



101 Lucas Valley Road, Suite 300  
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**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

## BOARD MEETING AGENDA

May 4, 2023

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated  
Time

4:30 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 20, 2023
- B. Approve the Warrant List for May 4, 2023
- C. Approve Clark attending CSDA Legislative Days Conference in Sacramento May 16 -17
- D. Approve Murray attending the IRWA Spring Educational Seminar April 14, 2023
- E. Approve Aqua Contract Amendment 10 for Bidding Construction Services for the TWAS Enclosure/Sludge Basin and Reception Pad Project
- F. Approve Contract with West Yost for Grant Support

Possible expenditure of funds: Yes, Item B through F.

Staff recommendation: Adopt Consent Calendar – Items A through F.

4:40 PM

**3. INFORMATION ITEMS:**

STAFF/CONSULTANT REPORTS:

- 1. Board Policy B-180 Harassment, Discrimination and Retaliation Prevention Policy and Complaint Procedure review with Liebert Cassidy Whitmore
- 2. General Manager's Report – verbal
- 3. State Wide General Order for Sanitary Sewer Systems and Sewer System Management Plan – presentation

- 4. Review Draft Proposition 218 Notice – written

6:00 PM

**4. EXPAND LOW INCOME SEWER RATE ASSISTANCE TO MOBILE HOME OWNERS**

Board to consider adopting Resolution No. 2023-2303 expanding the Low-Income Sewer Rate Assistance Program (LISRAP) to recognize mobile homeowners as eligible households under LISRAP and to continue the program in fiscal year 2023-24 at a cost not to exceed \$25,000 in fiscal year 2023-24.

6:10 PM

**5. BOARD MEMBER REPORTS:**

1. CLARK

- a. NBWA Board Committee, 2023 Operations Control Center Ad Hoc Committee, Other Reports

2. FORD

- a. NBWRA, 2023 Operations Control Center Ad Hoc Committee, 2023 McInnis Marsh Ad Hoc Committee, 2023 Fleet Management Ad Hoc Committee, 2023 GM Evaluation Ad Hoc Committee, Other Reports

3. MURRAY

- a. Marin LAFCO, 2023 Biosolids Ad Hoc Committee, CASA Energy Committee, 2023 Development Ad Hoc Committee, Other Reports

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek, 2023 Engineering Ad Hoc Committee re: STPURWE, 2023 McInnis Marsh Ad Hoc Committee, 2023 Development Ad Hoc Committee, 2023 GM Evaluation Ad Hoc Committee, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, 2023 Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, 2023 Biosolids Ad Hoc Committee, Other Reports

6:20 PM

**6. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:25 PM

**7. VARIOUS INDUSTRY RELATED ARTICLES**

**CLOSED SESSION:**

6:30 PM

**8. CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative : Gregory Ramirez IEDA; Employee organization : IUOE Local 3;pursuant to Government Code Section 54957.6**

**OPEN SESSION:**

7:30 PM

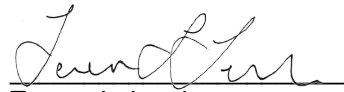
**9. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: MAY 8 AND MAY 18, 2023**

AGENDA APPROVED:	Megan Clark, President	David Byers, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before May 1, 2023 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held on May 4, 2023, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: April 27, 2023



Teresa L. Lerch  
Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.