

MEETING MINUTES OF OCTOBER 6, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON OCTOBER 6, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Judy Schriebman, Crystal Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager; Greg Pease, Collections/Safety/Maintenance Manager
- OTHERS PRESENT:** Patrick Richardson, District Counsel; Mary Martis, GHD; Brent Ives, BHI Consulting;
- ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 15, 2022
- B. Approve the Warrant List for October 6, 2022
- C. Approve Murray attending Catalyzing Climate Action in K-12 Schools Webinar September 28
- D. Approve Resolution 2022-2283 B-100 Board Member Benefits and F-100 Credit Cards

Item B and D were pulled for discussion.

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) the Consent Calendar items A through D.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Board Policy B-110 Election of Officers – Discussion ensued. Board suggested modifications will be incorporated.

4. APPROVE AWARD OF CONTRACT FOR BIOSOLIDS PROGRAM AND RESEARCH PROJECT SUPPORT SERVICES

Board reviewed the award of Contract for Biosolids Program and Research Project. Mary Martis from GHD gave a presentation.

ACTION:

Board approved (M/S Yezman/Ford 5-0-0-0) the Award of Contract to GHD for the Biosolids Program and Research Support Services in the amount of \$950,834.00

AYES: Clark, Ford, Murray, Schriebman and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

5. STRATEGIC PLAN UPDATE

Board and staff reviewed the Draft Strategic Plan document with Brent Ives, BHI Consulting. Modifications were requested. This item will be brought back to the Board at a future Board meeting.

6. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee –verbal report
- b. 2022 Operations Control Center Ad Hoc Committee – verbal report
- c. Other Reports– none

2. FORD

- a. NBWRA – no report
- b. Gallinas Watershed Council– no report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – verbal report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee – no report
- f. Marin County Special Districts Association – no report
- g. Other Reports – none

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee – written report
- c. Other Reports – written report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – no report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Biosolids Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee – meeting next week
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– meeting next week
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– verbal report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- County meeting next week by zoom
- g. Other Reports– no report

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Clark, Ford and Yezman requested to attend the WaterReuse Conference March 2023 in Atlanta, Georgia.
- B. Board Agenda Item Requests – none.

8. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

9. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Ford 5-0-0-0) the adjournment of the meeting at 6:45 p.m. in memory of Pam Greenfield, wife of long time LGVSD Board Director Russ Greenfield.

- AYES: Clark, Ford, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

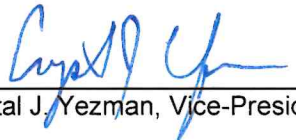
The next Board Meeting is scheduled for October 20, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Crystal J. Yezman, Vice-President

