

Amending the CalPERS contract would have no fiscal impact on the District. The CalPERS contract amendment is administrative in nature.

The District and employees shared costs of retirement benefits are outlined in the MOU and employment contracts based on the contribution rate of 8% towards the cost of providing PEPR retirement benefits. Adopting and amending CalPERS contract will align the CalPERS contract with the MOU.

## **Attachments:**

- LGVSD Request to Initiate CalPERS Contract Amendment Letter dated 2/12/2026
- Resolution 2026-2390 – Resolution of Intention to Approve Amendment to Contract
- Exhibit: CalPERS form – Amendment to Contract (*change proposed in section 10.c.*)



101 Lucas Valley Road, Suite 300  
San Rafael, CA 94903  
Tel.: 415-472-1734  
Fax: 415-499-7715  
www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Don Moore  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Jasmine Diaz  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Nicholas Lavrov  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

February 12, 2026

Attn: Tommy Pacheco  
Pension Contract Management & Prefunding Programs Division  
California Public Employees' Retirement System  
400 Q Street  
Sacramento, CA 95811

Dear CalPERS Representative:

On behalf of the District, this letter formally requests initiation of the CalPERS contract amendment process pursuant to California Government Code Section 20516 to modify the reduced employer cost share for the District's local miscellaneous members.

The requested amendment applies only to "New Members" as defined by the Public Employees' Pension Reform Act of 2013 (PEPRA) within the Miscellaneous membership classification. The amendment is intended to modify the cost-sharing provisions to align with the adopted District approved and collective bargained Memorandum of Understanding (MOU).

A signed copy of the current MOU is included with this request for contract amendment that outlines the cost share allocation under Section 18.1 Retirement, requiring PEPRA New Members to contribute a total of eight percent (8%) toward the cost of providing the PEPRA retirement benefit. Based on the current CalPERS normal member contribution rate of 7.75%, the District is requesting a contract amendment to reflect a reduction of 1% cost share, bringing the employees sharing additional cost percentage to 0.25% for new local miscellaneous members, consistent with GC section 20516.

This amendment request applies to the represented employee group with Operating Engineers Local 3 and unrepresented management and confidential employees of the District.

The District respectfully requests CalPERS' assistance in preparing and processing the necessary contract amendment documents to update this cost-sharing arrangement in accordance with statutory requirements and the adopted MOU.

Please let us know if additional documentation, resolutions, or certifications are required to proceed. We appreciate your assistance and look forward to working with CalPERS to complete this amendment.

Sincerely,

Dale McDonald  
Administrative Services Manager

**RESOLUTION NO. 2026-2390**  
**RESOLUTION OF INTENTION**  
**TO APPROVE AN AMENDMENT TO CONTRACT**  
**BETWEEN THE**  
**BOARD OF ADMINISTRATION**  
**CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**  
**AND THE**  
**BOARD OF DIRECTORS**  
**LAS GALLINAS VALLEY SANITARY DISTRICT OF MARIN COUNTY**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 20516 (Employees Sharing Additional Cost) of a reduction of 1% for new local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: \_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date adopted and approved



## EXHIBIT

California  
Public Employees' Retirement System

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# AMENDMENT TO CONTRACT

Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
Board of Directors  
Las Gallinas Valley Sanitary District of Marin County

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The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective February 1, 1971, and witnessed January 14, 1971, and as amended effective September 1, 1983, June 29, 1986, July 26, 1998, July 3, 2005, July 2, 2006, July 4, 2016, June 19, 2017, and October 7, 2019, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 15 are hereby stricken from said contract as executed, effective October 7, 2019, and hereby replaced by the following paragraphs numbered 1 through 15 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.
  2. Public Agency shall participate in the Public Employees' Retirement System from and after February 1, 1971, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
  - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
  - a. **AGENCY BOARD MEMBERS; AND**
  - b. **SAFETY EMPLOYEES.**
6. Removal of the exclusion of "Persons Compensated On An Hourly Basis" pursuant to Section 20503, is declarative of agency's previous interpretation and does not mandate any new classes of employees into membership.

7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after July 2, 2006, shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified and Full).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after July 2, 2006, shall be determined in accordance with Section 21354.5 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2.7% at age 55 Modified and Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
10. Public Agency elected and elects to be subject to the following optional provisions:
  - a. Section 21548 (Pre-Retirement Option 2W Death Benefit).
  - b. Section 20042 (One-Year Final Compensation) for classic members only.
  - c. Section 20516 (Employees Sharing Additional Cost):

From and after July 4, 2016, and until June 19, 2017, .75% for new local miscellaneous members.

From and after June 19, 2017, and until October 7, 2019, 1.75% for new local miscellaneous members.

From and after October 7, 2019, and until the effective date of this amendment to contract, 1.25% for new local miscellaneous members.

From and after the effective date of this amendment to contract, .25% for new local miscellaneous members.

Please be aware that although Government Code Section 21031(c) currently states "If the contracting agency subsequently amends its contract to include a greater percentage of final compensation as prior service, the electing member shall be refunded that portion of his or her contributions made under this section as represents the additional prior service percentage contracted for by the agency plus interest at the crediting rate", due to Federal law CalPERS cannot reimburse the member.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

- d. Section 20503 (To Remove the Exclusion of "Persons Compensated On An Hourly Basis," prospectively from July 4, 2016).
11. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on September 1, 1983. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
12. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
13. Public Agency shall also contribute to said Retirement System as follows:
  - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.

14. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
15. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS  
LAS GALLINAS VALLEY SANITARY  
DISTRICT OF MARIN COUNTY

BY \_\_\_\_\_  
MELODY BENAVIDES, CHIEF  
PENSION CONTRACTS AND PREFUNDING  
PROGRAMS DIVISION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk

**PLEASE DO NOT SIGN "EXHIBIT ONLY"**

**PLEASE DO NOT SIGN "EXHIBIT ONLY"**

4/16/2026

## **BOARD MEMBER REPORTS**

### **CLARK**

**NBWA Board Committee, CASA Workforce Committee, Human Resources/Finance Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports**

### **LAVROV**

**Marin Special Districts Association, Human Resources/Finance Committee, Myers Litigation Ad Hoc Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports**

### **MURRAY**

**Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Workgroup, Sustainability Committee, Other Reports**

### **ROBARDS**

**NBWRA, Flood Zone 7, Planning and Engineering Committee, Sustainability Committee, Terra Linda/HWY 101 Undercrossing Project Ad Hoc Committee, Myers Litigation Ad Hoc Committee, Other Reports**

### **YEZMAN**

**NBWA, CSRMA, Planning and Engineering Committee, Biosolids Ad Hoc Committee, Terra Linda/HWY 101 Undercrossing Project Ad Hoc Committee, Other Reports**



## BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: \_\_\_\_\_ Name: \_\_\_\_\_

I would like to attend the \_\_\_\_\_ Meeting  
of \_\_\_\_\_

To be held on the \_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m. to  
\_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m.

Location of meeting: \_\_\_\_\_

Actual meeting date(s): \_\_\_\_\_

Meeting Type: (In person/Webinar/Conference) \_\_\_\_\_

Purpose of Meeting: \_\_\_\_\_

Meeting relevance to District: \_\_\_\_\_

Board Members to register for Webinars and Meetings

YES NO

Request assistance from Board Secretary to register for Conference only:

**Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.**

Frequency of Meeting: \_\_\_\_\_

Estimated Costs of Travel (if applicable): \_\_\_\_\_

Date submitted to Board Secretary: \_\_\_\_\_

Board approval obtained on Date: \_\_\_\_\_

**Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.**

**4/16/2026**

**Board Agenda Item Requests**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

**4/16/2026**

**Various Industry Articles Discussion**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Discussion