



101 Lucas Valley Road, Suite 300
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MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Ronald Ford
Craig K. Murray
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

BOARD MEETING AGENDA

September 7, 2023

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT

WEBSITE WWW.LGVSD.ORG

Estimated
Time

4:30 PM CLOSED SESSION:

4:35 PM A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: One case.

OPEN SESSION:

4:55 PM 1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5:00 PM 2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for August 17, 2023
- B. Approve the Warrant List for September 7, 2023
- C. Approve Award of Contract for Primary Clarifier #1 Rehabilitation Project
- D. Approve Award of Contract for On-Call Contract for Construction Projects (2023-2025)
- E. Approve Application of Allocation of Capacity for APN 179-041-27 350 Merrydale Road
- F. Approve Resolution 2023-2317 Project Approval and Notice of Exemption Solar Photovoltaic System Upgrades

Possible expenditure of funds: Yes, Item B through D.

Staff recommendation: Adopt Consent Calendar – Items A through F.

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- 5:10 PM** **3. INFORMATION ITEMS:**
STAFF/CONSULTANT REPORTS:
1. General Manager's Report – verbal
 2. Collections Department Report – written
 3. Operations Department Report – written
 4. Engineering Department Report – written
 5. Administration Department Report – written
 6. Quarterly Treasurer's & Financial Reports as of June 30, 2023 – written
 7. Report on Point Blue Conservation Science's STRAW Program 2022-2023 – written
- 6:10 PM** **4. REQUEST FOR DONATION FROM POINT BLUE CONSERVATION SCIENCE FOR THE STUDENTS AND TEACHERS RESTORING A WATERSHED (STRAW) PROGRAM**
Board to review the Request for Donation from Point Blue Conservation Science for the Students and Teachers Restoring a Watershed (STRAW) program.
- 6:30 PM** **5. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE LAS GALLINAS VALLEY SANITARY DISTRICT (LGVSD) AND THE OPERATING ENGINEERS LOCAL THREE (OE3)**
Board to review and approve the MOU between LGVSD and OE3.
- 6:35 PM** **6. EMPLOYMENT AGREEMENTS FOR MANAGEMENT AND UNREPRESENTED EMPLOYEE**
Board to review and approve the Employment Agreements for Management and Unrepresented Employee.
- 6:40 PM** **7. RESOLUTION 2023-2316 ADOPTING THE SALARY PAY SCALES EFFECTIVE JULY 1, 2023**
Board to review and approve Resolution 2023-2316 adopting the Salary Pay Scales effective July 1, 2023.
- 6:45 PM** **8. LAS GALLINAS VALLEY SANITARY DISTRICT RESPONSE TO THE GRAND JURY REPORT**
Board and staff to review Las Gallinas Valley Sanitary District's response to the Marin County Civil Grand Jury report "Build More ADUs – An RX to Increase Marin's Housing Supply"
- 6:55 PM** **9. BOARD MEMBER REPORTS:**
1. CLARK
 - a. NBWA Board Committee, 2023 Operations Control Center Ad Hoc Committee, Other Reports

2. FORD

- a. NBWRA, 2023 Operations Control Center Ad Hoc Committee, 2023 McInnis Marsh Ad Hoc Committee, 2023 Fleet Management Ad Hoc Committee, 2023 GM Evaluation Ad Hoc Committee, 2023 San Francisco Bay Trail Ad Hoc Committee, Other Reports

3. MURRAY

- a. Marin LAFCO, 2023 Biosolids Ad Hoc Committee, CASA Energy Committee, 2023 Development Ad Hoc Committee, 2023 San Francisco Bay Trail Ad Hoc Committee, Other Reports

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek, 2023 Engineering Ad Hoc Committee re: STPURWE, 2023 McInnis Marsh Ad Hoc Committee, 2023 Development Ad Hoc Committee, 2023 GM Evaluation Ad Hoc Committee, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, 2023 Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, 2023 Biosolids Ad Hoc Committee, Other Reports

7:05 PM

10. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

7:10 PM

11. VARIOUS INDUSTRY RELATED ARTICLES

7:15 PM


12. ADJOURNMENT

FUTURE BOARD MEETING DATES: SEPTEMBER 21 AND OCTOBER 5, 2023

AGENDA APPROVED:	Megan Clark, President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before September 4, 2023 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held on September 7, 2023, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: August 30, 2023



 Teresa L. Lerch
 Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.