



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

SPECIAL BOARD MEETING AGENDA

In accordance with Government Code Section 54956

Megan Clark, Board President, has called for a Special Meeting as follows:

March 28, 2018 2:00 PM

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

Estimated
Time

- 2:00 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 2:05 PM 2. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for March 15, 2018.
 - B. Approve the Warrant List for March 28, 2018.
 - C. Approve Craig Murray attending the IRWA Spring Forum March 23rd conference - Right of Way Acquisition, Relocation, Condemnation Issues and the March 29th meeting with Marin Supervisor Arnold and County OES Chief O'Reilly to discuss process to add Special District Member to Marin Disaster Council.
 - D. Approve Judy Schriebman attending the Special District Leadership Academy Conference July 8-11, 2018 in Napa.
 - E. Approve Proposition 218 Public Hearing Notice regarding FY 2018/19 Sewer Service Charge Increase.
- Possible expenditure of funds: Yes, Items B –E
Staff recommendation: Adopt Consent Calendar – Items A through E.

2:10 PM

3. ACTION CALENDAR:

- A. Approve Resolution 2018-2116 – A Resolution Fixing Time and Place for Public Hearing on Budget for the Fiscal Year 2018-2019.
- B. Approve Resolution 2018-2117 – A Resolution Fixing Time and Place for Public Hearing on Sewer Service Charge Rates for the Fiscal Year 2018-2019.
- C. Approve Interim General Manager Authority to Award Contract to Flatiron West Inc. for Construction of Secondary Treatment Plant Upgrade and Recycled Water Expansion (a.k.a. Novato South Service Area/LGVSD-MMWD Recycled Water Project).
- D. Approve Interim General Manager Authority to Award Contract to MWH Constructors for Construction Management of Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- E. Approve Interim General Manager Authority to Award Contract to CCMI for Labor Compliance Monitoring of Secondary Treatment Plant Upgrade and Recycled Water Expansion.

3:45 PM

4. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. Interim General Manager Report – Verbal

B. BOARD REPORTS:

- 1. LAFCO - Verbal
- 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 4. NBWA – Verbal
- 5. NBWRA –Written
- 6. Engineering Subcommittee – Verbal
- 7. Human Resources Subcommittee – Verbal
- 8. Other Reports
 - (a) San Rafael District Elections – Verbal

3:50 PM

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

3:55 PM

6. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

4:00 PM

7. ADJOURNMENT

AGENDA APPROVED:	Megan Clark, Board President	Dave Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 27, 2018, at 2:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held March 28, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: March 27, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.