



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

July 12, 2018 4:00 PM

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

2. CPS HR CONSULTING PRESENTATION

Consultant Josh Jones from CPS HR Consulting (Executive Search Services) will present to the Board.

5:05 PM

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for June 26, 2018.
- B. Approve the Warrant List for July 12, 2018.
- C. Approve Judy Schriebman attending the 33rd Annual WateReuse Symposium September 9-12, 2018 in Austin Texas.
- D. Approve Craig Murray attending the Biowest 2018 Conference Sept 9 -12, 2018 in Chelan, Washington and the International Water Conference November 4-8, 2018 in Scottsdale, Arizona.
- E. Approve Request for Proposals for CM & Inspection Services – Sewer Main Rehabilitation 2018.
- F. Approve Updated List of Prequalified General Contractors and Electrical Subcontractors – Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- G. Approve Pre-Purchase of Replacement Parts for Grit Classifiers and Resolution 2018-2135.
- H. Approve Order of the Board that publication of Ordinance 173 and Ordinance 174 has occurred.

Possible expenditure of funds: Yes, Items B through G.

Staff recommendation: Adopt Consent Calendar – Items A through H.

5:15 PM 4. ACTION CALENDAR:
A. Approve 2018 Board Meeting Schedule Modification

5:20 PM 5. INFORMATION ITEMS:
A. STAFF/CONSULTANT REPORTS:
1. Interim General Manager Report – Verbal
2. Monthly Treasurer’s Report – Written
3. Design Update – Secondary Treatment Plant Upgrade and Recycled Water Expansion – Written

B. BOARD REPORTS:
1. Human Resources Subcommittee – Verbal
2. LAFCO - Verbal
3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
5. NBWA – Verbal
6. NBWRA/North Bay Water – Verbal
7. Engineering Subcommittee – Verbal
8. Other Reports – Verbal

6:15 PM 6. BOARD REQUESTS:
A. Board Meeting Attendance Requests – Verbal
B. Board Agenda Item Requests – Verbal

6:20 PM 7. VARIOUS ARTICLES and MISCELLANEOUS DISTRICT CORRESPONDENCE

6:25 PM 8. ADJOURNMENT

AGENDA APPROVED:	Craig Murray, Vice -President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before July 9, 2018, at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held July 12, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: July 9, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.